



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 1/11/11
Placement: Departmental
Estimated Tme: 10 Min.
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Chandra L. Wallar, County Executive Officer
Director(s)
Contact Info: Michael Allen, Chief Deputy Clerk of the Board, 568-2245

SUBJECT: 2011 Board of Supervisors' Schedule of Meeting Dates and Locations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: N/A

That the Board of Supervisors:

Consider the 2011 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

On December 14, 2010 the Board considered several options for the 2011 schedule of meeting dates and locations. The Board adopted a schedule (Attachment A) that allows for Board meetings on the first, second and third Tuesday of each month and eliminates the fourth meeting of each month. This alternative reduced the number of Board meetings per year by 9 for a total of 32.

At that meeting, staff was directed to return to the Board in January 2011 to allow newly elected Fifth District Supervisor Lavagnino an opportunity to comment and vote on the adopted schedule. As such, staff is asking for ratification of the previously adopted schedule or alternative direction.

In addition, it has come to the attention of staff that at least two members of the Board will be required to travel on County business during the week of February 7, 2011 through February 11, 2011. Due to this fact, staff is recommending that the Board consider cancellation of the meeting of February 8, 2011 in Santa Maria.

County of Santa Barbara Budget Hearings are conducted the second week of June. As such, in anticipation of Fiscal Year 2011-2012 Budget Hearings, the 2011 schedule does not include a regular hearing on Tuesday, June 14, 2011. FY 2011-12 Budget Hearings will be scheduled by separate Board Letter from the County Executive Officer in 2011.

Historically, the Board of Supervisors' calendar has experienced a slow period during the summer months that has resulted in the cancellation of regularly scheduled meetings and in extremely light agendas. The 2010 Board of Supervisors schedule of meetings included a three week break in the summer during the last three weeks of August. Similarly, the 2011 schedule incorporates a three week summer break that includes August 16, 2011, August 23, 2011 and August 30, 2011 (Fifth Tuesday). Advanced knowledge of a summer recess will allow the Board and staff to efficiently schedule and set hearings for the remaining Board meetings through the summer and provide an opportunity for personal planning. The 2011 schedule does not include a meeting on Tuesday July 19, 2011 in anticipation of the Annual NACO Conference and does not include a meeting on Tuesday November 29, 2011 in anticipation of the CSAC Annual Meeting to be held from November 29 through December 2, 2011 in San Francisco. In addition, no meetings are scheduled for Tuesday November 24, 2009 (Thanksgiving holiday) or for December 20 and 27, 2011 (Winter Recess).

Background:

Government Code Section 25081 requires the Board of Supervisors to hold regular meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a regular adjourned meeting may be held outside of the County seat on a regular meeting date in lieu of a regular meeting.

Performance Measure:

NA

Fiscal and Facilities Impacts:

Budgeted: Select_Budgeted **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative:

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Direct the Clerk of the Board to notify all County Departments of the adopted 2011 Board of Supervisors' schedule of meeting dates and locations as well as the cancellation of the meeting of February 8, 2011.

Attachments:

Attachment A – 2011 Schedule of Meeting Dates and Locations as adopted by the Board on December 14, 2010

Authored by:

Michael Allen, Chief Deputy Clerk of the Board

568-2245