



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Housing and  
Community  
Development  
Department No.: 055  
For Agenda Of: June 23, 2009  
Placement: Administrative  
Estimated Tme: n/a  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department John McInnes, 568-3552  
Director(s)  
Contact Info: Carlos Jimenez, Division Manager. 568-3523  
**SUBJECT: 2009-10 Subrecipient Agreements for Homeless Program Grants**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

1. Authorize the Chairperson of the Board of Supervisors to execute a Subrecipient Agreement with Good Samaritan Shelters Incorporated (Exhibit A) in the amount of \$17,425; and
2. Authorize the Chairperson of the Board of Supervisors to execute a Subrecipient Agreement with Casa Esperanza Homeless Center (Exhibit B) in the amount of \$156,571.

**Summary Text:**

In September 2008, the Board of Supervisors authorized the County's Housing and Community Development Department (County HCD) to submit grant applications to the United States Department of Housing and Urban Development (HUD) for multiple programs serving the homeless. HUD announced awards of these grants in March of 2009.

County HCD serves as the grantee and financial pass-through agency on behalf of Good Samaritan Shelters, Inc. and Casa Esperanza for two grants benefitting those programs through this HUD grant competition.

The attached Subrecipient Agreements (Exhibits A and B) ensure that Good Samaritan Shelters, Inc. and Casa Esperanza comply with all County and HUD guidelines as grant funds are expended and programs are implemented. HUD has reviewed the respective subrecipients and determined that they meet all Federal standards.

**Background:**

County HCD has maintained this grantee-subrecipient relationship with Good Samaritan Shelters and Casa Esperanza for more than seven years. As grantee, County HCD verifies the eligibility of all grant reimbursable expenses, and requires periodic beneficiary reports from the two programs. Details of reimbursement and reporting requirements are documented within the Subrecipient Agreements.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

No general fund dollars are spent on these contracts. In return for serving as the financial pass-through, HCD shares a portion of the funds allowed by HUD to be spent on grant administration. This equates to 2.5% of grant funds going to HCD.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please execute three original copies of each Subrecipient Agreement and call Mike Sederholm at extension 1090 for pick up.

**Attachments:**

Attachment A: 2009-2010 Subrecipient Agreement – Good Samaritan Shelters, Inc.  
Attachment B: 2009-2010 Subrecipient Agreement – Casa Esperanza Homeless Center

**Authored by:**

Mike Sederholm, Housing Specialist