

Attachment B

SECTION A- GENERAL CONDITIONS

SUBSECTION 1 - PROJECT SCOPE

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
1.001	Project Scope	COUNTY requires CONTRACTOR to provide, install and maintain a turn-key commissary service which shall include, without limitation, the wholesale purchase of goods and storage of COUNTY approved menu items for sale through CONTRACTOR's commissary system, inventory management, banking software, Point of Sale (POS), friend and family purchases, debit release cards, welfare, indigent and admission kits. CONTRACTOR shall, without cost to COUNTY, provide commissary personnel, the software and necessary licenses to allow inmates and friend and family members to purchase food and non-food items, enable CONTRACTOR staff to verify the inmates trust account balances prior to filling orders, manage the accounting and banking software and allow COUNTY's authorized staff and Designated Agent the ability to remotely access the commissary system for reporting and reviewing purposes.
1.002	Project Scope	COUNTY requires a turn-key inmate and friend and family trust funding solution. CONTRACTOR's trust funding solution shall include an IVR, website, mobile application and/or lobby and booking kiosk solution providing hands-free cash handling services. CONTRACTOR shall install and operate all kiosks and related software and equipment. CONTRACTOR shall, without cost to COUNTY, provide all wiring for the kiosks, install the kiosks and related hardware and software specifically identified herein and provide all maintenance, collections and daily/weekly reporting.
1.003	Project Scope	COUNTY shall implement the scope of services defined in this Agreement in a 2 phased approach. Phase 1 shall include the installation and implementation of only SBJ. Implementation for SBJ shall begin upon the Effective Date of the Agreement. Phase 2 shall include the installation and implementation of NBJ. NBJ is tentatively expected be completed by January 2021. However, COUNTY may revise this date at any time and without penalty. It shall be understood that at the end of Phase 2, all services defined in this Agreement shall include both SBJ and NBJ.

SUBSECTION 2 - INVOICES, REVENUE SHARE AND REPORTING

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
2.001	Invoices, Revenue Share and Reporting	Gross Sales shall mean purchases generated by and through the commissary service environment consisting of all sales, compensation, earning, gain, income, fees, generated income, proceeds or receipts paid to or received by CONTRACTOR in any way connected to the provision of commissary services.
2.002	Invoices, Revenue Share and Reporting	Net Sales shall mean purchases generated by and through the commissary service environment consisting of all sales, compensation, earning, gain, income, generated income, proceeds, or receipts paid to or received by CONTRACTOR in any way connected to the provision of commissary services less the following:
2.003	Invoices, Revenue Share and Reporting	Indigent kits;
2.004	Invoices, Revenue Share and Reporting	Hygiene kits;
2.005	Invoices, Revenue Share and Reporting	Debit purchases;
2.006	Invoices, Revenue Share and Reporting	Postal products;
2.007	Invoices, Revenue Share and Reporting	Refunds; and
2.008	Invoices, Revenue Share and Reporting	Required taxes and charges that are intended to be paid by the inmate or family member or friend and then remitted 100% by the billing party to the appropriate governmental agency.
2.009	Invoices, Revenue Share and Reporting	A purchase shall be deemed complete and part of Gross Sales when a product is ordered by way of the commissary menu, Point of Sale (POS) cart or friends/family of the inmate, and is delivered to the inmate, and the product is not considered to qualify for an authorized return.
2.010	Invoices, Revenue Share and Reporting	If the inmate is released prior to delivery, the product will redistributed in CONTRACTOR's warehouse and the inmate's account will be credited by CONTRACTOR by the amount of the returned order immediately upon notification of the inmate's release.
2.011	Invoices, Revenue Share and Reporting	On a weekly basis, CONTRACTOR shall provide:
2.012	Invoices, Revenue Share and Reporting	A report summarizing the Gross and Net Sales of products, based on the weekly Gross Sales generated by all commissary purchased by the inmates at the Facilities by way of commissary or POS ("Weekly Inmate Gross Sales Report").

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2.013	Invoices, Revenue Share and Reporting	A report summarizing the Gross and Net Sales of products, based on the weekly Gross Sales generated by all commissary purchased by friend and family members ("Weekly Friend and Family Gross Sales Report").
2.014	Invoices, Revenue Share and Reporting	The Gross Sales reports specified above shall be provided in a .PDF format, or a format agreeable to COUNTY, and include, but not be limited to, the information below.
2.015	Invoices, Revenue Share and Reporting	Facility Name;
2.016	Invoices, Revenue Share and Reporting	Billing period;
2.017	Invoices, Revenue Share and Reporting	Purchase by inmate (weekly commissary, POS and friend and family);
2.018	Invoices, Revenue Share and Reporting	Purchase by category (detailed list of items in each category for both weekly commissary and POS);
2.019	Invoices, Revenue Share and Reporting	Purchases by friend and family by inmate;
2.020	Invoices, Revenue Share and Reporting	Purchases by friend and family by category;
2.021	Invoices, Revenue Share and Reporting	Returns and Adjustments;
2.022	Invoices, Revenue Share and Reporting	Credits for out of stock items;
2.023	Invoices, Revenue Share and Reporting	Authorized refunds;
2.024	Invoices, Revenue Share and Reporting	The number of welfare kits;
2.025	Invoices, Revenue Share and Reporting	The number of indigent kits;
2.026	Invoices, Revenue Share and Reporting	The number of hygiene kits;
2.027	Invoices, Revenue Share and Reporting	Total Gross Sales;
2.028	Invoices, Revenue Share and Reporting	Total Net Sales;
2.029	Invoices, Revenue Share and Reporting	Taxes (including but not limited to City and State for each order);
2.030	Invoices, Revenue Share and Reporting	Service fee;
2.031	Invoices, Revenue Share and Reporting	Non-taxable items; and
2.032	Invoices, Revenue Share and Reporting	Total Revenue Share.
2.033	Invoices, Revenue Share and Reporting	A report including, without limitation, the information provided below ("Kiosk Trust Funding Reconciliation "). In addition, CONTRACTOR shall be capable of providing a daily deposit report, in Comma Separated Values (CSV) format via FTP to the COUNTY for law enforcement and business purposes.
2.034	Invoices, Revenue Share and Reporting	Date;
2.035	Invoices, Revenue Share and Reporting	Inmate name;
2.036	Invoices, Revenue Share and Reporting	Inmate ID;
2.037	Invoices, Revenue Share and Reporting	Kiosk Type (i.e. booking, lobby)
2.038	Invoices, Revenue Share and Reporting	Funding method;
2.039	Invoices, Revenue Share and Reporting	Amount;
2.040	Invoices, Revenue Share and Reporting	Fee;
2.041	Invoices, Revenue Share and Reporting	Depositor Name;
2.042	Invoices, Revenue Share and Reporting	Facility Location;
2.043	Invoices, Revenue Share and Reporting	Depositor ID;
2.044	Invoices, Revenue Share and Reporting	Depositor Address; and
2.045	Invoices, Revenue Share and Reporting	Depositor Relationship to Inmate.

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2.046	Invoices, Revenue Share and Reporting	A report detailing the weekly transactions for all purchases by way of commissary, POS and friend and family purchases. The report shall contain all fields which are legally permitted to be released and provided in a .CSV format or a format acceptable to COUNTY ("Weekly Transaction Detail Report"). The report shall include (without limitation) the following information:
2.047	Invoices, Revenue Share and Reporting	Facility;
2.048	Invoices, Revenue Share and Reporting	Facility ID;
2.049	Invoices, Revenue Share and Reporting	Order number;
2.050	Invoices, Revenue Share and Reporting	Charge Date;
2.051	Invoices, Revenue Share and Reporting	Fill Date;
2.052	Invoices, Revenue Share and Reporting	Inmate ID;
2.053	Invoices, Revenue Share and Reporting	Inmate name;
2.054	Invoices, Revenue Share and Reporting	Inmate location;
2.055	Invoices, Revenue Share and Reporting	Item number;
2.056	Invoices, Revenue Share and Reporting	Item name (description);
2.057	Invoices, Revenue Share and Reporting	Category;
2.058	Invoices, Revenue Share and Reporting	Quantity ordered;
2.059	Invoices, Revenue Share and Reporting	Quantity charged;
2.060	Invoices, Revenue Share and Reporting	Quantity filled;
2.061	Invoices, Revenue Share and Reporting	Cost;
2.062	Invoices, Revenue Share and Reporting	Refund;
2.063	Invoices, Revenue Share and Reporting	Return items;
2.064	Invoices, Revenue Share and Reporting	Service fee;
2.065	Invoices, Revenue Share and Reporting	Gross Sales;
2.066	Invoices, Revenue Share and Reporting	Net Sales;
2.067	Invoices, Revenue Share and Reporting	Tax;
2.068	Invoices, Revenue Share and Reporting	Revenue Share percentage; and
2.069	Invoices, Revenue Share and Reporting	Revenue Share.
2.070	Invoices, Revenue Share and Reporting	CONTRACTOR shall provide COUNTY with all inmate signed friend and family member receipts confirming inmate received the friend and family member order and all products were provided.
2.071	Invoices, Revenue Share and Reporting	All weekly reports are due no later than 7 days following of the week of the transactions identified above.
2.072	Invoices, Revenue Share and Reporting	Late weekly reporting shall be subject to liquidated damages as specified in the Correctional Commissary Agreement Terms .
2.073	Invoices, Revenue Share and Reporting	On a Monthly basis, CONTRACTOR shall provide:
2.074	Invoices, Revenue Share and Reporting	An invoice detailing the Gross Sales and Revenue Share due to COUNTY, based on the weekly Gross Sales generated by all commissary purchases by the inmates (inclusive of POS) at the Facilities and friend and family members ("Monthly Commissary Invoice"). The Monthly Commissary Invoice shall detail each week of the billing period and include, but not be limited to, the following fields:
2.075	Invoices, Revenue Share and Reporting	Categories;
2.076	Invoices, Revenue Share and Reporting	Invoice number;

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2.077	Invoices, Revenue Share and Reporting	Billing period;
2.078	Invoices, Revenue Share and Reporting	Bill to;
2.079	Invoices, Revenue Share and Reporting	Taxes (including but not limited to City and State for each order);
2.080	Invoices, Revenue Share and Reporting	Postal products;
2.081	Invoices, Revenue Share and Reporting	Gross Sales;
2.082	Invoices, Revenue Share and Reporting	Net Sales; and
2.083	Invoices, Revenue Share and Reporting	Amount due.
2.084	Invoices, Revenue Share and Reporting	Revenue share shall be due to COUNTY on the 7th day of the month following the billing period. Revenue share amounts will not be deducted from the monthly invoice detailed above.
2.085	Invoices, Revenue Share and Reporting	In addition to the monthly revenue share payments, CONTRACTOR shall include the monthly lease payment specified in Attachment 1, Section D (Detailed Specifications) .
2.086	Invoices, Revenue Share and Reporting	COUNTY prefers payments be sent via check.
2.087	Invoices, Revenue Share and Reporting	Reporting, invoicing and revenue share discrepancies must be resolved by CONTRACTOR within 30 days of receipt of notification of a discrepancy by the COUNTY or such discrepancy is subject to late charges as described in Correctional Commissary Agreement Terms .
2.088	Invoices, Revenue Share and Reporting	Failure to resolve discrepancies within 30-days may subject the Agreement to be terminated at the sole discretion of the COUNTY as described in Correctional Commissary Agreement Terms .
2.089	Invoices, Revenue Share and Reporting	COUNTY further retains the right to pursue any other legal remedies it deems necessary.
2.090	Invoices, Revenue Share and Reporting	COUNTY shall have the option to pull a report with a customizable time range (including but not limited to weekly, monthly, quarterly, etc.) that itemizes and summarizes the total Gross Sales, Net Sales, returns, refunds, tax and revenue share payments ("Monthly Activity Report").
2.091	Invoices, Revenue Share and Reporting	At no cost to COUNTY or inmate, CONTRACTOR will be required to sell phone time and ensure the sold phone time is posted in real-time as a transaction to the inmate's trust account. Funds for all debit transactions shall be utilized to remit payment to the ITS provider each month.
2.092	Invoices, Revenue Share and Reporting	On the 7th day of the month following the prior month, CONTRACTOR shall provide COUNTY a report summarizing all debit transactions ("Debit Report"). The Debit Report shall include, but not be limited to, inmate first, middle initial and last name, inmate ID, date of transaction(s), and amount of transaction(s). CONTRACTOR shall provide the Debit Report in an .xls format or a format approved by COUNTY.

SUBSECTION 3 - LICENSES, PERMITS AND TAXES

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
3.001	Licenses, Permits and Taxes	It is expressly understood that COUNTY is not responsible in any way, manner, or form for any of CONTRACTOR's costs, including but not limited to, taxes (including sales tax), shipping charges, insurance, interest, penalties, attorney fees, liquidated damages, licenses, fees, tariffs or other costs related to any and all CONTRACTOR's services. CONTRACTOR agrees that it is entirely responsible for calculating, collecting, and remitting all fees and taxes, including sales tax on items provided to the inmates and subject to sales tax in the State of California.
3.002	Licenses, Permits and Taxes	CONTRACTOR shall be responsible for all costs associated with obtaining all licenses, permits, and taxes required to operate in the State of California.
3.003	Licenses, Permits and Taxes	CONTRACTOR shall comply with all federal, state, and local codes, laws, ordinances, regulations, and other requirements at no cost to the COUNTY.

SUBSECTION 4 - CONTRACTOR RETENTION OF END-USER ACCOUNT INFORMATION

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
4.001	CONTRACTOR Retention of End-User Account Information	For the purpose of aiding in investigations CONTRACTOR must retain deposit information pertaining to an end-user's deposits into an inmate's trust account for a period of 2-years after the expiration/termination of the Agreement.
4.002	CONTRACTOR Retention of End-User Account Information	Deposit information shall be retained for all of the following methods:

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4.003	CONTRACTOR Retention of End-User Account Information	IVR/Automated Deposit;
4.004	CONTRACTOR Retention of End-User Account Information	Live Representative Deposit;
4.005	CONTRACTOR Retention of End-User Account Information	Money Order/Check;
4.006	CONTRACTOR Retention of End-User Account Information	Mobile Application Deposit;
4.007	CONTRACTOR Retention of End-User Account Information	Web-based Deposit; and
4.008	CONTRACTOR Retention of End-User Account Information	Kiosk Deposits.
4.009	CONTRACTOR Retention of End-User Account Information	At a minimum, the depositor's name, address, phone number (if available), date of deposit, funding method (check, cash, money order), and inmate name should be captured and retained for this purpose and for the term of the Agreement.
4.010	CONTRACTOR Retention of End-User Account Information	The COUNTY shall have access to such account information upon request, to the extent permissible by law.

