

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 11/3/04
Department Name: General Services/Purchasing
Department No.: 063
Agenda Date: 11/23/04
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald Cortez, Director, General Services

STAFF CONTACT: John McMillin, Purchasing Manager
X2693

SUBJECT: Renewal of Computer Maintenance Contract

Recommendation(s):

That the Board of Supervisors:

1. Authorize the Purchasing Manager to renew the existing contract with Lebard's Computer Center (a Local Vendor) for the Maintenance of the County's personal computers and related equipment for an additional year, July 1, 2005 to June 30, 2006 for an amount not to exceed \$460,000.
2. Authorize the Purchasing Manager to exercise an option to renew the contract for one additional year, July 1, 2006 to June 30, 2007, for an amount not to exceed \$460,000, by mutual agreement of the parties.

Alignment with Board Strategic Plan: The recommendation is primarily aligned with Goal number III, "A strong professionally managed organization."

Executive Summary and Discussion:

In June of 2000, the Board of Supervisors extended Board Contract #BC-95-211 with Lebard's Computer center for an additional three-year term and authorized the Purchasing Manager to exercise options for two additional one-year terms. This is a county-wide contract that provides county departments with warranty and post-warranty maintenance on a wide range of computer devices such as computers, monitors, servers and tape drives. In June of 2003, the Board of Supervisors further authorized an increase in the total annual cost of the contract to \$460,000. The total amount expended under this contract last fiscal year was \$452,361.34. During the nearly five years in which this current contract has been in force, Lebard's Computer Service has provided excellent, cost effective service and has been a model of the successful use of local vendors.

The Information Technology Advisory Committee (ITAC), composed of the departmental IT managers, recommended to General Services that the current contract be extended and the Purchasing Manager concurred with the recommendation.

This is a non-exclusive contract. Departments are free to remove items from coverage, depend on the manufacturers' warranty, or use other methods that they deem to be more cost effective. The Purchasing Manager issues separate contracts for any departments that do not wish to use Lebard's services.

Mandates and Service Levels:

NONE

Fiscal and Facilities Impacts: Funds for Lebard's Computer maintenance are included in individual departmental budgets for the current fiscal year.

Special Instructions: The Clerk of the Board will provide a copy of the minute order to the Purchasing Manager.

Concurrence: N/A