



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** April 23, 2024  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Jesús Armas, Community Services Director, (805) 568-2467  
Director(s)  
Contact Info: Joe Dzvonic, Deputy Director Housing and Community  
Development (805) 568-3523

**SUBJECT:** Subrecipient Agreement Amendments for Emergency Solutions Grant,  
Coronavirus (ESG-CV) funding for COVID-19 Homelessness Response and  
Homeless Housing, Assistance and Prevention (“HHAP”) funding to Address  
Youth Homelessness

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute a Second Amendment to Subrecipient Agreement for Rapid Rehousing with New Beginnings Counseling Center using Emergency Solutions Grant, Coronavirus (ESG-CV) funds allocated through the State of California for continued COVID-19 homelessness response, to increase the contract amount by \$26,880 in additional funds.
- b) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute a Second Amendment to a Homeless Housing Assistance and Prevention (HHAP) Subrecipient Agreement with Channel Islands YMCA to extend the term of that agreement until June 30, 2024.
- c) Determine that the above-recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to: CEQA Guidelines Section 15269(c); and finding that the actions consist of specific actions necessary to prevent or mitigate an emergency; Government Code Section 8698.4, finding that the County has declared a shelter crisis and the action includes leasing

of County-owned land for a homeless shelter and financial assistance; and direct staff to file a Notice of Exemption on these bases.

**Summary Text:**

This item is before the Board to approve two subrecipient agreement amendments as follows:

- a) New Beginnings Counseling Center using Emergency Solutions Grant, Coronavirus (ESG-CV) funds allocated through the State of California for continued COVID-19 homelessness response, to increase the contract amount by \$26,880 in additional funds (Attachment A); and
- b) Second Amendment to a Homeless Housing Assistance and Prevention (HHAP) Subrecipient Agreement with Channel Islands YMCA to extend the term of that agreement until June 30, 2024 (Attachment B).

The County of Santa Barbara received additional ESG-CV funding, in the amount of \$408,403, from State Housing and Community Development (State HCD) for Rapid Rehousing services. All ESG-CV funding must be expended by May 15, 2024, and the County has unexpended Rapid Rehousing funds from expired agreements that are available for reallocation. PATH Santa Barbara (PATH) and Channel Islands YMCA Youth and Family Services (YFS) had ESG-CV Agreements that expired with ESG-CV funds in the amount of \$26,880 that remain unspent. New Beginnings Counseling Center (NBCC) and the County are parties to a Subrecipient Agreement with an effective date of January 1, 2023, for Rapid Rehousing services that expires May 15, 2024. This \$26,880 in remaining ESG-CV funding is available to be reallocated to NBCC, to be fully expended by May 15, 2024, for an increased total NBCC Subrecipient Agreement contract amount of \$318,912.

On February 11, 2020, the Board of Supervisors approved the application for and acceptance of HHAP funds. The State awarded \$2,123,943 in HHAP funding to the Santa Maria/Santa Barbara County Continuum of Care (CoC), and \$1,967,681 in HHAP funding to the County of Santa Barbara, for a total of \$4,091,625. On July 7, 2020, the Board of Supervisors approved and executed a Subrecipient Agreement with YMCA YFS, in the amount of \$327,330, to provide Outreach and Coordination Services as well as Rental Assistance and Rapid Rehousing to assist homeless youth in accessing permanent housing. Approximately \$15,000 remains on the YMCA YFS Subrecipient Agreement. The County's contract with State HCD requires 10% of HHAP funds awarded to the County be allocated for youth homelessness. An extension of YMCA YFS's contract to June 30, 2024, allows YFS the time to expend funds required for the County to reach the 10% youth set-aside requirement while delivering needed services within the community.

**Background:**

**ESG-CV**

The County of Santa Barbara serves as the Administrative Entity (AE) for the Continuum of Care (CoC) service area. Under the Coronavirus Aid, Relief, and Economic Stimulus (CARES) Act enacted by Congress, the State of California was awarded approximately \$253 million in federal funds for the ESG-CV Program. The goal of the ESG-CV Program is to prevent, prepare for, and respond to coronavirus among individuals and families who are experiencing homelessness or receiving homeless assistance; and, to support additional homeless assistance and homeless prevention activities to mitigate the impacts created by coronavirus.

