



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

Department Name: County Counsel  
Department No.: 0710  
Agenda Date: December 3, 2024  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director(s): Rachel Van Mullem, County Counsel, (805) 568-2950  
Contact Info: Bo Bae, Senior Deputy County Counsel, (805) 568-2950  
**SUBJECT:** **2024 Biennial Review: Proposed Amendments to the Conflict of Interest Code of the Santa Ynez River Water Conservation District, Improvement District No. 1**

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve the proposed amendments to the Conflict of Interest Code of the Santa Ynez River Water Conservation District, Improvement District No. 1 and
- b) Determine that the above action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act ("CEQA") pursuant to section 15378(b)(5) of the CEQA Guidelines.

**Summary Text:**

The Santa Ynez River Water Conservation District, Improvement District No. 1 submits proposed amendments to its Conflict of Interest Code to the Board of Supervisors for approval. Amendments are required to add new positions that must be designated and delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions. The Board is designated as the "code reviewing body" for independent districts and agencies with jurisdiction wholly within the county. When approved by the Board, the proposed amendments to the Conflict of Interest Code of the Santa Ynez River Water Conservation District, Improvement District No. 1 are deemed adopted. (Gov. Code, §§ 82011, subd. (b); 87303.)

**Background:**

The Political Reform Act of 1974 requires every local agency to:

- 1) Adopt and promulgate a conflict of interest code setting forth disclosure and disqualification requirements of designated positions;
- 2) Review its code for changes necessitated by changed circumstances biennially; and

- 3) Submit its proposed code or code amendments or revisions to the code reviewing body. (Gov. Code, §§ 82011, subd. (b); 87300; 87302; 87306.5, subd. (a).)

The Santa Ynez River Water Conservation District, Improvement District No. 1 adopted amendments to its Conflict of Interest Code through its Board of Trustees on June 18, 2024.

**Special Instructions:**

Please forward a copy of the minute order reflecting the Board's action to the Santa Ynez River Water Conservation District, Improvement District No. 1 and Senior Deputy County Counsel Bo Bae.

**Attachments:**

**Attachment A**—2024 Local Agency Biennial Notice

**Attachment B**—June 18, 2024, Resolution No. 846 of the Board of Trustees

**Attachment C**—Conflict of Interest Code, Legislative Version

**Attachment D**—Conflict of Interest Code, Final Version

**Authored by:**

Senior Deputy County Counsel Bo Bae

**cc:**

Santa Ynez River Water Conservation District, Improvement District No. 1