SECTION B - CUSTOMER SERVICE

SUBSECTION 1 - MAINTENANCE

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
1.001	Maintenance	CONTRACTOR shall provide the COUNTY and friend and family members with a 24/7/365 COUNTY service support center to assist COUNTY and friend and family members with any matters involving the commissary, friend and family purchases, accounting software, funding and kiosk (booking and lobby) environments and equipment used to define the services defined in this Agreement.
1.002	Maintenance	Repairs or replacement of nonworking or damaged equipment or software shall be started by a qualified technician within 2-hours following notification of a service request or system failure.
1.003	Maintenance	CONTRACTOR must exhibit to COUNTY a best effort approach to the completion of the repairs or replacement during the first 24-hours following notification of a problem.
1.004	Maintenance	COUNTY shall be notified of progress and/or delays in progress until the problems are resolved.
1.005	Maintenance	CONTRACTOR shall notify COUNTY any time a technician will be dispatched to the Facilities and prior to the technician's arrival.
1.006	Maintenance	CONTRACTOR may incur liquidated damages as defined in the Correctional Commissary Agreement or COUNTY may cancel the Agreement with CONTRACTOR if CONTRACTOR has not cured a service problem within 10-days of CONTRACTOR receiving notice of the problem from the COUNTY.
1.007	Maintenance	Each party shall report to the other party any misuse, destruction, damage, or vandalism. CONTRACTOR will assume liability for any and all such damages.
1.008	Maintenance	CONTRACTOR's customer service support shall be provided in both English and Spanish for both the COUNTY's support center and the service center used by family and friends.

SUBSECTION 2 - TRAINING

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
2.001	Training	CONTRACTOR shall provide web, remote log-in, online and onsite training to the COUNTY's staff as directed by the COUNTY. Additional training shall be provided during the term of the Agreement at no cost to the COUNTY. Training manuals/materials shall be provided during the initial installation and at the request of COUNTY and shall become property of the COUNTY.
2.002	Training	At a minimum, the training program must include instruction in procedures and practices necessary to coordinate delivery schedules, verify inmate identification, review contents of delivered commissary items and remediate deficiencies, identify inmates who have been discharged or transferred or are not available at the designated delivery time, create credit entries and batch reconciliation forms, policy training and addressing inmate and friend and family complaints.
2.003	Training	CONTRACTOR will also provide full documentation for all commissary services and for any and all added technology features as part of this Agreement.

SUBSECTION 3 - UPGRADES AND PERFORMANCE PROCESS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
3.001	Upgrades and Performance Process	CONTRACTOR shall provide, install and maintain the software and network components in accordance with the manufacturer's specifications and the provisions set forth in this Agreement.
3.002	Upgrades and Performance Process	CONTRACTOR shall provide the COUNTY with application and software upgrades as they become available. All upgrades must be within 1 release of the newest operating system and provided to COUNTY at no additional cost.
3.003	Upgrades and Performance Process	CONTRACTOR is responsible for the maintenance, repair and upgrades to equipment that is brought into the Facilities such as delivery carts, point of purchase carts, bar code readers, card swipes and kiosks.
3.004	Upgrades and Performance Process	CONTRACTOR shall adhere to the performance process when upgrading the commissary software, equipment, or performing any changes, inclusive of menu changes, at the Facilities. The performance process also applies to kiosks and ancillary points of purchase such as carts or debit release cards. Any deviation from this process may result in liquidated damages incurred by CONTRACTOR as described in Correctional Commissary Agreement Terms .
3.005	Upgrades and Performance Process	All said changes shall be made by CONTRACTOR at no cost to the COUNTY.

SECTION C - GENERAL INSTALLATION REQUIREMENTS

SUBSECTION 1 - STANDARDS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
1.001	Standards	CONTRACTOR shall be responsible for facilitating and handling the entire commissary environment at the Facilities. Commissary services will be ordered by the inmates and friends and families based on a schedule specified by the COUNTY.
1.002	Standards	CONTRACTOR shall comply with all applicable laws, rules, regulations, and orders of any authorized agency, commission, unit of the federal government, or state, COUNTY, or municipal government.
1.003	Standards	CONTRACTOR shall operate its commissary services at the onsite storage space located at SBJ and deliver the weekly orders in heat-sealed bags containing carbon-copy receipts listing the inmate name, ID and summary of items ordered and organized based on facility pod/housing units or as directed by the COUNTY. CONTRACTOR shall deliver all orders to both SBJ and NBJ.

SUBSECTION 2 - IMPLEMENTATION

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
2.001	Implementation	CONTRACTOR's implementation plan shall include dates and milestones and detail the transition, implementation, and installation of its commissary services, including implementing electronic ordering and scanning processes for delivery of commissary orders. The plan shall also include the installation and implementation of the inmate banking and funding software. The implementation plan shall highlight important milestone dates with a description of what the milestones include.
2.002	Implementation	The initial implementation of the commissary services and inmate banking and funding software must be completed within 60 days from the execution date of the Agreement. The implementation plan shall become part of the Agreement and must be followed.
2.003	Implementation	CONTRACTOR's implementation plan shall also address the transition of deposit services, including but not limited to, booking and lobby kiosks. Implementation of the kiosks must be completed within 60 days from the execution of the Agreement.
2.004	Implementation	The implementation plan should include details on the timeline required for the network, wiring, installation, and interfaces required for funding inclusive of the booking and lobby kiosks.
2.005	Implementation	CONTRACTOR may incur liquidated damages as described in Correctional Commissary Agreement Terms for each day beyond the installation due date until the installation is complete. However, CONTRACTOR shall not incur liquidated damages if the cause of the delay is beyond CONTRACTOR's reasonable control

SUBSECTION 3 - TRANSITION REQUIREMENTS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
3.001	Transition Requirements	For the initial installation, CONTRACTOR will work with COUNTY, the incumbent commissary and kiosk service provider(s) to ensure an orderly transition of services, responsibilities and continuity of the services required by COUNTY.
3.002	Transition Requirements	CONTRACTOR will work with COUNTY and its Jail Management System (JMS) provider to ensure all required information is received for a seamless transition to the inmate banking software (i.e. inmate booking numbers, inmate personal identification numbers, inmate trust balances, etc.) at no cost to COUNTY. This includes the current JMS and any new JMS the COUNTY may implement.
3.003	Transition Requirements	Upon expiration or cancellation of this Agreement, or in the event COUNTY exercises its right to terminate this Agreement, CONTRACTOR shall accept the direction of COUNTY to ensure all commissary and funding services are smoothly transitioned. At a minimum, the following shall apply:
3.004	Transition Requirements	CONTRACTOR acknowledges that all documentation, reports, data, etc., contained in the commissary system and inmate banking software are the property of COUNTY. COUNTY acknowledges the commissary system hardware and software and the inmate banking software are the property of CONTRACTOR.
3.005	Transition Requirements	The documentation, reports, data, etc. for the Facilities shall be provided to COUNTY by CONTRACTOR on a storage medium acceptable to COUNTY and in a user-friendly, searchable and electronic format at no cost to the COUNTY within 15 days following the expiration, termination and/or cancellation of this Agreement or within 30 days following the last day commissary services are provided by CONTRACTOR, whichever occurs first. CONTRACTOR shall accept COUNTY's decision whether the solution provided is acceptable.

SECTION C - GENERAL INSTALLATION REQUIREMENTS

3.006	Transition Requirements	CONTRACTOR shall discontinue providing service or accepting new assignments under the terms of this Agreement, on the date(s) specified by COUNTY. CONTRACTOR agrees to continue providing all services in accordance with the terms and conditions, requirements and specifications of this Agreement for a period not to exceed 90 calendar days after the expiration, termination or cancellation date of this Agreement. Invoices and reports, including revenue share due, will be due and payable by CONTRACTOR to COUNTY at the percentage specified in the contract until services are no longer handled by the CONTRACTOR.
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SUBSECTION 4 - INSTALLATION REQUIREMENTS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
4.001	General Installation Requirements	CONTRACTOR shall be responsible for all costs associated with the inmate commissary system including personnel, purchase of equipment, software, funding, kiosks, onsite storage, installation, service, maintenance, and off-site storage of commissary products and all day-to-day operation.
4.002	General Installation Requirements	CONTRACTOR is responsible for all wiring, new electrical circuit installations, cables, parts, software, hardware and physical installation of all money handling, ordering equipment and/or point-of-sale equipment at each Facility.
4.003	General Installation Requirements	Kiosks must reside on CONTRACTOR's own separate network and may not reside on County's network.
4.004	General Installation Requirements	In the event COUNTY identifies a security risk with CONTRACTOR's network configuration, CONTRACTOR shall work with COUNTY to remedy such security risk to COUNTY's reasonable satisfaction within 10-days of identification.
4.005	General Installation Requirements	CONTRACTOR shall be responsible for all printer supplies including but not limited to ink, receipt tape, etc.
4.006	General Installation Requirements	CONTRACTOR agrees to obtain COUNTY's written permission before proceeding with any work that requires cutting into or through girders, beams, concrete or tile floors, partitions or ceilings, or any work that may impair fireproofing or moisture proofing, or potentially cause any structural damage.
4.007	General Installation Requirements	CONTRACTOR agrees to assume responsibility for installation of the equipment in accordance with the specifications contained in the manufacturer's installation instructions.
4.008	General Installation Requirements	The work under this Agreement is to be performed, completed, and managed by CONTRACTOR. All work performed on the COUNTY's premises shall be completed during the COUNTY's standard business hours. All work completed by CONTRACTOR will meet or exceed industry standard for materials and workmanship. All work shall be inspected by COUNTY and COUNTY shall provide final approval.
4.009	General Installation Requirements	CONTRACTOR will verify location/installation with COUNTY's maintenance or IT for any conduit, raceways, cable ways, cable, inside wiring, switches, terminal boxes, and terminals within the Facilities. No exposed wiring will be permitted. The work being performed under this Agreement will be in compliance with National Electrical Code.
4.010	General Installation Requirements	Ownership of any wiring or conduit placed under this Agreement by the CONTRACTOR becomes the COUNTY's property upon termination and/or expiration of this Agreement.
4.011	General Installation Requirements	CONTRACTOR will work with COUNTY's maintenance, IT and/or Architectural Services Division (ASD) personnel on actual locations of any cabling or structural work to take place at the Facilities identified Attachment 1, Section F (Facility Specifications) .
4.012	General Installation Requirements	CONTRACTOR agrees that if any cabling work is required as part of any installation, all new cables shall be used and marked clearly and legibly at both ends, and must meet all applicable Electronic Industries Alliance/Telecommunications Industry Alliance (EIA/TIA) wiring standards for commercial buildings.
4.013	General Installation Requirements	CONTRACTOR shall clean up and remove all debris and packaging materials resulting from work performed.
4.014	General Installation Requirements	CONTRACTOR shall restore to original condition any damage to COUNTY's property caused by maintenance or installation personnel associated with CONTRACTOR, including repairs to walls, ceilings, etc.
4.015	General Installation Requirements	CONTRACTOR shall install, repair, and maintain all CONTRACTOR-provided equipment, including but not limited to, any wiring or cable work required throughout the Facilities.
4.016	General Installation Requirements	Unless otherwise specified by the COUNTY, no spare parts shall be stored by CONTRACTOR at the Facilities.
4.017	General Installation Requirements	All CONTRACTOR-provided equipment, installation, maintenance, repair costs, and all costs or losses due to vandalism shall be the total responsibility of the CONTRACTOR.

SECTION C - GENERAL INSTALLATION REQUIREMENTS

SUBSECTION 5 - INTERFACE REQUIREMENTS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
5.001	Interface Requirements	CONTRACTOR shall work with COUNTY's Inmate Telephone System (ITS) provider and COUNTY's JMS, to add commissary related capabilities such as allowing friend and family members to deposit directly into an inmate's trust account and/or debit account, ordering of food and non-food commissary items to be delivered to a specific inmate, etc. at no cost to COUNTY. Should COUNTY change JMS or ITS providers, CONTRACTOR shall work with the new providers to establish all required interfaces at no cost to COUNTY.
5.002	Interface Requirements	CONTRACTOR shall be responsible for obtaining the necessary software and software licensing to integrate with COUNTY's JMS, ITS provider and other required platforms designated by COUNTY. COUNTY will not be responsible for any licensing fees or interface charges.
5.003	Interface Requirements	The JMS interface shall allow for the transfer of inmate first, middle and last name, ID and booking numbers, inmate status, trust account transactions, restrictions, inmate housing location, assigned pod and cell.
5.004	Interface Requirements	If applicable, the JMS interface requires CONTRACTOR ensure food restrictions based on allergy (peanuts, tree nuts, soy, eggs, wheat, and gluten), food restrictions due to religious preferences (kosher, halal and vegetarian), and security restrictions are delivered to the commissary system. CONTRACTOR shall follow COUNTY's direction to complete the required interface at no cost to COUNTY.
5.005	Interface Requirements	At no cost to COUNTY or inmate, CONTRACTOR must work with the ITS provider to establish an interface to allow inmates to purchase debit for inmate telephone calls via the inmate's trust account. The interface shall allow for an automated file-transfer process. The file format shall be mutually agreed upon by COUNTY, CONTRACTOR, JMS and ITS provider.
5.006	Interface Requirements	CONTRACTOR shall ensure a separate category for debit calling is included as one of the items to select from the commissary menu. Pricing and/or denomination shall be specified by the COUNTY.
5.007	Interface Requirements	CONTRACTOR shall not add a mark-up or impose a fee to debit purchases to process debit sales via the commissary system. Debit purchases shall be processed at no cost to COUNTY or the inmates. CONTRACTOR is responsible for establishing a business relationship with COUNTY's ITS provider to meet this requirement.

SUBSECTION 6 - CONTRACTOR STAFFING

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
6.001	Contractor Staffing	COUNTY reserves the right to deny access to the Facilities to any person at any time as COUNTY deems necessary.
6.002	Contractor Staffing	COUNTY requires the number of CONTRACTOR employees be adequate to handle all deliveries for both Facilities. The minimum number of CONTRACTOR delivery personnel are specified in Attachment 1, Section F (Facility Specifications) . COUNTY reserves the right to adjust the delivery staffing required by CONTRACTOR at any time and at no cost to COUNTY.
6.003	Contractor Staffing	All CONTRACTOR employees, agents, and representatives who enter the Facilities shall have prior approval from COUNTY to enter, this shall include a full background check to ensure that they are not convicted felons. CONTRACTOR shall submit background check requests prior to being assigned to work at and/or deliver to the Facilities.
6.004	Contractor Staffing	CONTRACTOR shall provide employee names, contact information, addresses and other pertinent personal data to the COUNTY at the time of award to facilitate the background check request process.
6.005	Contractor Staffing	CONTRACTOR staff shall be prohibited from bringing cell phones, medication, and other prohibited personal items into the Facilities. Medical exceptions may be granted upon the COUNTY's discretion. COUNTY will grant only the CONTRACTOR's site manager the approval to carry and use a cell phone within the Facilities.
6.006	Contractor Staffing	CONTRACTOR shall complete annual training for the Prison Rape Elimination Act (PREA) provided by COUNTY. CONTRACTOR employees who do not complete annual PREA training will be prevented from delivery status.
6.007	Contractor Staffing	CONTRACTOR shall be responsible for providing uniforms (that clearly display CONTRACTOR's name). CONTRACTOR's staff must maintain a neat and professional appearance. CONTRACTOR's uniform must consist of collared shirt, slacks and closed-toes shoes. Shorts, dresses, skirts or sandals will not be permitted.
6.008	Contractor Staffing	CONTRACTOR staff uniforms must be separate and distinct from uniforms worn by Facility personnel and inmates. CONTRACTOR shall follow COUNTY's uniform dress code. Visible tattoos, hats/baseball caps, etc. are not permitted.

