



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Agricultural  
Commissioner  
**Department No.:** 051  
**For Agenda Of:** September 12, 2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Jose Chang, Agricultural Commissioner/Director  
Director 805-681-5600  
Contact Info: Stephanie Stark, Deputy Commissioner or Kendra Stites, Admin,  
805-681-5600  
**SUBJECT:** Nursery Inspection Program Agreement Number 23-0475-000-SA with the  
California Department of Food and Agriculture (CDFA)

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve, ratify and authorize the Chair of the Board of Supervisors to execute an agreement with the California Department of Food and Agriculture for services related to enforcement of the California Nursery Inspection Program in the County of Santa Barbara for the period of July 1, 2023 through June 30, 2024 in the amount of \$25,267.00.
- B. Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

**Summary Text:**

This item is on the agenda for the Board of Supervisors to approve, ratify and execute an agreement with the CDFA to receive reimbursement for the County's Nursery Inspection program. Through this agreement, CDFA reimburses the Santa Barbara County Agricultural Commissioner's Office for the cost of activities that support this ongoing program to conduct annual inspections of licensed wholesale nurseries in Santa Barbara County to ensure they meet the State guidelines for general pest cleanliness and for freedom from pests of quarantine significance.

**Background:**

The Agricultural Commissioner’s Office has received funding for this purpose for many years per the California Food and Agricultural Code, Part 3, Chapters 1&2 of Division 4, commencing with section 6721. The funding for this program is anticipated to continue to provide reimbursement for our wholesale nursery inspection activities.

**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 25,267.00		
Federal			
Fees			
Other:			
Total	\$ 25,267.00	\$ -	\$ -

Narrative: This funding is included in our proposed 2023-24 budget.

**Key Contract Risks:**

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA will have the option to either terminate this Agreement with no liability occurring to the CDFA, or offer to amend the Agreement to reflect the reduced amount.

**Staffing Impacts:** None

**Legal Positions:**

**FTEs:**

**Special Instructions:**

Please return a fully executed signature page for Standard Agreement No. 23-0475-000-SA and a minute order to the Agricultural Commissioner’s Office.

**Attachments:**

Attachment A: Agreement No. 23-0475-000-SA

**Authored by:**

Stephanie Stark

**cc:**

N/A