



BOARD OF SUPERVISORS  
AGENDA LETTER


Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: October 3, 2017  
Placement: Administrative  
Estimated Tme: NA  
Continued Item:  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Director(s)      Mona Miyasato, County Executive Officer, 568-3400 

Contact Info:      Dennis Bozanich, Deputy County Executive Officer, 568-3400

**SUBJECT:**      **Resolution Directing County Elections Officials to Conduct a Formation Election - Los Olivos Community Services District**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: NA

**Recommended Actions:**

- a) Adopt a Resolution calling, providing for and giving notice of a special mailed ballot election on January 30, 2018 for the purposes of determining whether the LAFCO order approving the formation of the Los Olivos Community Services District and a special tax shall be approved and electing the initial Board of Directors of the District and directing County elections officials to conduct the necessary elections on behalf of the proposed District; and
- b) Find that these actions are not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15378(b)(4) and 15378(b)(5), because they consist of the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, or they consist of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

At its meetings on April 13, 2017 and September 7, 2017, the Santa Barbara Local Agency Formation Commission (LAFCO) adopted resolutions pursuant to Government Code Section 61014(e)(2)(B) that provide for the following:

- 1) Ordering the formation of the Los Olivos Community Services District and directing the Board of Supervisors to direct County Elections to conduct the necessary formation, including election of a board of directors, and
- 2) Setting a special tax that the Los Olivos Community Services District may levy.

This matter is before your Board to act upon the direction from LAFCO to direct election officials to conduct an election. The election will be conducted by mailed ballots on January 30, 2018.

### **Background:**

The Local Agency Formation Commission (LAFCO) approved the formation of the proposed Los Olivos Community Services District on April 13, 2017. On June 21, 2017, the LAFCO Executive Officer conducted a protest hearing as required by statute. LAFCO was informed by the Executive Officer that a majority protest did not exist. On September 7, 2017, LAFCO approved a resolution (Attachment 1) directing the Board of Supervisors to direct the county election officials to conduct a formation election of registered voters in the district boundaries for the purposes of:

- 1) Forming the Los Olivos Community Services District;
- 2) Authorizing of an annual special tax not to exceed \$200,000 which will increase each fiscal year by the percentage change in the Consumer Price Index, and
- 3) Electing members to the proposed District's board of directors.

The election is to be conducted by mail on January 30, 2018. The election will require approval by a 2/3rds vote of voters voting in the election on the issue.

### **Fiscal and Facilities Impacts:**

Budgeted: No

The Clerk-Recorder-Assessor estimates the cost of the formation election to range from \$11,000 - \$20,000. This election was not in the department's FY 17-18 budget. The cost to conduct the election may be recoverable from the district if the formation election is successful. Should the formation and tax fail to pass, and the Department's budget cannot absorb the cost, an additional general fund contribution may be requested by the Clerk-Recorder-Assessor to cover the unreimbursed election cost incurred by the department.

### **Attachments:**

Attachment 1: Resolution of the Local Agency Formation Commission of the County of Santa Barbara, State of California Directing the Board of Supervisors to Direct County Elections to Conduct the Necessary Elections on Behalf of the Proposed Los Olivos Community Services District

Attachment 2: Resolution of the Board of Supervisors of the County of Santa Barbara in the Matter of Calling, Providing for and Giving Notice of a Special Mailed Ballot Election on January 30, 2018 for the Purposes of Determining Whether The LAFCO Order Approving the Formation of the Los Olivos Community Services District and a Special Tax Shall Be Approved and Electing the Initial Board of Directors of the District and Directing County Elections to Conduct the Necessary Elections on Behalf of the Proposed District

**Special Instructions:**

The Clerk of the Board is requested send a signed, certified copy of the Resolution to County Elections.

**Authored by:**

Dennis Bozanich, Deputy County Executive Officer, 805-568-3400

**CC:**

Renee Bischof, County Elections