SECTION C - GENERAL INSTALLATION REQUIREMENTS

6.009	Contractor Staffing	Fraternization between CONTRACTOR employees and the inmates is strictly prohibited.
6.010	Contractor Staffing	COUNTY reserves the right to require CONTRACTOR's employees be removed and/or replaced for any reason at its sole discretion.
6.011	Contractor Staffing	CONTRACTOR shall ensure any vacant staff positions are filled within 6 weeks of vacancy. Should CONTRACTOR be unable to fill any position after 6 weeks (excluding security clearance and delays due to force majeure), CONTRACTOR may be subject to the liquidated damages as identified in Correctional Commissary Agreement Terms on a per-day basis for every day the position remains vacant.
6.012	Contractor Staffing	CONTRACTOR shall be responsible for ensuring all staff operating vehicles obtain the requisite driver's licenses for the class of vehicle being operated.
6.013	Contractor Staffing	CONTRACTOR is responsible for all costs associated with managing its staff and the operational aspects of the proposed commissary services at the Facilities.

SUBSECTION 7- SECURITY

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
7.001	Security	CONTRACTOR agrees to exercise security measures consistent with COUNTY and Facilities' rules and policies.
7.002	Security	At COUNTY's request, CONTRACTOR shall provide an annual security audit from a third party agency/firm for CONTRACTOR's software, including any hand-held devices or tablets utilized by CONTRACTOR in the operation of commissary services at the Facilities.
7.003	Security	While on COUNTY's premises, CONTRACTOR's staff must comply with all policies, procedures, rules and regulations, directives, and bulletins of the Facilities. CONTRACTOR's staff and all private vehicles, when located on the grounds of the Facilities, will be subject to search consistent with the published policies and procedures.
7.004	Security	CONTRACTOR's staff will be required to use designated exits and entries into the Facilities, sign in and out, and display identification badges as deemed necessary by the COUNTY while on premises.
7.005	Security	CONTRACTOR's employees may not bring visitors into the Facilities. Attempts to do so are grounds for dismissal of the employee.
7.006	Security	CONTRACTOR's employees must not have any social contact with inmates or inmate's families.
7.007	Security	All employees, agents, and representatives of CONTRACTOR, while working at Facilities, shall carry or display acceptable identification.
7.008	Security	Drivers must turn off vehicle motors and lock cab doors whenever the vehicle is unattended.
7.009	Security	CONTRACTOR's employees, agents, and representatives shall minimize interaction with inmates and shall report any verbal contact with inmates to Facilities' security staff before leaving the site.
7.010	Security	All persons, vehicles, packages, and equipment entering Facilities are subject to search. Persons are typically pat searched and required to clear metal detection devices. Packages, briefcases, purses, and other containers will be searched and/or scanned by x-ray equipment. Drug K-9's may also be used to search persons, vehicles, packages, and equipment.
7.011	Security	CONTRACTOR's employees, agents, and representatives shall not have any weapons (including jack knives or box cutters), cell phones, pagers, drugs, tobacco products, or any item deemed by the COUNTY to be potential contraband. Facilities' security staff can hold these items at the delivery sally-port and return them as the staff exits the grounds. Any illegal items shall not be returned and shall be reported to local law enforcement.
7.012	Security	At the COUNTY's discretion, CONTRACTOR shall comply with any requests to reassign a CONTRACTOR employee, agent, or representative, whether or not the individual has passed the background check. If the Facilities' staff determines that the CONTRACTOR's employee presents a security concern or if CONTRACTOR's employee fails to follow policy and procedures, CONTRACTOR shall reassign the employee immediately.
7.013	Security	The use of tobacco products is prohibited throughout all indoor and outdoor areas of property owned, leased, loaned or under the control of the COUNTY, including parking lots owned or under the control of COUNTY.
7.014	Security	Entry to the Facilities is subject to the approval of COUNTY.

SECTION D - DETAILED SPECIFICATIONS

SUBSECTION 1 - TRUST ACCOUNT DEPOSITS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
1.001	Trust Account Deposits	CONTRACTOR shall capture, at a minimum, the following information regarding depositor(s) to an inmate's trust and/or commissary account:
1.002	Trust Account Deposits	First and last name;
1.003	Trust Account Deposits	Payment method (credit/debit card, money order, etc.);
1.004	Trust Account Deposits	Credit card type/bank name (if applicable);
1.005	Trust Account Deposits	Address;
1.006	Trust Account Deposits	Transaction fee;
1.007	Trust Account Deposits	Transaction amount;
1.008	Trust Account Deposits	Method used to deposit funds (ex. Kiosk, IVR, website, mobile, etc.);
1.009	Trust Account Deposits	Originating IP address, browser type and email address for website deposits;
1.010	Trust Account Deposits	Location coordinates, mobile phone carrier, browser, IP address and email address for mobile deposits; and
1.011	Trust Account Deposits	Relationship to inmate.
1.012	Trust Account Deposits	CONTRACTOR shall allow inmate friend/family members to deposit money into an inmate's trust account via all of these methods:
1.013	Trust Account Deposits	Website (credit/debit card, check) and/or mobile application;
1.014	Trust Account Deposits	Twenty-four (24) hour live representative call center/toll free number (credit/debit card, check);
1.015	Trust Account Deposits	Twenty-four (24) hour toll free IVR (credit/debit card, check);
1.016	Trust Account Deposits	Mobile Application;
1.017	Trust Account Deposits	Lock box;
1.018	Trust Account Deposits	Lobby kiosk; and
1.019	Trust Account Deposits	If applicable, third party subcontractor and walk-in locations (i.e. Western Union, Money Gram, PayPal).
1.020	Trust Account Deposits	The system shall have the ability to allow friend/family members to view all completed transactions for a minimum of 90 days.
1.021	Trust Account Deposits	CONTRACTOR shall charge COUNTY-approved fees listed in Section G (Revenue Share and Fees) .
1.022	Trust Account Deposits	Changes in fees associated with the deposit of funds into an inmate's trust account without COUNTY's prior approval may result in CONTRACTOR being liable for liquidated damages as defined in Correctional Commissary Agreement Terms .
1.023	Trust Account Deposits	Trust or commissary deposits made by cashier's check, cash, money orders and/or received via USPS mail shall not be subject to any charges and/or fees.
1.024	Trust Account Deposits	Deposits made by, including but not limited to, kiosk(s), IVR, website and/or mobile application must be posted to the inmate's trust account within 15 minutes of deposit confirmation.
1.025	Trust Account Deposits	CONTRACTOR shall assume all responsibility for all funds deposited by the general public. COUNTY shall not be responsible for any charge-backs or fraud. In the event CONTRACTOR would like to implement or remove additional deposit methods, CONTRACTOR shall request written approval from COUNTY prior to implementation. COUNTY may direct the CONTRACTOR to remove or restrict deposit methods at any time with no penalty.
1.026	Trust Account Deposits	CONTRACTOR shall configure trust deposits in accordance with the COUNTY's deposit/banking rules and regulations.

SUBSECTION 2 - DIRECT DEPOSIT USER APPLICATION

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
2.001	Direct Deposit User Application	All deposit methods shall be integrated with the CONTRACTOR's software and JMS so that the deposits are electronically transferred to the inmate's trust account.
2.002	Direct Deposit User Application	CONTRACTOR shall provide, at COUNTY's request, a password and username to securely access CONTRACTOR's user application. Remote access must allow the Facilities to perform the following functions:
2.003	Direct Deposit User Application	View incoming payments (to approved depositors);
2.004	Direct Deposit User Application	Download payment files;
2.005	Direct Deposit User Application	Download monthly reports;
2.006	Direct Deposit User Application	Query and pull additional reports; and

SECTION D - DETAILED SPECIFICATIONS

2.007	Direct Deposit User Application	Investigate and supervise payments.
2.008	Direct Deposit User Application	CONTRACTOR shall be responsible for all fraudulent deposits and shall guarantee payment, as defined in Section A (General Conditions) , to the COUNTY and inmate trust account. The COUNTY may assist CONTRACTOR with recouping fraudulent deposits at the COUNTY's sole discretion.

SUBSECTION 3 - COMMISSARY SPECIFICATIONS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
3.001	Commissary Specifications	CONTRACTOR shall be responsible for maintaining all inventory and shall be solely responsible for the purchase of offsite/onsite storage of all items.
3.002	Commissary Specifications	Inmate commissary purchases shall be deducted from the inmate's trust account which shall be managed by CONTRACTOR's banking software. As directed by COUNTY, any and all balances, credits and debits to the trust account shall be communicated back to the JMS in real time.
3.003	Commissary Specifications	COUNTY shall approve all commissary items and pricing. Unauthorized menu and/or pricing changes may make CONTRACTOR liable for liquidated damages as specified in Correctional Commissary Agreement Terms .
3.004	Commissary Specifications	Upon the electronic receipt or scanning of each order entry, CONTRACTOR's commissary system must compare the amount of the order against the amount of funds available in the inmate's trust account in real time.
3.005	Commissary Specifications	If the inmate has sufficient funds for all the items ordered (up to the ordering restriction limit) the entire order shall be filled.
3.006	Commissary Specifications	If the inmate has insufficient funds to complete their entire commissary order (inclusive of debit), CONTRACTOR shall fulfill the order based on the inmate's available funds in the priority listed below:
3.007	Commissary Specifications	Hygiene products;
3.008	Commissary Specifications	Food; and
3.009	Commissary Specifications	Debit.
3.010	Commissary Specifications	CONTRACTOR agrees to package each inmate's order individually and to deliver the orders to the inmates using the following specifications:
3.011	Commissary Specifications	Packaged in a clear, durable heat-sealed plastic bag prior to delivery.
3.012	Commissary Specifications	Carbon-copy receipt of the order containing the inmate's name, inmate ID, delivery date stamp and itemized total of the items ordered which shall be attached to the outside of the bag.
3.013	Commissary Specifications	Orders/packages shall be separated by pod/housing unit and placed in the designated cart, clearly marked with the specific pod/housing unit. CONTRACTOR shall be responsible for categorizing and sorting all carts and orders.
3.014	Commissary Specifications	Receipts from orders placed by inmate friends and family shall contain the inmate name, inmate ID, delivery date stamp, sender's name and itemized total.
3.015	Commissary Specifications	Commissary orders shall be limited to a COUNTY approved dollar amount per week and shall not include debit or packages purchased by family members and delivered to the Facilities for distribution. Further limitations shall be set as deemed necessary by the COUNTY and shall be communicated in writing to the CONTRACTOR.
3.016	Commissary Specifications	CONTRACTOR's commissary system shall be capable of flagging an inmates' status as Indigent if the balance of the trust account is \$2.00 or less for one week.
3.017	Commissary Specifications	Indigent kits shall be defined as a kit provided at no cost to an inmate if the inmate's status is Indigent in the commissary system. Indigent kits may be ordered by an inmate via the commissary system. CONTRACTOR's commissary system shall not allow any inmate whose status is not Indigent in the commissary system to order an indigent kit.
3.018	Commissary Specifications	Welfare kits shall be defined as kits that mirror the content of the indigent kits, but are provided to an inmate at a cost designated by COUNTY. CONTRACTOR's commissary system shall be capable of allowing inmates to order welfare kits if the trust account balance is sufficient.
3.019	Commissary Specifications	COUNTY requires the indigent and welfare kits to contain items as defined in Attachment 1, Section H (Welfare, Indigent and Hygiene Kit Menu) . At no cost to COUNTY, CONTRACTOR shall provide indigent and welfare kits.
3.020	Commissary Specifications	At no cost to COUNTY, CONTRACTOR shall provide hygiene kits to COUNTY to distribute to newly booked inmates. Hygiene kits shall be supplied to inmates upon booking and shall include basic hygienic and clothing essentials as defined in Attachment 1, Section H (Welfare, Indigent and Hygiene Kit Menu) . CONTRACTOR shall provide COUNTY the requested number of hygiene kits within 5 days of request.

SECTION D - DETAILED SPECIFICATIONS

3.021	Commissary Specifications	CONTRACTOR's commissary system shall be capable of tracking and reporting the number of indigent, welfare and hygiene kits.
3.022	Commissary Specifications	CONTRACTOR's commissary system must:
3.023	Commissary Specifications	Track items ordered by each inmate;
3.024	Commissary Specifications	Track items for which funds are available for purchase;
3.025	Commissary Specifications	Track items which have been restricted from an inmate's use due to quantity, category, dollar restrictions or inmate classification;
3.026	Commissary Specifications	Enter in each line item on the order; and
3.027	Commissary Specifications	Complete the order with receipt.
3.028	Commissary Specifications	CONTRACTOR shall be responsible for creating a letter-sized, photo copy of the commissary menu for each pod/housing unit listing all updated commissary items and associated cost in the format specified by the COUNTY. CONTRACTOR staff shall ensure the posted commissary menu is updated should any menu items change due to unavailability or scheduled menu change. Menus shall be provided at no charge to the COUNTY.
3.029	Commissary Specifications	Alternatively, at no cost to COUNTY, COUNTY may upload the commissary menu on COUNTY's ITS provider's tablets and/or video visitation units. CONTRACTOR shall work with COUNTY's ITS provider to post the commissary menu on those devices.
3.030	Commissary Specifications	CONTRACTOR will be responsible for purchasing, receiving, and maintaining a sufficient inventory of all commissary items, as defined, in its onsite storage facility.
3.031	Commissary Specifications	Apparel shall include both male and female related items.
3.032	Commissary Specifications	If an item is missing from a complete commissary order, and the inmate still wants the item, the CONTRACTOR must attempt the following to allow the order to be completed. Corrective actions shall be:
3.033	Commissary Specifications	Obtain that item;
3.034	Commissary Specifications	Obtain an item that serves as a comparable substitution; or
3.035	Commissary Specifications	If the inmate declines to have the missing item replaced or if the item is unobtainable, the CONTRACTOR shall issue a credit which shall be applied to the specific inmate's trust account within 24 hours of decline.
3.036	Commissary Specifications	All menu substitutions must be approved by COUNTY in writing 15 days prior to the implementation of the substitution.
3.037	Commissary Specifications	COUNTY reserves the right to change the total number of menu items offered.
3.038	Commissary Specifications	The Facilities are smoke/tobacco free. The commissary menu will not include any tobacco products or incendiary devices, including but not limited to smokeless products, electronic cigarettes or traditional smoking tobacco.
3.039	Commissary Specifications	In addition, CONTRACTOR must be able to provide basic hygiene items which shall be a subset of the total menu offering designated by the COUNTY.
3.040	Commissary Specifications	CONTRACTOR must request and receive approval in writing from COUNTY prior to implementing any additional hygiene items or revising the agreed upon menu items.
3.041	Commissary Specifications	CONTRACTOR's proposed menu items shall label kosher, halal, vegetarian, gluten free and soy free food items. CONTRACTOR shall identify and label food items which include peanuts or nuts in the ingredients.
3.042	Commissary Specifications	CONTRACTOR, if requested by COUNTY, shall have the capability to restrict inmates whom have been classified in the JMS as kosher, halal, or other religious affiliation, from purchasing food items which would contradict that classification. CONTRACTOR shall be capable of accommodating this requirement with the current or future JMS.
3.043	Commissary Specifications	CONTRACTOR, if requested by COUNTY, shall have the capability to restrict inmates from purchasing items which contradict any known allergies and/or medical conditions (peanuts, egg, wheat, diabetes, etc.).
3.044	Commissary Specifications	CONTRACTOR may request specialty commissary items be added to the commissary menu. All requests must be made in writing and be reviewed and approved by the COUNTY in writing.
3.045	Commissary Specifications	CONTRACTOR may also, upon approval by COUNTY, post short-term specials and deals without the need to change the commissary menu.
3.046	Commissary Specifications	Selection and variety of commissary items may be adjusted as mutually agreed upon by both parties and as described herein.
3.047	Commissary Specifications	For specific holidays, CONTRACTOR may request additional holiday commissary items be added to the commissary menu. All requests must be made in writing and be reviewed and approved by COUNTY.

