

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 5/6/04  
**Department Name:** Auditor-Controller  
**Department No.:** 061  
**Agenda Date:** 5/18/04  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Robert W. Geis, CPA  
Auditor-Controller

**STAFF CONTACT:** Michael Struven  
Division Chief, Financial Reporting

**SUBJECT:** Proposed Budget for 2004/05

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**Recommendation(s):**

That the Board of Supervisors accept the filing of the Santa Barbara County Proposed Budget for Fiscal Year 2004-05 in the format prescribed by the State Controller and required by California Government Code Sections 29062 and 29065.5.

**Alignment with Board Strategic Plan:**

*The recommendation is primarily aligned with actions required by law or business necessity.*

**Executive Summary and Discussion:**

California Government Code Sections 29062 and 29065.5 require that a copy of the proposed budget in the format prescribed by the State Controller be submitted to the Board. The Proposed Budget document contains the required State Controller schedules. The County Budget Act, as presented in Government Code Sections 29005 and 30200, outlines the State Controller forms and miscellaneous schedules necessary for conformity among California counties. This document sets forth appropriations proposed to your Board for each departmental budget unit and fund for the fiscal period.

The County also prepared a separate County Performance-Based Budget document. That document is based on guidelines provided by the Government Finance Officers Association. The performance document focuses on strategic planning and outcome based measures, while this document and the Controller schedules focus on department and object-level appropriation controls.

The Government Finance Officers Association (GFOA) of the United States awarded a Distinguished Budget Award Certificate of Achievement to the County for the fiscal year 2003-04 budget document. This was the seventh time the County received this award. The Certificate of Achievement is a prestigious national award, recognizing conformance with the highest standards for preparation of state and local governmental budget reports. We believe our current budget conforms to the program requirements and are submitting it to the GFOA.

**Mandates and Service Levels:** No change in programs or service levels.

**Fiscal and Facilities Impacts:** None

**Special Instructions:**

**Concurrence:**