

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 11/7/01
Department Name: Alcohol, Drug & Mental Health
Department No.: 043
Agenda Date: 1/8/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: James L. Broderick, Ph.D., Director
Alcohol, Drug & Mental Health Services (ADMHS)

STAFF CONTACT: Carrie Topliffe - ADMHS Fiscal Services Contract Division Chief
805-681-5231

SUBJECT: Contractor on Payroll - Alcohol, Drug & Mental Health Services

Recommendation(s):

That the Board of Supervisors:

Approve and execute a contract for SHIA project management, consultation and training with Lynn Aronson Napolitano, M.S. as a contractor-on-payroll for the contract period of December 10, 2001 through June 30, 2002, and a maximum County cost of \$40,194.00.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

On July 3, 2001, your Board approved the acceptance of California Supportive Housing Initiative Act (SHIA) grant award to ADMHS from the State Department of Mental Health (DMH). Included in the SHIA funding is a contract position for Project Manager. Alcohol, Drug & Mental Health Services (ADMHS) has selected Lynn Aronson Napolitano, M.S. to fill the position as a contractor-on-payroll. Ms. Napolitano will provide consultation services and project coordination to ADMHS, as well as the two local project teams, for SHIA grant services.

Mandates and Service Levels:

Alcohol, Drug & Mental Health Services are mandated by Welfare and Institutions Code, Section 5600.3. The acceptance of the SHIA grant mandates a Project Manager to insure program start-up, implementation and compliance with the funded model and stated evaluation criteria, and the collection, compilation, and reporting of data to the State Department of Mental Health.

Fiscal and Facilities Impacts:

The proposed action has no impact on facilities. There is no requirement for General Fund dollars.

The proposed contract allows for Ms. Napolitano to provide up to 660 hours of service for the remainder of this fiscal year at a rate of \$60.00 per hour and a contract maximum of \$39,600.00. Since Ms. Aronson is a less than half time employee, she will not qualify for County benefits. The only County contribution will be the 1.5% Alternative Social Security of \$594.00 and 1.5% MediCare contribution of \$594.00. Therefore, while the actual contract maximum is \$39,600.00, the action requested is for the maximum County cost of \$40,788.00. This position is fully funded by the SHIA grant. Depending on the fiscal situation in the department at the conclusion of the grant, June 30, 2004, this position will be terminated or reassigned with reduced hours.

Special Instructions:

Please send the second original of the fully executed contract and one (1) copy of the Minute order to:

Alcohol, Drug & Mental Health Services
Attn: Brandy Tulloh
300 San Antonio Road
Santa Barbara, CA 93110

Concurrence:

Auditor-Controller
County Counsel