SECTION D - DETAILED SPECIFICATIONS

3.048	Commissary Specifications	Twice during each year of the Agreement, COUNTY and CONTRACTOR shall mutually agree to review the commissary sales and preference of the commissary items sold and may add or delete items based on the results of the review. Requests and samples of proposed additions must be submitted to COUNTY by March 1st and October 1st of each year for review. The item(s) will be reviewed for appropriateness for use within the Facilities. If approved, the item changes will become effective on the first Sunday two weeks after the notice has been posted to the inmates.
3.049	Commissary Specifications	Notification of menu changes must be provided to inmates 14 days in advance of implementation. Notification may take the form of:
3.050	Commissary Specifications	A letter-sized photo copy of the new menu, clearly marked with the beginning date of the new menu and displayed in the inmate areas.
3.051	Commissary Specifications	Alternatively, at no cost to COUNTY, COUNTY may upload messages on COUNTY's ITS provider's tablets and/or video visitation units to notify inmates of the new menu item. CONTRACTOR shall work with COUNTY's ITS provider to post the commissary menu on those devices.
3.052	Commissary Specifications	At no cost to COUNTY, CONTRACTOR shall be totally responsible for working with the ITS provider for the purpose of installing a commissary ordering application(s) on these devices.
3.053	Commissary Specifications	COUNTY must approve the commissary ordering process prior to release. Failure to obtain COUNTY's approval shall make the CONTRACTOR liable for liquidated damages as specified in Correctional Commissary Agreement Terms .

SUBSECTION 4 - PRODUCT QUALITY

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
4.001	Product Quality	CONTRACTOR will sell products of high quality that conform with all applicable federal, State, and local laws, acts, ordinances, and regulations.
4.002	Product Quality	Items available for sale must be nationally distributed brand names or their equivalent and contain nutritional information on the package or label.
4.003	Product Quality	All food containers and packaging must be sold within "sell by" date.
4.004	Product Quality	COUNTY shall have the right, at all times during the term of the Agreement and any extension periods, to inspect products to be sold and to approve or reject them if they do not conform with the provisions of the contract or with COUNTY's security regulations.

SUBSECTION 5 - ITEM PRICING

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
5.001	Item Pricing	Any commissary menu items that already have a price pre-printed on the packaging must be sold at or below that price, plus any applicable sales tax. CONTRACTOR will be responsible for computing the amount of California, Santa Barbara County and Santa Maria City sales tax and remitting the funds to the proper entity.
5.002	Item Pricing	Prices for commissary items may not be higher than the prices offered for retail sale in the metropolitan Santa Barbara, CA and Santa Maria, CA areas. CONTRACTOR shall provide a quarterly market price report to demonstrate that CONTRACTOR's commissary items are comparable to those found in the Santa Barbara, CA and Santa Maria, CA areas.
5.003	Item Pricing	All item pricing in the Agreement shall, except by mutual consent of the parties, remain unchanged during the first and second year of the Agreement term. Upon the third year anniversary of the Agreement, CONTRACTOR may submit any increase and/or decrease the pricing. COUNTY reserves the right to accept or deny CONTRACTOR proposed increase and/or decrease of pricing. Any agreed upon price adjustments shall not be implemented without COUNTY approval in writing for any item.
5.004	Item Pricing	COUNTY reserves the right to request documentation on price adjustments. Said price adjustments must be based on documentation from CONTRACTOR's manufacturer or wholesale distributor and verified by a letter from the manufacturer or wholesale distributor indicating:
5.005	Item Pricing	The former unit sale price of the item, the reason for the adjustment and the date that price was implemented;
5.006	Item Pricing	The new unit sale price of the same item and the date that price will be effective; and
5.007	Item Pricing	The percentage of change in the unit sales price.

SECTION D - DETAILED SPECIFICATIONS

5.008	Item Pricing	The COUNTY reserves the right to compare the price to the same item available in the free market and, and if substantial discrepancies are found, require CONTRACTOR to negotiate the unit sales prices with the manufacturer or wholesale distributor. If the COUNTY feels the negotiated item price is still excessive, the COUNTY reserves the right to remove the item from the commissary menu.
5.009	Item Pricing	Every time an item is added, permanently substituted or removed from the commissary menu, CONTRACTOR shall ensure all letter-sized commissary menus posted in each pod/housing unit are updated, reprinted and posted and at no cost to COUNTY.
5.010	Item Pricing	COUNTY reserves the right to determine the final retail selling prices, which shall not exceed Fair Market Value (FMV). CONTRACTOR shall be responsible for performing a FMV analysis on an annual basis. CONTRACTOR shall provide COUNTY with documentation of its annual analysis as well as supporting documentation from 3 other service providers.
5.011	Item Pricing	Price changes shall be rounded to the nearest cent using standard accounting rounding practices.
5.012	Item Pricing	CONTRACTOR shall sell the USPS Forever stamps at the price which the CONTRACTOR obtains the stamps. Forever stamps in an inmate's possession may be used at any time and are rate increase agnostic. CONTRACTOR shall not apply mark-up and revenue share shall not be due to COUNTY on postage.

SUBSECTION 6 - ORDERING

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
6.001	Ordering	The commissary ordering and POS schedule for each Facility is listed in Section F (Facility Specifications) .
6.002	Ordering	The inmate shall be provided the trust account balance prior to and after placing a commissary order.
6.003	Ordering	At no cost to COUNTY, CONTRACTOR shall utilize the ITS provider for commissary ordering and CONTRACTOR shall work with COUNTY's ITS provider to ensure commissary ordering can be completed by use of COUNTY's ITS, VVS or Tablets. In addition to commissary ordering by phone, CONTRACTOR shall be required to allow bubble sheet commissary ordering at the same time as phone ordering to accommodate specific events (lock-down, segregation units) where inmate telephones are unavailable to inmates.
6.004	Ordering	The COUNTY reserves the right to adjust the frequency in which the inmates can order commissary and POS weekly. In addition, the COUNTY reserves the right to adjust the days in which the commissary orders and POS are placed and delivered to Facilities.

SUBSECTION 7 - ORDER PICKING

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
7.001	Order Picking	Upon the submission of each inmate and friend and family commissary order, CONTRACTOR's commissary system shall, in real time, reserve the items from its inventory and create an order ticket which shall be used to pick each order. COUNTY shall be notified when commissary items are out of stock and if a substitution is needed prior to fulfilling the commissary order.
7.002	Order Picking	CONTRACTOR's commissary system shall create batch order sheets consisting of all inmate and friend and family orders in a single pod/housing unit. Batch order sheets shall be used to verify that all orders for each pod/housing unit are completed in preparation for delivery.
7.003	Order Picking	Once all items for an order have been picked, the items must be checked against the order ticket. If applicable, an automated process wherein items are scanned through a bar code reader.
7.004	Order Picking	CONTRACTOR's shall compare the items listed on the order ticket with the items picked and identify and correct any missing or incorrect items.
7.005	Order Picking	Should CONTRACTOR identify a missing or incorrect item, CONTRACTOR shall make the corrections, reassemble the order, and recheck the items against the order ticket.
7.006	Order Picking	Each complete inmate and friend and family commissary order must be packaged and delivered in a clear, durable plastic heat sealed bag prior to delivery and include a carbon-copy receipt. The type of bag and sealing system utilized will be subject to COUNTY's review and approval. No metal, including but not limited to, staples, twist ties, clips, or wire, may be used in the sealing process. Bag sizing, thickness, sealing and other physical characteristics shall be correctional-grade. No unsealed or broken bags will be delivered without the COUNTY's inspection and approval.

SECTION D - DETAILED SPECIFICATIONS

7.007	Order Picking	Upon completion of the inmate's order, CONTRACTOR's commissary system must generate a two-part printed receipt that will list:
7.008	Order Picking	Inmate's Name;
7.009	Order Picking	Inmate's ID Number;
7.010	Order Picking	Facility Name;
7.011	Order Picking	Housing Unit, Cell, and Bed;
7.012	Order Picking	Order Number;
7.013	Order Picking	Date Ordered;
7.014	Order Picking	Starting Trust Account Balance;
7.015	Order Picking	Listing of the Quantity and Item on the Order (inclusive of debit);
7.016	Order Picking	Status of Each Item Ordered (e.g. "Delivered", "Insufficient Funds", "Restricted Use", etc.); Rejected Items and Reason Rejected etc.;
7.017	Order Picking	Unit Cost and Taxes Applied;
7.018	Order Picking	Total Amount of the Delivered Items; and
7.019	Order Picking	Ending Trust Account Balance.
7.020	Order Picking	Before leaving the onsite storage location, CONTRACTOR's delivery staff must cross-check the number of commissary orders for each pod/housing unit against the batch sheet created and completed the prior business day. Missing bags must be immediately identified and filled. Bags must come directly from COUNTY's onsite storage location to the Facilities.

SUBSECTION 8 - DELIVERY AND DISTRIBUTION

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
8.001	Delivery and Distribution	CONTRACTOR's delivery staff shall be responsible for making all deliveries of commissary items directly to each inmate at each Facility.
8.002	Delivery and Distribution	COUNTY requires CONTRACTOR's staff identify/validate each inmate receiving a commissary order by visually checking the inmate's wristband to ascertain that the inmate number and name on the wristband is identical to the order packaging information. The order packaging information shall contain the inmate's ID number, name and order information. Any discrepancies in identification must be brought to the attention of the Facility's staff.
8.003	Delivery and Distribution	COUNTY staff shall provide escort services only and shall not be called upon to assist in distribution of commissary bags.
8.004	Delivery and Distribution	Upon receiving their commissary order, each inmate is required to review the order and reconcile the type and number of items received against the printed receipt. If an item is damaged or missing, inmates are required to identify the issues to the CONTRACTOR's delivery personnel. CONTRACTOR's staff will then either issue a credit for the damaged or missing item or offer an equivalent item from the commissary menu within 24 hours.
8.005	Delivery and Distribution	If order errors or damaged items are not reported at the time of distribution the inmate will be required to file a grievance form on the issues.
8.006	Delivery and Distribution	Inmates must sign the receipt at the time of delivery, one copy of the receipt will be given to the inmate, and one copy will be retained by CONTRACTOR's staff. Order discrepancies will be handled at the end of delivery. If, after completing delivery to all inmates in the unit, CONTRACTOR has outstanding order(s), CONTRACTOR's staff must determine if the inmate(s) are no longer in the housing unit due to discharge, transfer, or non-availability. Copy of inmate signed receipts shall be provided to COUNTY within 24 hours of delivery.
8.007	Delivery and Distribution	All costs associated with the delivery and distribution of commissary orders is the responsibility of CONTRACTOR. The Facilities' deliveries will be scheduled based upon the Facilities' needs and scheduling.
8.008	Delivery and Distribution	CONTRACTOR shall ensure the vehicle used to deliver commissary items does not exceed 55 feet in length and complies with the Facilities delivery requirements.
8.009	Delivery and Distribution	CONTRACTOR employees, agents and representatives who enter the Facilities shall have prior approval to enter from COUNTY.
8.010	Delivery and Distribution	COUNTY may inspect deliveries with respect to quality, composition, or any other matter determined relevant by COUNTY.
8.011	Delivery and Distribution	CONTRACTOR shall distribute the inmate orders to the pod/housing units as designated the COUNTY. The COUNTY reserves the right to change the delivery schedule with prior notification.

SECTION D - DETAILED SPECIFICATIONS

8.012	Delivery and Distribution	CONTRACTOR must deliver commissary on all scheduled delivery days except Thanksgiving Day, Christmas Day and New Year's Day. Should these holidays fall on regularly scheduled delivery days, deliveries shall be rescheduled for the following business day, with the delivery schedule for the remainder of the week postponed one day or as mutually agreed by COUNTY and CONTRACTOR.
8.013	Delivery and Distribution	Evening delivery schedules may be required as determined by COUNTY.
8.014	Delivery and Distribution	Facility booking staff shall be responsible for ordering of hygiene kits. Deliveries of hygiene kits shall be scheduled on mutually agreed upon days.
8.013	Delivery and Distribution	CONTRACTOR may not restock or reissue damaged items. If rejected for reasons other than damage, CONTRACTOR will issue a credit slip and return the items to CONTRACTOR's on-site storage location to be restocked as well as issue a credit to the inmate's trust account.

SUBSECTION 9 - INMATE NON-AVAILABILITY OR RELEASE

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
9.001	Non-Availability or Release	If an inmate is unavailable to receive the commissary order at the time of the scheduled delivery due to segregation, court, work duty, etc., the CONTRACTOR shall attempt to re-deliver the inmate's order during the next scheduled commissary delivery day. If the inmate is still unavailable, after 7 days, the order is considered unclaimed. The inmate's trust account shall be not be credited and the order shall not be restocked and shall be absorbed and donated by COUNTY.
9.002	Non-Availability or Release	CONTRACTOR will attempt to deliver orders placed by friends and family 2 times before refunding the order. If the inmate is no longer housed in the Facilities, orders placed by friends and family will be refunded to the purchasing party within 48 hours and the order shall be restocked in CONTRACTOR's inventory. Delivery of redirected orders may be impacted by the order limit and may require extra time for delivery.
9.003	Non-Availability or Release	If an inmate is released between the time the commissary order is placed and the time of delivery, CONTRACTOR shall store the order for 7 days to allow inmate to pick up the order. If the inmate does not pick up the order, the order is absorbed and donated by COUNTY. Refunds shall not be issued for inmates released between the time the commissary order is placed and the time of delivery.

SUBSECTION 10 - ONSITE STORAGE SPACE

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
10.001	Onsite Storage Space	COUNTY requires CONTRACTOR to maintain an offsite storage warehouse capable of serving both Facilities. The warehouse(s) shall provide inventory for COUNTY's onsite storage space which shall be utilized to fulfill the weekly commissary orders, friend and family orders and the point-of-sale.
10.002	Onsite Storage Space	CONTRACTOR shall lease from COUNTY the dedicated onsite storage space which shall only store the inventory necessary to fulfill the weekly commissary orders, friend and family orders and point-of sale orders as well as store the point-of sale carts.
10.003	Onsite Storage Space	The total square footage for the onsite commissary storage is listed in Attachment 1, Section F (Facility Specifications) . COUNTY shall lease the onsite storage space to CONTRACTOR at the rate indicated in Attachment 1, Section G (Revenue Share and Fees) . CONTRACTOR shall remit to COUNTY the monthly lease payment in addition to the monthly revenue share payments as outlined in Attachment 1, Section A (General Conditions) .
10.004	Onsite Storage Space	Onsite storage space for commissary inventory will only be available at SBJ.
10.005	Onsite Storage Space	To avoid future storage space issues, COUNTY requires onsite inventory be limited to items sold on the commissary, friend and family and POS cart menus. CONTRACTOR may store the POS cart in the onsite storage space provided by COUNTY.
10.006	Onsite Storage Space	COUNTY requires that CONTRACTOR use onsite storage space to pick and deliver friend and family purchases to inmates.
10.007	Onsite Storage Space	CONTRACTOR expressly understands and agrees that is solely responsible for any property damage related to the onsite storage space and agrees to carry and maintain an insurance policy of public liability and property damage issued by a casualty company authorized to do business in the state of California.

