



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

BOARD OF SUPERVISORS AGENDA LETTER

Department Name:

Public Works

Department Number:

054

Agenda Date:

July 7, 2026

Placement:

Administrative Agenda

Estimated Time:

N/A

Continued Item:

No

If Yes, date from:

N/A

Vote Required:

Majority

TO: Board of Supervisors

FROM: Department Director: Chris Sneddon, Public Works Director

^{DS}
CS

CONTACT: Matt Griffin, Deputy Director – Water Resources Division

^{DS}
MG

SUBJECT: Agreement with Wallace Group for Technical Services Support

Concurrences:

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence:

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor (Attachment A) with Wallace Group to provide plan check and business inspection services in the amount of \$38,140 for the period of July 7, 2026 through June 30, 2027; and

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- b. Determine that these actions are not subject to California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15378(b)(4), as it is the establishment of a government funding mechanism which does not involve a commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

This item is on the agenda to approve an Agreement for Services of Independent Contractor with Wallace Group to provide ongoing technical support services for plan checking and business inspections (Attachment A).

Discussion:

Project Clean Water implements the County's Phase II Municipally Separate Storm Sewer System Permit (Phase II MS4 Permit), which includes development and water quality monitoring requirements. While much of this work is handled by staff, certain services require additional support. Wallace Group has provided plan checking technical support services for the past six years.

Plan checking services for stormwater development compliance are primarily handled by Flood Control's Development Review team, with support from Project Clean Water staff. Project Clean Water maintains a small technical support services contract to supplement development review. Additionally, Project Clean Water is required to conduct inspections of certain types of commercial and industrial facilities to comply with the approved Waste Load Attainment and Allocation Plan (WAAP) for the Santa Maria River Watershed. Laguna Sanitation maintains an agreement with Wallace Group for inspection of commercial facilities, including restaurants. Project Clean Water adds tasks to these business inspections under a separate agreement, which reduces overall expenses such as mobilization and travel time.

Wallace Group currently has a multi-year agreement for engineering design services with General Services that exceeds the \$200,000 Purchasing Department's threshold per vendor, requiring this agreement to be approved by the Board.

Background:

The Phase II MS4 Permit, administered by the State Water Board, includes minimum control measures for protecting and improving surface water quality. Project Clean Water is responsible for implementing these regulatory requirements, which include education outreach and engagement, construction and post-construction, and water quality monitoring.

In 2013, the Central Coast Regional Water Quality Control Board adopted Resolution R3-2013-0032, Approving Post-Construction Stormwater Management Projects in the Central Coast (Central Coast PCRs). At that time, Santa Barbara County received a Proposition 84 planning grant to develop a technical guidance manual for implementation of the Central Coast Post Construction Requirements (PCRs), which included a stormwater calculator. Project Clean Water is in the process of making updates to the technical guidance for project applicants, which includes small revisions to the stormwater calculator.

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The County is also part of the Santa Maria River Watershed Total Maximum Daily Load (TMDL). The TMDL is managed by the State Water Resource Control Board and establishes pollutant loads in identified water bodies, as well as how to manage those pollutant loads. The approved WAAP developed to comply with this requirement for the Santa Maria Watershed identifies measures to reduce the identified pollutant loads, including commercial and industrial facility inspections.

Performance Measure:

The plan checking services included in this agreement will help us meet our performance target of completing 90% of initial plan checks for discretionary project submittals within 30 calendar days and 14 calendar days for subsequent submittals.

Fiscal and Facilities Impacts:

The total cost of the recommended actions is \$38,140 for the period of July 1, 2026 through June 30, 2027. Funding for this project is included in the Proposed FY 2026-2027 Budget for Project Clean Water. Funding is provided through Cost Center CC-54478, Fund 0001, Program PG-0543800, Spend Category SC-7460, and Initiative Codes IN-054251/CW3805 (\$25,000 for Plan Checking), IN-054252/CW3806 (\$2,000 for Stormwater Calculator Revisions), and IN-054255/CW3809 (\$11,140 for Business Inspections).

Fiscal Analysis:

Funding Source	FY 26-27	Total
General Fund - IN-054251/ CW3805	\$25,000	\$25,000
General Fund - IN-054252/ CW3806	\$2,000	\$2,000
General Fund - IN-054255 /CW3809	\$11,140	\$11,140
Total		\$38,140

Special Instructions:

Direct the Clerk of the Board to email a copy of the signature page and minute order of these actions to Clopez@countyofsb.org

Attachment:

Attachment A – Agreement with Wallace Group (Signature Required)

Contact Information:

Erin Maker
 Project Clean Water Manager
EMaker@countyofsb.org