



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** September 21, 2021  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, MPH, PhD, Director  
Director Public Health Department  
Contact Info: Angela Yates, Animal Services Director  
(805) 319-8646  
**SUBJECT:** Request to Ratify Execution of the Post-Event Memorandum of Agreement for  
Animal Services under the Emergency Management Mutual Aid Plan

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors consider the following recommendations:

- a) Approve and ratify the executed Post-Event Memorandum of Agreement (MOA) between the County of Santa Barbara and the County of Butte for animal services assistance pursuant to the the Emergency Management Mutual Aid (EMMA) Plan under the Presidential Declaration of Emergency of the North Complex Fire (FEMA-4558-DR-CA); and
- b) Determine that the recommended action is not a "Project" that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), because it is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda for your Board to approve and ratify the executed Post-Event MOA for the County of Santa Barbara that provided animal services mutual aid to the County of Butte from September 17, 2020 through September 24, 2020 in connection with the federally declared North Complex Fire (Attachment A).

**Background:**

The EMMA Plan describes the standard procedures used to acquire emergency management mutual aid resources and the method to ensure coordination of emergency management mutual aid planning and readiness. The EMMA Plan provides, “When an emergency develops or appears to be developing which cannot be resolved by emergency management resources within an Operational Area, it is the responsibility of the Operational Area Mutual Aid Coordinator to provide assistance and coordination to control the problem.”

On August 22, 2020, the Presidential Declaration of Emergency was issued in response to the North Complex Fire due to the presence of the following extreme conditions: extreme peril to the safety of persons and property.

The Emergency Services Officer of the County of Butte requested the mutual aid assistance of Santa Barbara County, pursuant to the Emergency Management Mutual Aid Plan to provide emergency management support in connection with the North Complex Fire.

As part of Butte County’s request for mutual aid, Santa Barbara County provided two Animal Control emergency personnel, equipment, and materials to assist with emergency management services in connection with the North Complex Fire.

Thus, the request is for your Board to approve and ratify the Post-Event MOA for Mutual Aid with the County of Butte.

**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

Approval and ratification of the MOA does not affect mandates or service levels. The County of Santa Barbara Animal Services received full cost reimbursement of \$20,600 from the County of Butte in prior Fiscal Year 20-21 which is within the same fiscal year support in evacuating animals was provided. The Board of Supervisors’ approved Budget Journal Entry (0007610) on June 15, 2021 to increase appropriations of \$20,600 funded by unanticipated revenue.

**Key Contract Risks**

N/A

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

N/A

**Attachments:**

- A. Post Event MOA between County of Santa Barbara and County of Butte for assistance under EMMA Plan

**Authored by:**

Angela Yates, Animal Services Director