SUBSECTION 11 - FRIEND AND FAMILY PURCHASES

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
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SECTION D - DETAILED SPECIFICATIONS

11.001	Friend and Family Purchases	CONTRACTOR shall provide the capability for friend and family members to purchase individual items from the same commissary menu provided to inmates via an app and/or website application. CONTRACTOR shall deliver the friend and family purchases on the same day of the weekly commissary orders.
11.002	Friend and Family Purchases	Any friend and family purchased refunds or disputes shall be resolved within 24 hours and shall be reflected on the weekly reporting as defined in Attachment 1, Section A (General Conditions) .
11.003	Friend and Family Purchases	CONTRACTOR agrees to package each friend and family purchase individually and to deliver the orders to the inmates using the following specifications:
11.004	Friend and Family Purchases	Packaged in a clear, durable heat-sealed plastic bag prior to delivery.
11.005	Friend and Family Purchases	Carbon-copy receipt of the purchased orders containing the inmate's name, inmate ID, delivery date stamp, sender's name and itemized total of the items purchased which shall be attached to the outside of the bag.
11.006	Friend and Family Purchases	Orders/packages shall be separated by pod/housing unit and placed in the designated cart, clearly marked with the specific pod/housing unit. CONTRACTOR shall be responsible for categorizing and sorting all carts and orders.
11.007	Friend and Family Purchases	Upon delivery, inmates must sign the receipt at the time of delivery, one copy of the receipt will be given to the inmate, and one copy will be retained by CONTRACTOR's staff. Order discrepancies will be handled at the end of delivery. If, after completing delivery to all inmates in the unit, CONTRACTOR has outstanding order(s), CONTRACTOR's staff must determine if the inmate(s) are no longer in the housing unit due to discharge, transfer, or non-availability. Copy of inmate signed receipts shall be provided to COUNTY or it's Designated Agent within 24 hours of delivery.
11.008	Friend and Family Purchases	COUNTY may terminate friend and family purchases at any time, in whole or in part, without penalty, upon CONTRACTOR's receipt of 30 days written notice. Should COUNTY terminate friend and family purchases for a period longer than 5 months, COUNTY and CONTRACTOR shall mutually agree to discuss the impact to Gross Revenue, if any, and mutually agree to adjust the MAG defined in Attachment 1, Section G (Revenue Share and Fees). Any mutually agreed upon adjustments to the MAG shall be documented in an amendment to this Agreement.

SUBSECTION 12 - POINT OF SALE (POS) CARTS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
12.001	Point of Sale	COUNTY requires a POS commissary cart from which inmates may make direct purchases in addition to weekly commissary orders. The menu for the both the standard and premium POS cart(s) is listed in Attachment 1, Section J (Point of Sale Menus) .
12.002	Point of Sale	COUNTY shall not be required to service or provide staff for and portion of the POS cart services. CONTRACTOR shall lease storage space from COUNTY for the purpose of inventory and cart storage. Additional storage space requirements are outlined in Subsection 10 above.
12.003	Point of Sale	CONTRACTOR shall be responsible for maintaining all inventory for the POS carts and shall be solely responsible for the onsite storage of all items.
12.004	Point of Sale	CONTRACTOR shall scan the inmate wristband to confirm the amount of funds available in the inmate's trust account in real-time.
12.005	Point of Sale	Inmate purchases shall be deducted from the inmate's trust account which shall be managed by CONTRACTOR's banking software. Any and all balances, credits and debits to the trust account shall be communicated back to the JMS in real time.
12.006	Point of Sale	Invoicing for POS purchases shall follow the requirements detailed in Attachment 1, Section A (General Conditions) .
12.007	Point of Sale	COUNTY shall approve all POS commissary items and pricing. Unauthorized menu and/or pricing changes shall make CONTRACTOR liable for liquidated damages as specified in Correctional Commissary Agreement Terms .
12.008	Point of Sale	For each year of the Agreement, CONTRACTOR shall provide COUNTY 40 industrial strength microwaves for use by inmates. Each microwave provided by CONTRACTOR shall be accompanied with a 1-year warranty.
12.009	Point of Sale	The industrial strength microwaves shall become the property of COUNTY.
12.010	Point of Sale	CONTRACTOR provided industrial microwaves shall include the following specifications:
12.011	Point of Sale	Sharp model #R21LCFS, 13.9" x 8.125" x 14.7" with 1,000-watt power output.

SUBSECTION 13 - DEBIT RELEASE CARDS

SECTION D - DETAILED SPECIFICATIONS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
13.001	Debit Release Cards	CONTRACTOR's debit release card program shall integrate with CONTRACTOR's banking software allowing the Facilities to transfer any unused trust funds (including debit) to a debit release card to provide to inmates upon release. The debit release cards shall be provided to COUNTY by CONTRACTOR at no cost to COUNTY. If applicable, subcontractor requirements as specified in Correctional Commissary Agreement Terms shall apply.
13.002	Debit Release Cards	At no cost to COUNTY, CONTRACTOR shall provide COUNTY with a stock of debit release cards. COUNTY will notify CONTRACTOR when additional debit release cards are needed.
13.003	Debit Release Cards	The debit release cards shall include a Visa or MasterCard logo to ensure they are accepted in various locations. CONTRACTOR shall not charge any fees for issuance, activation, transaction or weekly maintenance of the debit release cards for the first 5-days after issuance of a card.
13.004	Debit Release Cards	After 5 days, debit release charges and fees shall apply at the amounts specified in Attachment 1, Section G (Revenue Share and Fees) .
13.005	Debit Release Cards	If applicable, should CONTRACTOR elect to change its subcontracted financial institution, CONTRACTOR shall provide COUNTY with a minimum of 30 days notice and must be approved by COUNTY.

SUBSECTION 14 - GRIEVANCES

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
14.001	Grievances	CONTRACTOR shall respond to all inmate and staff grievances regarding commissary services; COUNTY shall supply the grievance to CONTRACTOR within 24 hours of receipt. CONTRACTOR shall have 72 hours to provide a response detailing a solution to the problem. Responses for all grievances must be maintained for the life of the Agreement and any addenda or amendments extending the term of the Agreement.
14.002	Grievances	Any responses not provided within the 72-hour timeframe may incur liquidated damages as specified in Correctional Commissary Agreement Terms .

SECTION E - KIOSK REQUIREMENTS

SECTION 1 - BOOKING AND LOBBY KIOSK REQUIREMENTS

REQUIREMENT NUMBER	REQUIREMENT TYPE	DESCRIPTION
2.001	Kiosks	COUNTY requires a turn-key inmate and friend and family trust funding solution. CONTRACTOR's trust funding solution shall include, but not be limited to, a kiosk solution providing hands-free cash handling services through booking and lobby kiosks. CONTRACTOR shall install and operate all kiosks and related equipment. CONTRACTOR shall, without cost to COUNTY, provide all wiring for the kiosks, install the kiosks and related hardware and software specifically identified herein and provide all maintenance, collections and daily/weekly reporting.
2.002	Kiosks	COUNTY requires CONTRACTOR to provide booking kiosks at the Facilities to allow the newly booked inmates to deposit funds into their trust account during the booking process at no cost to COUNTY. The booking kiosk(s) shall allow, without limitation, inmates to place cash, coin and debit/credit card monies into their trust account. The booking kiosks shall include a driver's license swipe for credit/debit card validation.
2.003	Kiosks	COUNTY requires CONTRACTOR to provide lobby kiosks at the Facilities to allow visitors to deposit funds into an inmate's trust account using cash, credit card or debit card. The lobby kiosks shall not accept coins. The lobby kiosks shall include a driver's license swipe for credit/debit card validation.
2.004	Kiosks	CONTRACTOR shall install the number of booking and lobby kiosks as specified in Attachment 1, Section F (Facility Specifications) .
2.005	Kiosks	Kiosk fees are specified in Attachment 1, Section G (Revenue Share and Fees) . CONTRACTOR shall not make changes to the kiosk fees without written approval from COUNTY. Additional or unapproved kiosk fees charged to inmates or family and friend may cause CONTRACTOR to incur liquidated damages as described in Correctional Commissary Agreement Terms .
2.006	Kiosks	At no cost to COUNTY, CONTRACTOR shall install additional kiosks as requested, within 45 days of request. Failure to install additional requested equipment may cause the CONTRACTOR to incur liquidated damages as described in Correctional Commissary Agreement Terms .
2.007	Kiosks	CONTRACTOR shall be responsible for all maintenance, collections, accounting, reporting and remitting of funds back to COUNTY for deposit into the appropriate inmate accounts. CONTRACTOR shall subcontract with a third-party armored car service to pick-up and deposit funds collected in the booking and lobby kiosks. COUNTY requires the armored car service disarm prior to entering any Facility. COUNTY shall not be responsible for any money collection associated with the kiosks.

SECTION F - FACILITY SPECIFICATIONS

Data Category	Southern Branch Jail (SBJ)	Northern Branch Jail (NBJ)
Current Commissary Environment	4436 Calle Real	2301 Black Road
	Santa Barbara, CA 93110	Santa Maria, CA 93455

SUBSECTION 1 - FACILITY INFORMATION & EQUIPMENT REQUIREMENTS

Average Daily Population (ADP)	910	N/A New Construction
Number of Beds	988	376
Ordering Method	ITS Phone Ordering & Bubble Sheets for Seg Units/Lockdown	
Sq. Foot of Onsite Storage	576	N/A
Orders Shall be Delivered to Inmates By	4 CONTRACTOR staff with COUNTY escorts	
Verification of Inmates Commissary Orders	Visually verify inmate ID and name on wristband	
Verification and completed transactions via friend and family	Scan wristband to verify inmate ID and trust account balance	
Maximum Dollar Value of Weekly Purchases Per Inmate, Excludes Friends & Family and debit phone time & POS	\$150.00	
Industrial Strength Microwaves (no cost to COUNTY)	40 per year	
Weekly Commissary Ordering Days:		
East	Sunday by Midnight	N/A New Construction
Northwest	Monday by Midnight	N/A New Construction
West, Central	Tuesday by Midnight	N/A New Construction
Basement, South	Wednesday by Midnight	N/A New Construction
IRC	Tuesday by Midnight	N/A New Construction
MSF, MSF D Barrack	Tuesday by Midnight	N/A New Construction
Weekly Commissary Delivery Days:		
East	Monday at 4:00 p.m.	N/A New Construction
Northwest	Tuesday at 4:00 p.m.	N/A New Construction
West, Central	Wednesday at 4:00 p.m.	N/A New Construction
Basement, South	Thursday at 4:00 p.m.	N/A New Construction
IRC	Friday at 4:00 p.m.	N/A New Construction
MSF, MSF D Barrack	Friday at 10:00 a.m.	N/A New Construction
Weekly Point-of-Sale Order and Delivery Days:		
MSF D Barrack	Tuesday at Noon	N/A New Construction
MSF	Wednesday at Noon	N/A New Construction
IRC300 & IRC400 Only	Tuesday at 11 a.m.	N/A New Construction
Delivery Days of Friend and Family Purchases:		
East	Monday at 4:00 p.m.	N/A New Construction
Northwest	Tuesday at 4:00 p.m.	N/A New Construction
West, Central	Wednesday at 4:00 p.m.	N/A New Construction
Basement, South	Thursday at 4:00 p.m.	N/A New Construction
IRC	Friday at 4:00 p.m.	N/A New Construction
MSF, MSF D Barrack	Friday at 10:00 a.m.	N/A New Construction
REQUIREMENTS		
Kiosks (Lobby) If applicable	1	1
Required Kiosks (Booking)	1	2
Maximum Size of Delivery Trucks	55'	55'
Minimum Number of CONTRACTOR Personnel Required	1 onsite manager, 4 delivery personnel	

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SUBSECTION 2 - INVOICE CONTACT INFORMATION

Name	Mailing Address	Phone Number	Email
Santa Barbara Sheriff's Office - Attn: Inmate Welfare	4436 Calle Real Santa Barbara, CA 93110	(805)681-4311	cmd0855@sbsheriff.org

SUBSECTION 3 - INTERFACE CONTACT INFORMATION

Service Provider Type	Company & Contact Name	Contact Telephone Number	Email
Jail Management System	ATIMS -Attn: Flo Ferrara	818-428-6186 (desk) / 818-808-2249 (mobile)	flof@atims.com
Inmate Telephone Service Provider	Global Tel*Link - Attn: Carey Sullivan	503-939-6694	carey.sullivan@gtl.net

SECTION G - REVENUE SHARE AND FEES

REVENUE SHARE

Description	Amount	Frequency	
Inmate Commissary Revenue Share (%)	35.00%	Monthly	This Section Intentionally Left Blank
Friend and Family Revenue Share (%)			
POS Revenue Share (%)			

SIGNING BONUS/OTHER

Description	Amount	Frequency	
Signing Bonus	\$35,000	One-time	This Section Intentionally Left Blank
Minimum Annual Guarantee (MAG)	\$325,000	Annual	

FUNDING/COMMISSARY FEES

Deposit Method	Amount	Frequency	
IVR/Automated Deposit Fee (\$0.00 - \$500.00+)	\$2.50	Per Deposit	This Section Intentionally Left Blank
Live Representative Deposit Fee (\$0.00 - \$500.00+)	\$2.50		
Money Order/Cashier's Check Fee (\$0.00 - \$500.00+)	\$0.00		
Mobile Application Deposit Fee (\$0.00 - \$500.00+)	\$2.50		
Web-Based Deposit Fee (\$0.00 - \$500.00+)	\$2.50		
PayPal or Other	Parties to mutually agree if/when applicable		
Friend and Family Purchasing Fee	\$2.95	Per Order	

DEBIT RELEASE CARD FEES

Deposit Method	Amount	Frequency	
Monthly Service Fee (after 5 days)	\$5.95	Per Transaction	This Section Intentionally Left Blank
Customer Service (automated or live agent)	\$0.00		
Decline at point of sale	\$0.00		
ATM Fee	\$2.95		
ATM Balance Inquiry Fee	\$1.00		
Declined ATM Transaction Fee	\$1.00		
Card Balance Refund/Paper Check	\$9.95		
Card Balance Refund via a Bank	\$0.00		
Online Card Balance Transfer to Existing Checking Account	\$0.00		
Cash Back with Purchase Fee	\$0.00		
Paper Statement Fee	\$0.00	Per Transaction	This Section Intentionally Left Blank
Foreign Transaction Fee	3% of Total		
ATM International Fee	\$2.95		

BOOKING TRUST FUNDING FEES

Deposit Method	Amount	Frequency	
Credit/Debit Card	\$0.00	Per Deposit	This Section Intentionally Left Blank
Cash (\$0.00 - \$200.00+)	\$0.00		

LOBBY KIOSK FUNDING FEES

Deposit Method	Amount	Frequency	
Credit/Debit Card	\$0.00	Per Deposit	This Section Intentionally Left Blank
Cash (\$0.00 - \$200.00+)	\$0.00		

COUNTY MONTHLY LEASE RATES TO CONTRACTOR

Description	Area/Size in Square Feet	Rate per Square Foot	Total to be Remitted Per Month
Onsite Storage for Order Picking and F&F Purchase Deliveries	576	\$2.59	\$1,491.84