The County Community Services Department (CSD) requested additional funding for Emergency Shelter, Rapid Re-Housing, Street Outreach, and Administration based on existing projects that could utilize additional funding by September 30, 2022. On November 9, 2021, the County Board of Supervisors adopted a resolution authorizing the CSD Director, or designee, to accept and administer additional ESG-CV funds. The State encouraged local communities to address homelessness by moving persons to the safest locations possible in either non-congregate shelter or housing.

**HHAP**

The Board of Supervisors approved the application for and acceptance of HHAP funds on February 11, 2020. The State awarded \$2,123,943 in HHAP funding to CoC, and \$1,967,681 in HHAP funding to the County of Santa Barbara, for a total of \$4,091,625. The CoC and County staff worked collaboratively to address critical gaps in the system of care. Funding was dedicated to rental assistance/rapid rehousing, incentives to landlords to provide housing units for use by persons experiencing homelessness, development of an interim housing located in South County, outreach and coordination to assist vulnerable populations in accessing permanent housing and to promote housing stability in supportive housing, and allowed administrative and system support costs.

The Board approved a HHAP Subrecipient Agreement with Channel Islands YMCA, and on June 29, 2023, the CSD Director approved a First Amendment, as authorized by the Board, to extend the term of this Subrecipient Agreement. This Second Amendment to the YMCA HHAP Subrecipient Agreement is recommended to allow Channel Islands YMCA to fully expend the HHAP funds provided thereunder. This action will not change the total amount of funding provided by the County under the YMCA HHAP Subrecipient Agreement.

**Performance Measure:**

The subrecipients provide quarterly reports to the County on services provided and the outcomes, or performance measures, which have been outlined in their respective scopes of work and shown below for NBCC (Table 1) and YMCA YFS (Table 2):

**Table 1: NBCC ESG-CV Performance Metrics**

NBCC	Goal
<b>Participants will move into permanent housing (PH) at project exit</b>	17
<b>Total number of participants entering permanent housing (placed into units)</b>	30
<b>Adult participants gaining new or increasing existing cash income at project exit</b>	10%
<b>Adult participants who obtained non-cash benefits at project exit</b>	30%
<b>Participants who will move to PH remaining housed for six months</b>	80%

**Table 2: YMCA YFS HHAP Performance Metrics**

YMCS YFS	Goal
Unduplicated number of homeless youths or youths at imminent or at risk of homelessness to be served	220
Total number of youths entering permanent housing (placed into units)	30
% of youths successfully placed in permanent housing	14%
% of project participants entering permanent housing that will retain permanent housing at 1 year	75%

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

The ESG-CV and HHAP funds are budgeted for the current fiscal year. The reallocation of ESG-CV funds and the extension of contracted HHAP funds will provide shelter, housing, and services to persons experiencing homelessness. The ESG-CV funds will be fully expended on or before May 15, 2024, and the HHAP funds will be fully expended by June 30, 2024.

**Key Contract Risks:**

The County assumes responsibility for the administration of ESG-CV and HHAP funds in accordance with all State and federal requirements governing their use. In addition, the County would be liable as a pass-through entity for repayment to the State and federal government if it, or any provider to which it sub-grants funds, is found not to comply with applicable funding program requirements. In this regard, the County is responsible for using funds for costs that are eligible under the identified funding sources and documented in a manner that is acceptable to the administering State and Federal departments.

The ESG-CV and HHAP Subrecipient Agreements are cost-reimbursement contracts. This allows CSD to disburse funds to the aforementioned subrecipients for eligible incurred costs to the extent prescribed by the Subrecipient Agreements. The County will only reimburse subrecipients for costs that are eligible under the Subrecipient Agreements and documented in a manner that is acceptable to CSD. Staff will assess the performance of the subrecipients to determine if the services provided are adequate and as outlined in the Subrecipient Agreements.

**Staffing Impacts:**

The current requested activity falls within currently budgeted staff duties.

**Special Instructions:**

- 1) Please return a copy of the Minute Order and signed agreements to Kimberlee Albers ([kalbers@countyofsb.org](mailto:kalbers@countyofsb.org)) and email when ready for pick up.

**Attachments:**

- A) Second Amendment to the NBCC ESG-CV SubRecipient Agreement for Rapid Rehousing;
- B) Second Amendment to the YMCA YFS HHAP SubRecipient Agreement for Outreach and Coordination and Rapid Rehousing.

**Authored by:**

Roc Lowry, Housing Program Specialist Sr., Housing and Community Development Division,  
Community Services Department