



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Agricultural
Commissioner
Department No.: 051
For Agenda Of: June 7, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Cathleen Fisher, Commissioner, 681-5600
Director
Contact Info: Stephanie Stark, Deputy Commissioner or Kendra Stites, Admin.,
681-5600
SUBJECT: Certified Farmers Market Agreement 16-0185-SA

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions: That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an agreement with the California Department of Food and Agriculture to receive reimbursement for the County's Certified Farmer's Market Program for the period of July 1, 2016 through June 30, 2017 in the amount of \$11,717.00; and
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

Summary Text:

This item is on the agenda for the Board of Supervisors to review and execute an agreement with the California Department of Food and Agriculture (CDFA) to receive reimbursement for the County Certified Farmers Market (CFM) program. Through this agreement, CDFA will provide reimbursement to the Agricultural Commissioner's Office for the cost associated with the activities that ensure and maintain the quality and wholesomeness of the products offered for sale through the CFM program of Santa Barbara County. It will also help ensure that the selling activities are conducted without fraud, deception, or misrepresentation. This is accomplished through market site inspections, production site inspections and producer and market investigations.

Background:

The Agricultural Commissioner’s Office has operated a CFM program for many years and this is the second year that CDFA has made funds available for distribution to County Agricultural Commissioner’s Offices. The funding for this program is anticipated to continue to provide reimbursement for our CFM activities.

Performance Measure:

None

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 11,717.00		
Federal			
Fees			
Other:			
Total	\$ 11,717.00	\$ -	\$ -

Narrative: This funding is included in our proposed 2016-17 budget.

Key Contract Risks:

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA will have the option to either terminate this Agreement with no liability occurring to the CDFA, or offer to amend the Agreement to reflect the reduced amount.

Staffing Impacts: None

Legal Positions:

FTEs:

Special Instructions:

Please return a minute order and a fully executed signature page for Standard Agreement No. 16-0185-SA to the Agricultural Commissioner’s Office.

Attachments:

- Attachment A: Agreement 16-0185-SA
- Attachment B: CEQA Notice of Exemption

Authored by:

Stephanie Stark