SECTION H - WELFARE, INDIGENT, HYGIENE MENU

Section 1 - Welfare Kits

Item Name	Package Size/Sold By	Current Price
Short Handle (Thumb) Toothbrush	1 each	This section intentionally left blank.
Toothpaste Tube (3 oz.)	1 each	
Bar Soap (3 oz.)	2 each	
Comb	1 each	
Golf Pencil	1 each	
Short Handle Razor (at COUNTY's discretion)	1 each	
Stamped Legal Envelopes	2 each	
Single Sheet Lined Writing Paper	4 each	
Welfare Kit Cost to COUNTY		No Charge
Welfare Kit Cost to Inmates		\$3.50
COUNTY Revenue Share		0%

Section 2 - Indigent Kits

Short Handle (Thumb) Toothbrush	1 each	This section intentionally left blank.
Toothpaste Tube (3 oz.)	1 each	
Bar Soap (3 oz.)	2 each	
Comb	1 each	
Golf Pencil	1 each	
Short Handle Razor (at COUNTY's discretion)	1 each	
Stamped Legal Envelopes	2 each	
Single Sheet Lined Writing Paper	4 each	
Indigent Kit Cost to COUNTY		No Charge
Indigent Kit Cost to Inmates		No Charge
COUNTY Revenue Share		0%

Section 3 - Hygiene Kits

Short Handle (Thumb) Toothbrush	1 each	This section intentionally left blank.
Toothpaste Tube (3 oz.)	1 each	
Bar Soap (3 oz.)	2 each	
Comb	1 each	
Golf Pencil	1 each	
Short Handle Razor (at COUNTY's discretion)	1 each	
Hygiene Kit Cost To COUNTY		No Charge
Hygiene Kit Cost to Inmates		No Charge
COUNTY Revenue Share		0%

SECTION I- COMMISSARY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
Menu items containing an Item Number are the menu items that are to be included in the initial implementation menu ("Commissary Initial Menu"). Items not containing an Item Number are menu items that may be added to the Commissary Initial Menu at any time and in accordance with Attachment 1, Section D (Detailed Specifications).					
2324	Beverages	7Up Soda Lemon Lime	7UP	20 oz.	\$ 1.99
2540	Beverages	A&W Soda Diet Root Beer	A&W	20 oz.	\$ 1.99
2393	Beverages	Coke Soda Diet	Coke	20 oz.	\$ 1.99
2392	Beverages	Coke Soda Regular	Coke	20 oz.	\$ 1.99
2110	Beverages	Cool-Off Drink Mix Fruit Punch	Cool-Off	SS	\$ 0.49
2105	Beverages	Cool-Off Drink Mix Tea	Cool-Off	SS	\$ 0.49
2087	Beverages	Creamer (10 pack)	Keefe	10 pack	\$ 0.80
2283	Beverages	Keefe Coffee Columbian Blend	Keefe	3 oz.	\$ 4.40
2041	Beverages	Keefe Drink Mix French Vanilla Cappuccino	Keefe	8 oz.	\$ 3.00
2015	Beverages	Keefe Freeze Dried Coffee Columbian	Keefe	3 oz.	\$ 5.10
2028	Beverages	Keefe Tea Bags Regular	Keefe	SS	\$ 0.50
2120	Beverages	Lemonade Single	Cool-Off	SS	\$ 0.49
2147	Beverages	Maxwell House Coffee	Maxwell House	1.6 oz.	\$ 2.25
2065	Beverages	Orange Drink Single	Cool-Off	SS	\$ 0.49
2080	Condiments	Sugar Substitute	Sugar Twin	10 pack	\$ 1.00
2548	Beverages	Sunkist Soda Orange	Sunkist	20 oz.	\$ 1.99
2543	Beverages	Sunkist Soda Strawberry	Sunkist	20 oz.	\$ 1.99
4146	Candy	Atomic Fireball Candy	Atomic Fireball	3 oz.	\$ 1.49
4005	Candy	Butterfinger	Butterfinger	1.9 oz.	\$ 1.50
4019	Candy	Chickosticks	Atkinson	3 oz.	\$ 1.00
4036	Candy	Hershey Milk Chocolate Bar	Hershey	1.55 oz.	\$ 1.50
4001	Candy	M&M Peanut	Mars	1.74 oz.	\$ 1.50
4120	Candy	Sathers Candy Root Beer Barrels	Sathers	4.25 oz.	\$ 1.49
4150	Candy	Sathers Candy Sour Fruit Balls	Sathers	4.25 oz.	\$ 1.49
4010	Candy	Snickers	Mars	1.86 oz.	\$ 1.50
8396	Phone	\$1 Phone Time / NO REFUNDS		1 each	\$ 1.00
1198	Phone	\$5 Phone Time / NO REFUNDS		1 each	\$ 5.00
1103	Stationary	Birthday Card	Gallant	1 each	\$ 1.61
1122	Stationary	Holiday Card	Gallant	1 each	\$ 1.61
1101	Stationary	Juvenile B-Day Card	Gallant	1 each	\$ 1.61
0966	Stationary	Love You Card	Gallant	1 each	\$ 1.61
1001	Postage	Stamped Envelope 9.5" x 12.5"	Gallant	1 each	\$ 0.59
1048	Postage	Stamped Post Card	Gallant	1 each	\$ 1.00
1083	Postage	Stamps Book of 10		1 book	\$ 5.50
6159	Chips	Cheetos - Flamin Hot	Cheetos	2 oz.	\$ 1.25
6167	Chips	Cheetos Crunchy	Cheetos	2 oz.	\$ 1.25
3115	Snacks	Cheez Its	Cheez-Its	1.5 oz.	\$ 1.25
6154	Chips	Doritos Tortilla Chips Nacho Cheese	Doritos	1.75 oz.	\$ 1.25
3215	Chips	El Sabroso Tortilla Chips Salsitas Salsa	El Sabroso	3 oz.	\$ 2.45
2737	Chips	Fritos Chili Cheese Chips	Frito-Lay	2 oz.	\$ 1.25
6216	Snacks	King Nut Peanuts Honey Roasted	King Nut	2.5 oz.	\$ 1.15
6214	Snacks	King Sunflower Kernels Roasted & Salted	King Nut	3.25	\$ 1.15
6201	Snacks	Microwave Popcorn Extra Butter 2.8 oz.	Moon Lodge	2.8 oz.	\$ 1.19
6607	Snacks	Moon Lodge Peanuts Hot Hot Hot	Moon Lodge	1.75 oz.	\$ 1.10
6606	Snacks	Moon Lodge Peanuts Roasted & Salted	Moon Lodge	1.75 oz.	\$ 0.99
6100	Chips	Moon Lodge Potato Chips Regular	Moon Lodge	1.5 oz.	\$ 1.19
6102	Chips	Moon Lodge Potato Chips Stuffed Jalapeno	Moon Lodge	1.5 oz.	\$ 1.19

SECTION I- COMMISSARY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
6153	Chips	Potato Chips Buffalo Wing Blue Cheese	Moon Lodge	1.5 oz.	\$ 1.19
6412	Condiments	Grape Jelly Packet	Squeezum	1 oz.	\$ 0.39
4056	Condiments	Peanut Butter Packet	Squeezum	2 oz.	\$ 1.00
6262	Condiments	Mayo SS	Squeezum	12 ea.	\$ 0.39
2438	Food	Oatmeal Maple & Brown Sugar	Quaker	1 pk	\$ 0.55
6518	Condiments	Pepper Pkt	Dixie Crystal	1 ea.	\$ 0.10
6519	Condiments	Salt Pkt	Dixie Crystal	1 ea.	\$ 0.10
3019	Condiments	Tapatio Hot Sauce	Tapatio	10 pk	\$ 1.50
6507	Condiments	TX Titos Jalapeno Peppers SS Sliced	Texas Titos	1 oz.	\$ 1.00
3270	Pastry	Chocolate Cup Cakes (2)	Market Square	4 oz.	\$ 1.65
3196	Pastry	Cloverhill Cheese Danish Cherry	Cloverhill	4.25 oz.	\$ 1.65
2595	Pastry	Dolly Madison Donuts Choc	Dolly Madison	3 oz.	\$ 1.65
3017	Cookies	Famous Amos Cookies Choc Chip	Famous Amos	2 oz.	\$ 1.09
3257	Pastry	Nuti-Grain Strawberry Bar	Golden Valley	1.3 oz.	\$ 0.99
3010	Cookies	Grandma's Chocolate Chip Cookies	Grandma's	2.5 oz.	\$ 0.99
3274	Pastry	Honey Bun Iced	Market Square	6 oz.	\$ 1.65
3193	Pastry	Kelloggs Toaster Pastries Strawberry	Kelloggs	2 pk	\$ 1.20
3020	Cookies	Oreo Cookies	Nabisco	2.5 oz.	\$ 1.10
3030	Cookies	Vanilla Cookies	Market Square	6 oz.	\$ 1.90
6501	Snacks	Pickle Whole Dill	Generic	1 ea.	\$ 1.59
3161	Snacks	Saltines Sleeve	Premium	4 oz.	\$ 2.35
6500	Snacks	Van Holten Pickle Hot Pickle	Van Holten	1 ea.	\$ 1.59
3536	Condiments	Velveeta Spread Cheddar	Velveeta	2 oz.	\$ 0.99
3535	Condiments	Velveeta Spread Jalapeno	Velveeta	2 oz.	\$ 0.99
1399	Miscellaneous	Bowl with Lid	Generic	Single Item	\$ 1.93
1320	Miscellaneous	Checkers	Pressman Toy	1 set	\$ 7.55
1086	Miscellaneous	English Dictionary	Webster Dictionary	Single Item	\$ 2.15
1075	Miscellaneous	Pencil Golf	New World Imports	Single Item	\$ 0.16
1085	Miscellaneous	Pink Eraser	Sanford	Single Item	\$ 1.72
1305	Miscellaneous	Pinochle Cards	Aviator	Single Item	\$ 2.69
1300	Miscellaneous	Playing Cards	Aviator	Single Item	\$ 2.69
1070	Miscellaneous	Sketch Pad 8" X 11"	Tops	Single Item	\$ 3.88
1087	Miscellaneous	Spanish/English Dictionary	Webster	Single Item	\$ 3.23
1415	General Merchandise	Tumbler with Lid	Generic	Single Item	\$ 0.75
1060	Stationary	Writing Tablet 8" X 11"	Tops	Single Item	\$ 1.93
0800	Health & Beauty	5" Comb	American Comb	1 each	\$ 0.21
0244	Medical	Antifungal Cream Clotrimazole	Heritage	1.25 oz.	\$ 2.90
0270	Health & Beauty	Chapstick Lip Balm Regular	Chapstick	.15 ea.	\$ 1.72
0538	Health & Beauty	Freshmint Toothpaste	Freshmint	2.75 oz.	\$ 1.29
5006	Health & Beauty	Goody Ponytail Elastic	Goody	14 ea.	\$ 2.37
0050	Health & Beauty	Hair Food	Softie	4 oz.	\$ 4.50
0825	Health & Beauty	Hair Pick	Generic	1 each	\$ 0.31
0210	Health & Beauty	Lotion	Crawford	4 oz.	\$ 1.39
0681	Medical	Multi Vitamin with Iron	Mason Naturals	100 count	\$ 5.39
0583	Medical	Ibuprofen (2 pack)		Single Item	\$ 0.42
0614	Medical	Non-Aspirin	Moore Medical	2 pack	\$ 0.42
0821	Health & Beauty	Handheld Brush (palm style)		1 ea.	\$ 0.85
0500	Health & Beauty	Percara Mouthwash Oral Health Rinse	Percara	8 oz.	\$ 1.09
0350	Health & Beauty	Protection After Shave Gel	Protection	7 oz.	\$ 2.69
0835	Health & Beauty	Razor	Oraline	1 each	\$ 1.09
0773	Health & Beauty	Regular Tampons	Tampax	1 each	\$ 0.37

SECTION I- COMMISSARY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
0490	Health & Beauty	Soap Dish		1 each	\$ 0.42
0400	Health & Beauty	Soap Irish Spring Original	Irish Spring	3.2 oz.	\$ 1.83
0557	Health & Beauty	Thumb Toothbrush	New World Imports	1 each	\$ 0.31
0011	Health & Beauty	VO5 Balancing Conditioner	Alberto	12.5 oz.	\$ 3.23
0010	Health & Beauty	VO5 Balancing Shampoo	Alberto	12.5 oz.	\$ 3.23
1430	Miscellaneous	Washcloth	Advanced Textiles	1 each	\$ 0.81
0147	Health & Beauty	Women's Stick Deodorant	Speed Stick	2.25 oz.	\$ 1.29
5282	Miscellaneous	Reading Glasses 1.00	Sharkeyes	1 each	\$ 6.04
1275	Miscellaneous	Reading Glasses 1.25	Sharkeyes	1 each	\$ 6.04
5274	Miscellaneous	Reading Glasses 1.5	Sharkeyes	1 each	\$ 6.04
5275	Miscellaneous	Reading Glasses 1.75	Sharkeyes	1 each	\$ 6.04
5276	Miscellaneous	Reading Glasses 2.0	Sharkeyes	1 each	\$ 6.04
5277	Miscellaneous	Reading Glasses 2.25	Sharkeyes	1 each	\$ 6.04
5278	Miscellaneous	Reading Glasses 2.50	Sharkeyes	1 each	\$ 6.04
5279	Miscellaneous	Reading Glasses 2.75	Sharkeyes	1 each	\$ 6.04
5280	Miscellaneous	Reading Glasses 3.00	Sharkeyes	1 each	\$ 6.04
8766	Shoes	Canvas Shoe - 10	Crawford	Single Pair	\$ 14.03
8771	Shoes	Canvas Shoe - 11	Crawford	Single Pair	\$ 14.03
8774	Shoes	Canvas Shoe - 12	Crawford	Single Pair	\$ 14.03
8782	Shoes	Canvas Shoe - 13	Crawford	Single Pair	\$ 14.03
8744	Shoes	Canvas Shoe - 8	Crawford	Single Pair	\$ 14.03
8749	Shoes	Canvas Shoe - 9	Crawford	Single Pair	\$ 14.03
1452	Shoes	Shower Shoes - Large	Crawford	Single Pair	\$ 3.23
1450	Shoes	Shower Shoes - Small	Crawford	Single Pair	\$ 3.23
1458	Shoes	Shower Shoes - XL	Crawford	Single Pair	\$ 3.23
1451	Shoes	Shower Shoes - Medium	Crawford	Single Pair	\$ 3.23
6053	Soup	Maruchan Ramen Cajun Shrimp	Maruchan	3 oz.	\$ 1.05
6052	Soup	Maruchan Ramen Hot & Spicy Vegetable	Maruchan	3 oz.	\$ 1.05
6046	Soup	Ramen - Chicken	Maruchan	3 oz.	\$ 1.05
6048	Soup	Ramen - Beef	Maruchan	3 oz.	\$ 1.05
6013	Soup	Ramen - Cajun Chicken	Maruchan	3 oz.	\$ 1.05
6026	Soup	Ramen - Chili	Maruchan	3 oz.	\$ 1.05
6018	Soup	Ramen - Picante Beef	Maruchan	3 oz.	\$ 1.05
TBD	Health & Beauty	Welfare Kit	N/A	1 each	\$ 3.50
	Beverages	Cool-Off Drink Mix Lemonade	Cool-Off	SS	\$ 0.49
	Beverages	Cool-Off Drink Mix SF Orange	Cool-Off	1 oz.	\$ 0.49
	Beverages	Crystal Light Lemonade	Crystal Light	1 each	\$ 0.79
	Beverages	Crystal Light SF Drink Mix Lemonade	Crystal Light	0.17 oz.	\$ 0.79
	Beverages	Fruit Punch Single	Cool-Off	1 each	\$ 0.49
	Beverages	Ice Tea Single	Cool-Off	1 each	\$ 0.49
	Beverages	Kool Aid Drink Mix Cherry	Kool Aid	6 oz.	\$ 0.49
	Beverages	Maxwell Coffee	Maxwell House	4 oz.	\$ 5.90
	Candy	Jolly Rancher Candy Assorted	Hershey	3.7 oz.	\$ 1.85
	Candy	Nestle Crunch Bar	Nestle	1.55 oz.	\$ 1.50
	Candy	Reeses Pieces	Hershey	1.53 oz.	\$ 1.50
	Candy	Sathers Candy SF Wild Fruit	Sathers	1.75 oz.	\$ 1.39
	Chips & Snacks	Chex Mix Original	General Mills	1.75 oz.	\$ 1.25
	Chips & Snacks	Corn Nuts Corn Nuts Chile	Corn Nuts	1.4 oz.	\$ 1.15
	Chips & Snacks	El Sabroso Tortilla Chips Guacamole	El Sabroso	3 oz.	\$ 2.45
	Chips & Snacks	General Mills Chex Mix Traditional	General Mills	1.75 oz.	\$ 1.19
	Chips & Snacks	Moon Lodge Popcorn Caramel	Moon Lodge	3.53 oz.	\$ 1.35

