

**COUNTY RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY  
OF SANTA BARBARA EXTENDING UNUSED BALANCES OF PAID  
LEAVE TIME TO COUNTY EMPLOYEES DIRECTLY IMPACTED BY  
THE COVID-19 EMERGENCY**

**WHEREAS**, on March 4, 2020, Governor Newsom declared a state of emergency for conditions caused by the coronavirus COVID-19, and on March 11, 2020, the World Health Organization declared COVID-19 a global pandemic; and

**WHEREAS**, on March 12, 2020, the Health Officer of the County of Santa Barbara determined that there is an imminent and proximate threat to public health from the introduction of COVID-19 in the County of Santa Barbara, and declared a Local Health Emergency as a result; and

**WHEREAS**, on March 12, 2020, when the Board of Supervisors was not in session, pursuant to Government Code Sections 8558 and 8630, et. seq., and Chapter 12 of the Santa Barbara County Code, the Director of Emergency Services of the County of Santa Barbara proclaimed the existence of a local emergency within Santa Barbara County as a result of COVID-19; and

**WHEREAS**, on March 17, 2020, the Board of Supervisors adopted Resolution No. 20-51 ratifying the proclamation of the existence of a local emergency caused by COVID-19; and

**WHEREAS**, on March 19, 2020, as a result of the threat of COVID-19, to protect public health, Governor Newsom issued an order for all individuals living in the State of California to stay home except as needed to maintain continuity of operations of the federal critical infrastructure sectors; and

**WHEREAS**, many County employees are unable to work (or telework) due to direct COVID-19 related medical conditions, the need to care for a family member who is self-isolating due to COVID-19, or to care for children whose schools have been closed due to the COVID-19 emergency; and

**WHEREAS**, effective pay period 2020-08 which began March 23, 2020, the County Executive Officer approved additional County paid leave of up to 160 hours to regular and extra help employees (up to 224 hours to Fire Department employees in 112 hour per pay-period shifts assignments) known as PTL hours for employees unable to work (or telework) because of the COVID-19 emergency; and

**WHEREAS**, on April 21, 2020, the Board of Supervisors adopted Resolution No. 20-69 to provide the additional County paid leave for employees absent from work because of the COVID-19 emergency and adopted a provision that these PTL hours will not be available after December 31, 2020; and

**WHEREAS** the circumstances that give rise to the need for PTL hours have not diminished, and California, like the rest of the nation, is in the middle of a surge in positive COVID-19 tests and hospitalizations; and

**WHEREAS**, Section 27-12, subdivision (i) of the Santa Barbara County Code authorizes the Board of Supervisors, by four-fifths vote, to grant a leave of absence with pay when the Board finds that doing so is in the best interest of the County and does not amount to a gift of public funds prohibited by the California Constitution;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Supervisors of the County of Santa Barbara, as follows:

1. The Board of Supervisors extends to June 30, 2021 the time within which existing PTL hours are available for employees absent from work because of the COVID-19 emergency to use under the terms currently in effect; and
2. The Board of Supervisors directs that no additional hours of paid leave be granted, but extends the expiration date for any remaining hours from December 31, 2020 to June 30, 2021; and
3. If any employees separate before June 30, 2021, there will be no cash value for these paid leave hours and these hours will not be added to service credit for purposes of retirement; and
4. The Board of Supervisors finds that the benefits granted by this Resolution are in the best interest of the County, and do not amount to a gift of public funds prohibited by the California Constitution, because the benefits serve public purposes which include retaining qualified and competent public employees; and
5. Unless otherwise directed by the Board of Supervisors, the Human Resources Director will, following legal review by County Counsel and fiscal review by the Auditor-Controller, maintain or revise implementation guidelines and post them on the HR website; and
6. In accordance with the implementation guidelines enumerated above, eligibility and qualification for the benefits granted by this Resolution are to be determined by each employee's appointing authority, in consultation with the County Human Resources Department or County Executive Office; and
7. Except as expressly provided in this Resolution, all other County policies, rules, and procedures remain in effect and unchanged.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

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Gregg Hart  
Chair of the Board of Supervisors

**ATTEST:**

Mona Miyasato,  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

**APPROVED AS TO FORM:**

Michael C. Ghizzoni  
County Counsel

By: \_\_\_\_\_  
Deputy County Counsel

**APPROVED AS TO ACCOUNTING  
FORM:**

Betsy M. Schaffer, CPA  
Auditor-Controller

By: \_\_\_\_\_  
Deputy