



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: August 09, 2011  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: 3/5

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**TO:** Board of Supervisors  
**FROM:** Department Chandra L. Wallar, County Executive Officer  
Director(s)  
Contact Info: Terri Nisich, Assistant CEO  
**SUBJECT:** 2011-2012 Agreement for Operations of a Countywide Free Library System

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- 1) Approve a one-year contract between the County and the Cities of Lompoc, Santa Barbara and Santa Maria for library services for the period of July 1, 2011 through June 30, 2012 for a total cost of \$2,550,403 for Fiscal Year 2011-12.
- 2) Find that the proposed action is the creation of a government funding mechanism and does not constitute a "Project" within the meaning of CEQA, pursuant to 14 CCR 15378 (b)(4).

**Summary Text:**

On June 17, 2011, the Board of Supervisors adopted the Fiscal Year 2011-2010 Operating Budget, which included funding to the three cities of Santa Barbara, Lompoc and Santa Maria, known as Zones 1, 2 and 3 respectively, to provide library services to County residents. The approval of the proposed contract will authorize the County to contract with the cities for library services and funding for the period of July 1, 2011 through June 30, 2012.

**Background:**

This item is on the Board's agenda in order to approve a new contract between the County and the Cities for library services and authorize the disbursement of funds to the cities for library services for Fiscal Year 2010-2011.

In the County, library services are provided via the Cities' main libraries and various branch locations as a way to efficiently use existing facilities and prevent the creation of county-operated duplicate establishments. The zones are as follows:

- **Zone 1:** Santa Barbara is the contract city. Services provided to the cities and unincorporated area located within or in close proximity to Santa Barbara, Carpinteria, Montecito, Isla Vista, Goleta, Solvang, Santa Ynez and Los Olivos.
- **Zone 2:** Lompoc is the contract city. Services provided to the cities and unincorporated area located within or in close proximity to Buellton, Lompoc, Vandenberg Village and Vandenberg Air Force Base.
- **Zone 3:** Santa Maria is the contract city. Services provided to the cities and unincorporated area located within or in close proximity to Cuyama, Guadalupe, Orcutt and Santa Maria.

The County's contribution is based on the population figures for the cities and surrounding unincorporated area with each zone as certified for January 1<sup>st</sup> of each prior fiscal year by the California State Library.

<b>POPULATION BASE PER PLF CERTIFICATION</b>		
<i>Proposed 2010 for use for FY 11/12 (15.0% Cut) - \$5.870 Per Capita</i>		
<b>Zone 1 - Santa Barbara</b>	229,200	\$1,345,404
<b>Zone 2 - Lompoc</b>	66,761	\$ 391,887
<b>Zone 3 - Santa Maria</b>	<u>138,520</u>	<u>\$ 813,112</u>
<b>TOTAL:</b>	<b>434,481</b>	<b>\$2,550,403</b>

In addition to the County contribution, Zone 1 also receives funding for the Goleta Area from CSA #3. CSA #3 is a voter approved measure to fund library services through a benefit assessment (which was brought forward for Board of Supervisors approval as a separate agenda item).

In the course of Fiscal Year 2011-12 County staff anticipates working in conjunction with Library Directors, the Library Advisory Committee, and other interested stakeholders to initiate the following strategic actions:

- Review of the Library Service delivery structure to determine if the zone model continues to be the most effective service model.
- Analyze the per capita funding distribution to ensure funding is consistent with usage and circulation.
- Effectively transition library services and staffing of Library Advisory Committee to the Community Services Department.
- Examine overall operational and capital needs of libraries throughout the County.

**Performance Measure:**

The libraries are required to report data to the State Library for its annual report entitled “California Library Statistics,” of which some of the measures are included below:

CALIFORNIA STATE LIBRARY STATISTICS 2011 FY 09-10				
Measure	Zone 1 Santa Barbara	Zone 2 Lompoc	Zone 3 Santa Maria	Statewide Median
Expenditures <i>Per Capita</i>	24.49	17.77	21.50	32.70
Material Expenditure <i>Per Capita</i>	1.45	1.61	1.94	2.72
Print Materials <i>(Books, Gov't. Documents, Serial Volumes)</i>	1.34	1.34	1.64	1.93
Total Materials <i>Per Capita</i>	1.55	1.57	1.91	2.16
Population Served Per FTE Staff	3,624.00	4,091.00	3,429.00	3,266.00
Circulation <i>Per Capita</i>	6.68	4.83	3.99	6.29
Visits <i>Per Capita</i>	4.50	4.18	2.87	4.41
PAC Use <i>(Public Access Computer)</i>	1.50	2.41	3.78	1.00

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

The Board has approved the allocation of \$2,550,403 to the three zones as part of the Adopted Fiscal Year 2011-2012 Operating Budget.

**Special Instructions:**

Clerk of the Board to obtain 9 original signature pages (5 for the City of Santa Barbara, 1 for Lompoc, 1 for Santa Maria, 1 for CEO and 1 for Clerk of the Board) and return pages to Jette Christiansson in the County Executive Office for distribution to the libraries. City Libraries should return four original signature pages of the executed agreement to Jette Christiansson in the County Executive Office and send five original signature pages directly to Irene Macias at the City of Santa Barbara.

**Attachments:**

- 1) 2011-2012 PROPOSED AGREEMENT FOR OPERATION OF A COUNTYWIDE FREE LIBRARY SYSTEM
- 2) MAP OF LIBRARY ZONES

**Authored by:**

Terri Maus-Nisich, Asst. CEO

**cc:**

John Corbett, Library Director, Santa Maria Public Library  
Molly Gerald, Library Director, Lompoc Public Library  
Irene Macias, Library Director, Santa Barbara Public Library  
Jette Christiansson, Business Manager, CEO