SECTION I- COMMISSARY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
	Chips & Snacks	Snyder's Pretzels Jalapeno Pieces	Snyder	2.25 oz.	\$ 1.30
	Condiments	Kraft Salad Dressing Ranch	Kraft	1.5 oz.	\$ 0.69
	Cookies & Pastry	Grandmas Cookies Choc Chip	Grandmas	2.5 oz.	\$ 0.99
	Cookies & Pastry	Grandmas Cookies Oatmeal Raisin	Grandmas	2.5 oz.	\$ 1.05
	Cookies & Pastry	Kelloggs Pop Tarts Blueberry	Kelloggs	2 pk	\$ 1.20
	Cookies & Pastry	Peanut Butter Cream Cookies	Market Square	6 oz.	\$ 1.90
	Cookies & Pastry	Strawberry Pop Tat	Kelloggs	3.67 oz.	\$ 1.20
	Food	Beef & Cheese Stick Meat/Jalapeno Cheese	O'Brien	1.125 oz.	\$ 1.69
	Food	Brushy Creek Beef Stew	Brushy Creek	11.25 oz.	\$ 3.99
	Food	Brushy Creek Chili Hot w/Beans	Brushy Creek	11.25 oz.	\$ 3.09
	Food	Brushy Creek Chili No Beans	Brushy Creek	11.25 oz.	\$ 2.80
	Food	Cactus Annies Tortillas Flour 6 Ct., 8 in	Cactus Annies	8 oz.	\$ 2.35
	Food	Fresh Catch Chunklight Tuna In Water	Keefe	4.23 oz.	\$ 4.19
	Food	Golden Valley Bagel Plain	Golden Valley	4 oz.	\$ 1.10
	Food	Hormel Spam Single	Hormel	2.5 oz.	\$ 3.00
	Food	Keefe Kitchens Rice Inst. White	Keefe Kitchens	8 oz.	\$ 2.05
	Food	O'Briens Beef Stick Hickory Smoked	O'Briens Beef	1.125 oz.	\$ 1.69
	Food	O'Briens Meat Beef & Cheddar Stick	O'Brien	1.125 oz.	\$ 1.69
	Food	Refried Beans	Sevilla	8 oz.	\$ 2.89
	Food	Thai Palace Noodles Chili	Thai Palace	3.7 oz.	\$ 1.85
	Food	Velveeta Macaroni & Cheese Original	Velveeta	3 oz.	\$ 1.19
	Food	Velveeta Refried Beans Cheesy	Velveeta	4 oz.	\$ 2.15
	Food	Velveeta Refried Beans Spicy Cheesy	Velveeta	4 oz.	\$ 2.15
	Food	Velveeta Rice Cheesy	Velveeta	2 oz.	\$ 1.40
	Food	Velveeta Rice Spicy Cheese	Velveeta	2 oz.	\$ 1.40
	General Merchandise	Colored Pencil	Rose Art	Single Item	\$ 3.23
	General Merchandise	Crossword Puzzle Book	Kappa Books	Single Item	\$ 2.15
	General Merchandise	Dominos	Pressman Toy	1 set	\$ 4.20
	General Merchandise	Sudoku Book	Dell	Single Item	\$ 2.15
	General Merchandise	Tablet Earbuds	Generic	Single Item	\$ 6.99
	General Merchandise	Webster Dictionary English Spanish	Webster Dictionary	1 ea.	\$ 3.23
	Health & Beauty	Men's Stick Deodorant	Power Up	2.5 oz.	\$ 1.29
	Soda & Water - MSF Only	Bottled Water - MSF ONLY	Generic	20 oz.	\$ 1.04

SECTION J - POINT OF SALE MENUS (CART SALES)

SUBSECTION 1 - STANDARD POINT OF SALE CART MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
Menu items containing an Item Number are the menu items that are to be included in the POS initial implementation menu ("POS Initial Menu"). Items not containing an Item Number are menu items that may be added to the POS Initial Menu at any time and in accordance with Attachment 1, Section D (Detailed Specifications).					
2324	Beverages	7Up Soda Lemon Lime	7UP	20 oz.	\$ 1.99
2540	Beverages	A&W Soda Diet Root Beer	A&W	20 oz.	\$ 1.99
2393	Beverages	Coke Soda Diet	Coke	20 oz.	\$ 1.99
2392	Beverages	Coke Soda Regular	Coke	20 oz.	\$ 1.99
2110	Beverages	Cool-Off Drink Mix Fruit Punch	Cool-Off	SS	\$ 0.49
2105	Beverages	Cool-Off Drink Mix Tea	Cool-Off	SS	\$ 0.49
2087	Beverages	Creamer (10 pack)	Keefe	10 pack	\$ 0.80
2283	Beverages	Keefe Coffee Columbian Blend	Keefe	3 oz.	\$ 4.40
2041	Beverages	Keefe Drink Mix French Vanilla Cappuccino	Keefe	8 oz.	\$ 3.00
2015	Beverages	Keefe Freeze Dried Coffee Columbian	Keefe	3 oz.	\$ 5.10
2028	Beverages	Keefe Tea Bags Regular	Keefe	SS	\$ 0.50
2120	Beverages	Lemonade Single	Cool-Off	SS	\$ 0.49
2147	Beverages	Maxwell House Coffee	Maxwell House	1.6 oz.	\$ 2.25
2065	Beverages	Orange Drink Single	Cool-Off	SS	\$ 0.49
2080	Condiments	Sugar Substitute	Sugar Twin	10 pack	\$ 1.00
2548	Beverages	Sunkist Soda Orange	Sunkist	20 oz.	\$ 1.99
2543	Beverages	Sunkist Soda Strawberry	Sunkist	20 oz.	\$ 1.99
4146	Candy	Atomic Fireball Candy	Atomic Fireball	3 oz.	\$ 1.49
4005	Candy	Butterfinger	Butterfinger	1.9 oz.	\$ 1.50
4019	Candy	Chickosticks	Atkinson	3 oz.	\$ 1.00
4036	Candy	Hershey Milk Chocolate Bar	Hershey	1.55 oz.	\$ 1.50
4001	Candy	M&M Peanut	Mars	1.74 oz.	\$ 1.50
4120	Candy	Sathers Candy Root Beer Barrels	Sathers	4.25 oz.	\$ 1.49
4150	Candy	Sathers Candy Sour Fruit Balls	Sathers	4.25 oz.	\$ 1.49
4010	Candy	Snickers	Mars	1.86 oz.	\$ 1.50
8396	Phone	\$1 Phone Time / NO REFUNDS		1 each	\$ 1.00
1198	Phone	\$5 Phone Time / NO REFUNDS		1 each	\$ 5.00
1103	Stationary	Birthday Card	Gallant	1 each	\$ 1.61
1122	Stationary	Holiday Card	Gallant	1 each	\$ 1.61
1101	Stationary	Juvenile B-Day Card	Gallant	1 each	\$ 1.61
0966	Stationary	Love You Card	Gallant	1 each	\$ 1.61
1001	Postage	Stamped Envelope 9.5" x 12.5"	Gallant	1 each	\$ 0.59
1048	Postage	Stamped Post Card	Gallant	1 each	\$ 1.00
1083	Postage	Stamps Book of 10		1 book	\$ 5.50
6159	Chips	Cheetos - Flamin Hot	Cheetos	2 oz.	\$ 1.25
6167	Chips	Cheetos Crunchy	Cheetos	2 oz.	\$ 1.25
3115	Snacks	Cheez Its	Cheez-Its	1.5 oz.	\$ 1.25
6154	Chips	Doritos Tortilla Chips Nacho Cheese	Doritos	1.75 oz.	\$ 1.25
3215	Chips	El Sabroso Tortilla Chips Salsitas Salsa	El Sabroso	3 oz.	\$ 2.45
2737	Chips	Fritos Chili Cheese Chips	Frito-Lay	2 oz.	\$ 1.25
6216	Snacks	King Nut Peanuts Honey Roasted	King Nut	2.5 oz.	\$ 1.15
6214	Snacks	King Sunflower Kernels Roasted & Salted	King Nut	3.25	\$ 1.15
6201	Snacks	Microwave Popcorn Extra Butter 2.8 oz.	Moon Lodge	2.8 oz.	\$ 1.19
6607	Snacks	Moon Lodge Peanuts Hot Hot Hot	Moon Lodge	1.75 oz.	\$ 1.10
6606	Snacks	Moon Lodge Peanuts Roasted & Salted	Moon Lodge	1.75 oz.	\$ 0.99
6100	Chips	Moon Lodge Potato Chips Regular	Moon Lodge	1.5 oz.	\$ 1.19
6102	Chips	Moon Lodge Potato Chips Stuffed Jalapeno	Moon Lodge	1.5 oz.	\$ 1.19
6153	Chips	Potato Chips Buffalo Wing Blue Cheese	Moon Lodge	1.5 oz.	\$ 1.19
6412	Condiments	Grape Jelly Packet	Squeezum	1 oz.	\$ 0.39

SECTION J - POINT OF SALE MENUS (CART SALES)

SUBSECTION 1 - STANDARD POINT OF SALE CART MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
4056	Condiments	Peanut Butter Packet	Squeezum	2 oz.	\$ 1.00
6262	Condiments	Mayo SS	Squeezum	12 ea.	\$ 0.39
2438	Food	Oatmeal Maple & Brown Sugar	Quaker	1 pk	\$ 0.55
6518	Condiments	Pepper Pkt	Dixie Crystal	1 ea.	\$ 0.10
6519	Condiments	Salt Pkt	Dixie Crystal	1 ea.	\$ 0.10
3019	Condiments	Tapatio Hot Sauce	Tapatio	10 pk	\$ 1.50
6507	Condiments	TX Titos Jalapeno Peppers SS Sliced	Texas Titos	1 oz.	\$ 1.00
3270	Pastry	Chocolate Cup Cakes (2)	Market Square	4 oz.	\$ 1.65
3196	Pastry	Cloverhill Cheese Danish Cherry	Cloverhill	4.25 oz.	\$ 1.65
2595	Pastry	Dolly Madison Donuts Choc	Dolly Madison	3 oz.	\$ 1.65
3017	Cookies	Famous Amos Cookies Choc Chip	Famous Amos	2 oz.	\$ 1.09
3257	Pastry	Nuti-Grain Strawberry Bar	Golden Valley	1.3 oz.	\$ 0.99
3010	Cookies	Grandma's Chocolate Chip Cookies	Grandma's	2.5 oz.	\$ 0.99
3274	Pastry	Honey Bun Iced	Market Square	6 oz.	\$ 1.65
3193	Pastry	Kelloggs Toaster Pastries Strawberry	Kelloggs	2 pk	\$ 1.20
3020	Cookies	Oreo Cookies	Nabisco	2.5 oz.	\$ 1.10
3030	Cookies	Vanilla Cookies	Market Square	6 oz.	\$ 1.90
6501	Snacks	Pickle Whole Dill	Generic	1 ea.	\$ 1.59
3161	Snacks	Saltines Sleeve	Premium	4 oz.	\$ 2.35
6500	Snacks	Van Holten Pickle Hot Pickle	Van Holten	1 ea.	\$ 1.59
3536	Condiments	Velveeta Spread Cheddar	Velveeta	2 oz.	\$ 0.99
3535	Condiments	Velveeta Spread Jalapeno	Velveeta	2 oz.	\$ 0.99
1399	Miscellaneous	Bowl with Lid	Generic	Single Item	\$ 1.93
1320	Miscellaneous	Checkers	Pressman Toy	1 set	\$ 7.55
1086	Miscellaneous	English Dictionary	Webster Dictionary	Single Item	\$ 2.15
1075	Miscellaneous	Pencil Golf	New World Imports	Single Item	\$ 0.16
1085	Miscellaneous	Pink Eraser	Sanford	Single Item	\$ 1.72
1305	Miscellaneous	Pinochle Cards	Aviator	Single Item	\$ 2.69
1300	Miscellaneous	Playing Cards	Aviator	Single Item	\$ 2.69
1070	Miscellaneous	Sketch Pad 8" X 11"	Tops	Single Item	\$ 3.88
1087	Miscellaneous	Spanish/English Dictionary	Webster	Single Item	\$ 3.23
1415	General Merchandise	Tumbler with Lid	Generic	Single Item	\$ 0.75
1060	Stationary	Writing Tablet 8" X 11"	Tops	Single Item	\$ 1.93
0800	Health & Beauty	5" Comb	American Comb	1 each	\$ 0.21
0244	Medical	Antifungal Cream Clotrimazole	Heritage	1.25 oz.	\$ 2.90
0270	Health & Beauty	Chapstick Lip Balm Regular	Chapstick	.15 ea.	\$ 1.72
0538	Health & Beauty	Freshmint Toothpaste	Freshmint	2.75 oz.	\$ 1.29
5006	Health & Beauty	Goody Ponytail Elastic	Goody	14 ea.	\$ 2.37
0050	Health & Beauty	Hair Food	Softie	4 oz.	\$ 4.50
0825	Health & Beauty	Hair Pick	Generic	1 each	\$ 0.31
0210	Health & Beauty	Lotion	Crawford	4 oz.	\$ 1.39
0681	Medical	Multi Vitamin with Iron	Mason Naturals	100 count	\$ 5.39
0583	Medical	Ibuprofen (2 pack)		Single Item	\$ 0.42
0614	Medical	Non-Aspirin	Moore Medical	2 pack	\$ 0.42
0821	Health & Beauty	Handheld Brush (palm style)		1 ea.	\$ 0.85
0500	Health & Beauty	Percara Mouthwash Oral Health Rinse	Percara	8 oz.	\$ 1.09
0350	Health & Beauty	Protection After Shave Gel	Protection	7 oz.	\$ 2.69
0835	Health & Beauty	Razor	Oraline	1 each	\$ 1.09
0773	Health & Beauty	Regular Tampons	Tampax	1 each	\$ 0.37
0490	Health & Beauty	Soap Dish		1 each	\$ 0.42
0400	Health & Beauty	Soap Irish Spring Original	Irish Spring	3.2 oz.	\$ 1.83
0557	Health & Beauty	Thumb Toothbrush	New World Imports	1 each	\$ 0.31
0011	Health & Beauty	VO5 Balancing Conditioner	Alberto	12.5 oz.	\$ 3.23
0010	Health & Beauty	VO5 Balancing Shampoo	Alberto	12.5 oz.	\$ 3.23

