



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Health  
Department No.: 041  
For Agenda Of: August 17, 2021  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, MPH, PhD, Director  
Director(s) Public Health Department  
Contact Info: Angela Yates, Director of Animal Services 805-319-8646  
**SUBJECT:** City Animal Services Revenue Agreements for FY 2021-22

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following recommendations:

- a) Approve, ratify, and authorize the Chair of the Board to execute the City of Solvang Animal Services Revenue Agreement to provide full animal services for the period of July 1, 2021 through June 30, 2022 for a total amount of \$47,200 for the period; and
- b) Approve, ratify, and authorize the Chair of the Board to execute the Santa Ynez Band of Chumash Indians Animal Services Revenue Agreement to provide full animal services for the period of July 1, 2021 through June 30, 2022 for a total amount of \$2,200 for the period; and
- c) Approve, ratify, and authorize the Chair of the Board to execute the City of Buellton Animal Services Revenue Agreement to provide full animal services for the period of July 1, 2021 through June 30, 2022 for a total amount of \$42,400 for the period; and
- d) Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guideline Section 15061(b)(3), since it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment, and direct staff to file the Notice of Exemption.

**Summary Text:**

This item is on the agenda for execution of Revenue Agreements for Animal Services with the City of Solvang (Attachment A), Santa Ynez Band of Chumash Indians (Attachment B), and City of Buellton (Attachment C) for FY 2021-22. The Public Health Department (PHD) Animal Services program

provides animal control and/or sheltering services to seven cities within Santa Barbara County, as well as the Santa Ynez Band of Chumash Indians. The term of the Agreements is for one year.

**Background:**

PHD Animal Services provides services to the Tribe and to the cities of Buellton, Lompoc, Santa Maria, Solvang, Guadalupe, Goleta, and Santa Barbara through revenue Agreements. Revenue Agreements for the cities of Goleta, Guadalupe and Santa Maria were approved by your Board on July 13, 2021. In accordance with State law, the County contracts with these cities to enforce each city’s ordinances related to animal control.

The new FY 2021-22 Agreements have been updated to provide uniform and consistent descriptions of the range and scope of services provided. Animal sheltering services include: animal impoundment, sheltering, boarding, quarantine, veterinary services, euthanasia services, animal adoptions, foster program, disposal of dead animals, pet retention services, foster coordination, volunteer management, return-to-field services for cats and related administrative services. Impounded animals will be vaccinated and provided necessary care, microchipping, and food and shelter in accordance with the provisions of State law.

Field services may include as needed: responding to calls for service; pick up of dead animals; capture and transportation of animals; emergency humane euthanasia of animal in the field as required to alleviate suffering; permit compliance and other inspections; pre-hearing investigation of nuisance complaints; post-nuisance hearing compliance checks; investigation of potential cases of animal abuse and mistreatment; investigation of potential animal nuisances in violation of Santa Barbara County Ordinance (Chapter 7) or an equivalent municipal code provision; assistance with animal evacuations due to disaster or emergency; and similar or related field services.

As may be required, PHD Animal Services will also provide a rabies control program, conduct vicious and restricted dog hearings in accordance with the applicable City municipal code provision, provide animal license services for applicable cat or dog licenses, and provide permit services for kennels, catteries, groomers, and mobile groomers.

**Performance Measure:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Approval and authorization of the Revenue Agreements with the City of Solvang, Santa Ynez Band of Chumash Indians, and the City of Buellton will not impact the use of General Fund contribution by Animal Services for a Board approved one year increase of 2%.

| <b>Revenue Source:</b>             | <b>FY 20-21:</b> | <b>FY 21-22:</b> |
|------------------------------------|------------------|------------------|
| City of Solvang                    | \$ 46,256        | \$ 47,200        |
| Santa Ynez Band of Chumash Indians | \$ 2,100         | \$ 2,200         |
| City of Buellton                   | \$ 41,552        | \$ 42,400        |

The total increase from Fiscal Year 2020-21 to Fiscal Year 2021-22 for the City of Solvang is \$944; the total increase from Fiscal Year 2020-21 to Fiscal Year 2021-22 for the Santa Ynez Band of Chumash Indians is \$100; and the total increase from Fiscal Year 2020-21 to Fiscal Year 2021-22 for the City of Buellton is \$848. These 2% increases have been vetted with your Board and the Fiscal Year 2021-22 amounts are budgeted as part of the department's Adopted FY 2021-22 budget.

**Key Contract Risks:**

N/A

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please execute two (2) original Agreements with the City of Solvang, Santa Ynez Band of Chumash Indians, and the City of Buellton, and retain one (1) executed original of each Agreement, and one Minute Order for pick up by the department. Please email the PHD Contracts Unit at [Kelly.Lazarus@sbcphd.org](mailto:Kelly.Lazarus@sbcphd.org) when items are available for pick-up.

**Attachments:**

- A. City of Solvang Animal Services Revenue Agreement FY 2021-22
- B. Santa Ynez Band of Chumash Indians Animal Services Revenue Agreement FY 2021-22
- C. City of Buellton Animal Services Revenue Agreement FY 2021-22
- D. Notice of Exemption

**Authored by:**

Angela Yates, Animal Services Director