



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: 05/15/07
Placement: Administrative
Estimate Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director Elliot Schulman, MD, MPH, Director and Health Officer
Contact Info: Jan E. Glick, Director of Animal Services
Public Health Department (681-5284)

SUBJECT: Purchasing Bid Waiver Request

County Counsel Concurrence:

As to form: [] Yes [] No [x] N/A

Auditor-Controller Concurrence:

As to form: [] Yes [] No [x] N/A

Other Concurrence: Purchasing

[x] Yes [] No [] N/A

Recommended Action(s):

That the Board of Supervisors:

Authorize the Purchasing Manager to issue purchase orders for Consolidated Seed & Pet, Inc. for animal food in the amount of \$50,000 and MWI Veterinary Supply for pharmaceuticals and surgical supplies in the amount of \$40,000 for each Fiscal Years 2006-07, 2007-08, and 2008-09 without a competitive bid. Neither Consolidated Seed & Pet, Inc. nor MWI Veterinary Supply is a local vendor.

Table with 4 columns: Vendor, Product, Contract #, Amount. Rows include Consolidated Feed & Pet, Inc (\$50,000), MWI Veterinary Supply (\$40,000), and Total (\$90,000).

Summary:

The Public Health Department contracts with specific vendors to feed, vaccinate, medicate, and support the spay/neuter of the animals at the County's shelters. Your Board is requested to waive the bid process and approve the increase in purchase contract amounts with Consolidated Seed & Pet, Inc. and MWI Veterinary Supply. The Public Health Department Animal Services subdivision has determined that no qualified local vendor for animal food, surgical supplies and pharmaceuticals, conducting business in Santa Barbara County will provide shelter discounts on wholesale prices.

Animal Food:

Nutro offers a wide variety of products which have been determined to be healthy and cost efficient. There are two vendors that wholesale Nutro products. Consolidated Seed & Pet, Inc. provides special shelter discounts on top of their wholesale pricing and allows the County to enjoy further discounts for large purchases, or pallets. What makes them the preferred of the two providers is that they extend the discounts for pallets to purchases of a mixed variety of food types, such as puppy and adult cat food. The other vendor requires the County to purchase pallets of a single food type to receive the discount. Purchase of an entire pallet of one type of food is too much for one location. The purchase is not efficient, as the pallet must then be split up and individual bags transported between the three shelters creating unproductive time for the field officers.

Pharmaceuticals:

PHD Animal Services maintains contracts with a variety of vendors for the purchase of vaccines, medications, and surgical supplies. Weekly supply orders are submitted to the vendors to identify specials and determine the most competitive pricing. MWI Veterinary Supply has consistently provided the most competitive pricing on most supplies and year-to-date purchases have reached the \$24,999 threshold for going to bid.

Background:

The purchase of animal food and veterinary care supplies is necessary in order for the PHD Animal Services to care for the lost and abandoned animals of Santa Barbara County. The County is mandated under California Food and Agricultural Code Title 3, Sections 31101, 31105 and 31625 to seize and impound stray animals and those posing an immediate threat to public safety. While in the care of the County, these animals must be fed and receive veterinary treatment.

Pursuant to County Code Section 2-39, we are requesting your Board to waive the requirement for competitive bids for purchase of animal food and veterinary supplies for a three fiscal year period.

The PHD has been informed by the Purchasing Department that bid waiver requests should be made for each applicable fiscal year. This request of your Board is being submitted at this time for Fiscal Years 2006-07, 2007-08 and 2008-09.

Fiscal and Facilities Impacts:

Budgeted: Yes No

The approval of a three year bid waiver for Consolidated Seed & Pet, Inc. and MWI Veterinary Supply will not increase General Fund Contribution for Animal Services. The cost of animal food and veterinary supplies are included in the Public Health Department's FY 2006-07 Adopted Budget (found on page D-188 of the budget book) and FY 2007-08 Recommended Budget, and will be included in the FY 2008-09 Recommended Budget. Animal Services contracts with multiple vendors to provide feed and supplies for a variety of animals. These other vendors will be utilized less in order to increase the Consolidated Seed & Pet, Inc. and MWI Veterinary Supply blanket purchase orders.

There are no facilities impacts as a result of this action.

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Staffing Impact(s):

Legal Positions:

0

FTEs:

0

Special Instructions:

Please return a copy of the minute order to PHD Contracts Unit, 300 North San Antonio Road, Building 8, Santa Barbara, CA 93110 Attn: Dawn McGrew (805) 681-5205 and one copy of the minute order to Purchasing, Attn: Gloria Ness.

Authored by:

Paula Beeman
Public Health Department
805-681-4332