



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: May 27, 2008  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Scott D. McGolpin, Director Public Works Department, 568-3010  
Director  
Contact Info: Dacé B. Morgan, Deputy Director of Transportation, 568-3064  
**SUBJECT:** El Colegio Road Improvements – Phase II, Professional Design Services Contract,  
County Project No. 864042; Third Supervisorial District

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Authorize the Chair to execute an agreement with Penfield and Smith Engineering (a local vendor), for professional design services for El Colegio Road Improvements, Phase II, Project Number 864042, at a total cost of \$257,500;
- B. Authorize the Director of Public Works to approve amendments to the agreement for supplemental work up to \$25,000.
- C. Approve the attached budget revision #0000244 (Attachment 1) to accept the funds from the 1990 Long Range Development Plan Trust Fund and program for the El Colegio Road Phase II project.

**Summary Text:**

This item is on the agenda to consider an agreement with Penfield and Smith Engineering for professional design services for Phase II of the El Colegio Road Improvements. In compliance with County policy, the County advertised a Request for Proposal (RFP). An evaluation committee from the County Public Works Department and the Redevelopment Agency evaluated the three proposals submitted based on a predetermined evaluation criterion. Following the evaluation and scoring, the

committee ranked Penfield and Smith Engineering as the most qualified firm and recommended that this firm be selected to perform the design services for the project.

Staff has completed negotiations with Penfield and Smith and reached an agreement regarding the project scope of work, cost and contract terms. The contract cost and scope before your Board today includes professional design services for Phase II of the El Colegio Road Improvements, from the Los Carneros Rd intersection west to the existing 4 lane section of El Colegio Road near the intersection with Camino Corto.

The scope of work includes project management, preparation of final design plans, design report, drainage report, specifications, construction cost estimate, reply to quality control comments and assistance in bidding services. Per County directive, the scope of work does not include construction support services.

The amount of the contract is sufficient to cover the completion of Phase II professional design and deliverables that are specifically identified in the contract scope of work. However, it is possible that unanticipated tasks will arise that are beyond the current scope of work. Staff recommends that the Director of Public Works be given authority to approve contract budget amendments for supplemental work that are beyond the scope of the proposed contract. The sum total cost of any amendments is limited to \$25,000. Your Board's approval of this recommendation would expedite contract amendments.

**Background:**

El Colegio Road Improvements are a coordinated effort between UCSB and the County and will occur in two phases. Phase I extends from the UCSB Campus West Gate to just beyond intersection with Los Carneros. Phase I design is nearly complete, permit applications have been filed, and construction is anticipated to begin Summer, 2008. UCSB will assume the lead in bidding and construction oversight for Phase I while design has been under review by the County Public Works Department.

Phase II completes the improvements by extending the project west to the existing four-lane section of El Colegio near the intersection with Camino Corto. Design, bidding and construction of this phase will be managed by the County.

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|------------------------|-------------------------|----------------------------------|------------------------------------|
| General Fund           |                         |                                  |                                    |
| State                  |                         |                                  |                                    |
| Federal                |                         |                                  |                                    |
| Fees                   |                         |                                  |                                    |
| Other: LRDP Trust Fund | \$ 50,000.00            |                                  | \$ 347,000.00                      |
| Total                  | \$ 50,000.00            | \$ -                             | \$ 347,000.00                      |

**Narrative**

The funds for the design contract (\$257,500), supplemental work (\$25,000) and staff support and administration (\$64,500) will be covered wholly by the 1990 Long Range Development Plan Trust Fund (LRDP). The funds have been budgeted in Dept 054, Fund 0015, Org 0014, Program 2050, Account 7460.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

Please forward a Certified Minute Order approving this action and executed document to the Public Works, Transportation Division attention Beverly Cross, 568-3094.

**Attachments:**

1. Budget Revision - #0000244
2. Agreement for Services of Independent Contractor

**Authored by:**

Walter Rubalcava, Civil Engineer (739-8775)

**cc:**