SECTION J - POINT OF SALE MENUS (CART SALES)

SUBSECTION 1 - STANDARD POINT OF SALE CART MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
1430	Miscellaneous	Washcloth	Advanced Textiles	1 each	\$ 0.81
0147	Health & Beauty	Women's Stick Deodorant	Speed Stick	2.25 oz.	\$ 1.29
5282	Miscellaneous	Reading Glasses 1.00	Sharkeyes	1 each	\$ 6.04
1275	Miscellaneous	Reading Glasses 1.25	Sharkeyes	1 each	\$ 6.04
5274	Miscellaneous	Reading Glasses 1.5	Sharkeyes	1 each	\$ 6.04
5275	Miscellaneous	Reading Glasses 1.75	Sharkeyes	1 each	\$ 6.04
5276	Miscellaneous	Reading Glasses 2.0	Sharkeyes	1 each	\$ 6.04
5277	Miscellaneous	Reading Glasses 2.25	Sharkeyes	1 each	\$ 6.04
5278	Miscellaneous	Reading Glasses 2.50	Sharkeyes	1 each	\$ 6.04
5279	Miscellaneous	Reading Glasses 2.75	Sharkeyes	1 each	\$ 6.04
5280	Miscellaneous	Reading Glasses 3.00	Sharkeyes	1 each	\$ 6.04
8766	Shoes	Canvas Shoe - 10	Crawford	Single Pair	\$ 14.03
8771	Shoes	Canvas Shoe - 11	Crawford	Single Pair	\$ 14.03
8774	Shoes	Canvas Shoe - 12	Crawford	Single Pair	\$ 14.03
8782	Shoes	Canvas Shoe - 13	Crawford	Single Pair	\$ 14.03
8744	Shoes	Canvas Shoe - 8	Crawford	Single Pair	\$ 14.03
8749	Shoes	Canvas Shoe - 9	Crawford	Single Pair	\$ 14.03
1452	Shoes	Shower Shoes - Large	Crawford	Single Pair	\$ 3.23
1450	Shoes	Shower Shoes - Small	Crawford	Single Pair	\$ 3.23
1458	Shoes	Shower Shoes - XL	Crawford	Single Pair	\$ 3.23
1451	Shoes	Shower Shoes - Medium	Crawford	Single Pair	\$ 3.23
6053	Soup	Maruchan Ramen Cajun Shrimp	Maruchan	3 oz.	\$ 1.05
6052	Soup	Maruchan Ramen Hot & Spicy Vegetable	Maruchan	3 oz.	\$ 1.05
6046	Soup	Ramen - Chicken	Maruchan	3 oz.	\$ 1.05
6048	Soup	Ramen - Beef	Maruchan	3 oz.	\$ 1.05
6013	Soup	Ramen - Cajun Chicken	Maruchan	3 oz.	\$ 1.05
6026	Soup	Ramen - Chili	Maruchan	3 oz.	\$ 1.05
6018	Soup	Ramen - Picante Beef	Maruchan	3 oz.	\$ 1.05
	Beverages	Cool-Off Drink Mix Lemonade	Cool-Off	SS	\$ 0.49
	Beverages	Cool-Off Drink Mix SF Orange	Cool-Off	1 oz.	\$ 0.49
	Beverages	Crystal Light Lemonade	Crystal Light	1 each	\$ 0.79
	Beverages	Crystal Light SF Drink Mix Lemonade	Crystal Light	0.17 oz.	\$ 0.79
	Beverages	Fruit Punch Single	Cool-Off	1 each	\$ 0.49
	Beverages	Ice Tea Single	Cool-Off	1 each	\$ 0.49
	Beverages	Kool Aid Drink Mix Cherry	Kool Aid	6 oz.	\$ 0.49
	Beverages	Maxwell Coffee	Maxwell House	4 oz.	\$ 5.90
	Candy	Jolly Rancher Candy Assorted	Hershey	3.7 oz.	\$ 1.85
	Candy	Nestle Crunch Bar	Nestle	1.55 oz.	\$ 1.50
	Candy	Reeses Pieces	Hershey	1.53 oz.	\$ 1.50
	Candy	Sathers Candy SF Wild Fruit	Sathers	1.75 oz.	\$ 1.39
	Chips & Snacks	Chex Mix Original	General Mills	1.75 oz.	\$ 1.25
	Chips & Snacks	Corn Nuts Corn Nuts Chile	Corn Nuts	1.4 oz.	\$ 1.15
	Chips & Snacks	El Sabroso Tortilla Chips Guacamole	El Sabroso	3 oz.	\$ 2.45
	Chips & Snacks	General Mills Chex Mix Traditional	General Mills	1.75 oz.	\$ 1.19
	Chips & Snacks	Moon Lodge Popcorn Caramel	Moon Lodge	3.53 oz.	\$ 1.35
	Chips & Snacks	Snyder's Pretzels Jalapeno Pieces	Snyder	2.25 oz.	\$ 1.30
	Condiments	Kraft Salad Dressing Ranch	Kraft	1.5 oz.	\$ 0.69
	Cookies & Pastry	Grandmas Cookies Choc Chip	Grandmas	2.5 oz.	\$ 0.99
	Cookies & Pastry	Grandmas Cookies Oatmeal Raisin	Grandmas	2.5 oz.	\$ 1.05
	Cookies & Pastry	Kelloggs Pop Tarts Blueberry	Kelloggs	2 pk	\$ 1.20
	Cookies & Pastry	Peanut Butter Cream Cookies	Market Square	6 oz.	\$ 1.90
	Cookies & Pastry	Strawberry Pop Tat	Kelloggs	3.67 oz.	\$ 1.20
	Food	Beef & Cheese Stick Meat/Jalapeno Cheese	O'Brien	1.125 oz.	\$ 1.69
	Food	Brushy Creek Beef Stew	Brushy Creek	11.25 oz.	\$ 3.99

SECTION J - POINT OF SALE MENUS (CART SALES)

SUBSECTION 1 - STANDARD POINT OF SALE CART MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
	Food	Brushy Creek Chili Hot w/Beans	Brushy Creek	11.25 oz.	\$ 3.09
	Food	Brushy Creek Chili No Beans	Brushy Creek	11.25 oz.	\$ 2.80
	Food	Cactus Annies Tortillas Flour 6 Ct., 8 in	Cactus Annies	8 oz.	\$ 2.35
	Food	Fresh Catch Chunklight Tuna In Water	Keefe	4.23 oz.	\$ 4.19
	Food	Golden Valley Bagel Plain	Golden Valley	4 oz.	\$ 1.10
	Food	Hormel Spam Single	Hormel	2.5 oz.	\$ 3.00
	Food	Keefe Kitchens Rice Inst. White	Keefe Kitchens	8 oz.	\$ 2.05
	Food	O'Briens Beef Stick Hickory Smoked	O'Briens Beef	1.125 oz.	\$ 1.69
	Food	O'Briens Meat Beef & Cheddar Stick	O'Brien	1.125 oz.	\$ 1.69
	Food	Refried Beans	Sevilla	8 oz.	\$ 2.89
	Food	Thai Palace Noodles Chili	Thai Palace	3.7 oz.	\$ 1.85
	Food	Velveeta Macaroni & Cheese Original	Velveeta	3 oz.	\$ 1.19
	Food	Velveeta Refried Beans Cheesey	Velveeta	4 oz.	\$ 2.15
	Food	Velveeta Refried Beans Spicy Cheesey	Velveeta	4 oz.	\$ 2.15
	Food	Velveeta Rice Cheesey	Velveeta	2 oz.	\$ 1.40
	Food	Velveeta Rice Spicy Cheese	Velveeta	2 oz.	\$ 1.40
	General Merchandise	Colored Pencil	Rose Art	Single Item	\$ 3.23
	General Merchandise	Crossword Puzzle Book	Kappa Books	Single Item	\$ 2.15
	General Merchandise	Dominos	Pressman Toy	1 set	\$ 4.20
	General Merchandise	Sudoku Book	Dell	Single Item	\$ 2.15
	General Merchandise	Tablet Earbuds	Generic	Single Item	\$ 6.99
	General Merchandise	Webster Dictionary English Spanish	Webster Dictionary	1 ea.	\$ 3.23
	Health & Beauty	Men's Stick Deodorant	Power Up	2.5 oz.	\$ 1.29
	Soda & Water - MSF Only	Bottled Water - MSF ONLY	Generic	20 oz.	\$ 1.04

SUBSECTION 2 - PREMIUM POINT OF SALE MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
	Beverages	Coke Soda Regular	Coca Cola	20 oz	\$1.99
	Beverages	Coke Soda Diet	Coca Cola	20 oz	\$1.99
	Beverages	7Up Soda Lemon Lime	7Up	20 oz	\$1.99
	Beverages	Sunkist Soda Strawberry	Sunkist	20 oz	\$1.99
	Beverages	Sunkist Soda Orange	Sunkist	20 oz	\$1.99
	Beverages	A&W Soda Diet Root Beer	A&W Soda	20 oz	\$1.99
	Beverages	Gatorade Lemon-lime	Gatorade	20 oz	\$2.25
	Chips & Snacks	Moon Lodge Microwave Popcorn W/Butter	Moon Lodge	2.8 oz	\$1.40
	Food	Pierre Foods Jumbo Cheeseburger 7 oz	Pierre Foods	2.8 oz	\$5.20
	Food	Pierre Foods Big AZ BBQ Pork Sandwich	Pierre Foods	8.6 oz	\$5.55
	Food	Don Miguel Beef & Bean Burrito	Don Miguel	14 oz	\$5.10
	Food	Don Miguel Beef/Bean & Cheese Chimichanga	Don Miguel	14 oz	\$5.10
	Food	Pierre Foods Buffalo Boneless Chicken Wings	Pierre Foods	5 oz	\$8.15
	Food	Hot Pockets Pepperoni	Hot Pockets	4 oz	\$2.45
	Food	Pierre Foods Chicken Breast Sandwich 6.1 oz	Pierre Foods	6.1 oz	\$6.65

SECTION K- FRIENDS AND FAMILY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
Menu items containing an Item Number are the menu items that are to be included in the initial friend and family implementation menu ("FF Initial Menu"). Items not containing an Item Number are menu items that may be added to the FF Initial Menu at any time and in accordance with Attachment 1, Section D (Detailed Specifications).					
2324	Beverages	7Up Soda Lemon Lime	7UP	20 oz.	\$ 1.99
2540	Beverages	A&W Soda Diet Root Beer	A&W	20 oz.	\$ 1.99
2393	Beverages	Coke Soda Diet	Coke	20 oz.	\$ 1.99
2392	Beverages	Coke Soda Regular	Coke	20 oz.	\$ 1.99
2110	Beverages	Cool-Off Drink Mix Fruit Punch	Cool-Off	SS	\$ 0.49
2105	Beverages	Cool-Off Drink Mix Tea	Cool-Off	SS	\$ 0.49
2087	Beverages	Creamer (10 pack)	Keefe	10 pack	\$ 0.80
2283	Beverages	Keefe Coffee Columbian Blend	Keefe	3 oz.	\$ 4.40
2041	Beverages	Keefe Drink Mix French Vanilla Cappuccino	Keefe	8 oz.	\$ 3.00
2015	Beverages	Keefe Freeze Dried Coffee Columbian	Keefe	3 oz.	\$ 5.10
2028	Beverages	Keefe Tea Bags Regular	Keefe	SS	\$ 0.50
2120	Beverages	Lemonade Single	Cool-Off	SS	\$ 0.49
2147	Beverages	Maxwell House Coffee	Maxwell House	1.6 oz.	\$ 2.25
2065	Beverages	Orange Drink Single	Cool-Off	SS	\$ 0.49
2080	Condiments	Sugar Substitute	Sugar Twin	10 pack	\$ 1.00
2548	Beverages	Sunkist Soda Orange	Sunkist	20 oz.	\$ 1.99
2543	Beverages	Sunkist Soda Strawberry	Sunkist	20 oz.	\$ 1.99
4146	Candy	Atomic Fireball Candy	Atomic Fireball	3 oz.	\$ 1.49
4005	Candy	Butterfinger	Butterfinger	1.9 oz.	\$ 1.50
4019	Candy	Chickosticks	Atkinson	3 oz.	\$ 1.00
4036	Candy	Hershey Milk Chocolate Bar	Hershey	1.55 oz.	\$ 1.50
4001	Candy	M&M Peanut	Mars	1.74 oz.	\$ 1.50
4120	Candy	Sathers Candy Root Beer Barrels	Sathers	4.25 oz.	\$ 1.49
4150	Candy	Sathers Candy Sour Fruit Balls	Sathers	4.25 oz.	\$ 1.49
4010	Candy	Snickers	Mars	1.86 oz.	\$ 1.50
8396	Phone	\$1 Phone Time / NO REFUNDS		1 each	\$ 1.00
1198	Phone	\$5 Phone Time / NO REFUNDS		1 each	\$ 5.00
1103	Stationary	Birthday Card	Gallant	1 each	\$ 1.61
1122	Stationary	Holiday Card	Gallant	1 each	\$ 1.61
1101	Stationary	Juvenile B-Day Card	Gallant	1 each	\$ 1.61
0966	Stationary	Love You Card	Gallant	1 each	\$ 1.61
1001	Postage	Stamped Envelope 9.5" x 12.5"	Gallant	1 each	\$ 0.59
1048	Postage	Stamped Post Card	Gallant	1 each	\$ 1.00
1083	Postage	Stamps Book of 10		1 book	\$ 5.50
6159	Chips	Cheetos - Flamin Hot	Cheetos	2 oz.	\$ 1.25
6167	Chips	Cheetos Crunchy	Cheetos	2 oz.	\$ 1.25
3115	Snacks	Cheez Its	Cheez-Its	1.5 oz.	\$ 1.25
6154	Chips	Doritos Tortilla Chips Nacho Cheese	Doritos	1.75 oz.	\$ 1.25
3215	Chips	El Sabroso Tortilla Chips Salsitas Salsa	El Sabroso	3 oz.	\$ 2.45
2737	Chips	Fritos Chili Cheese Chips	Frito-Lay	2 oz.	\$ 1.25
6216	Snacks	King Nut Peanuts Honey Roasted	King Nut	2.5 oz.	\$ 1.15
6214	Snacks	King Sunflower Kernels Roasted & Salted	King Nut	3.25	\$ 1.15
6201	Snacks	Microwave Popcorn Extra Butter 2.8 oz.	Moon Lodge	2.8 oz.	\$ 1.19
6607	Snacks	Moon Lodge Peanuts Hot Hot Hot	Moon Lodge	1.75 oz.	\$ 1.10
6606	Snacks	Moon Lodge Peanuts Roasted & Salted	Moon Lodge	1.75 oz.	\$ 0.99
6100	Chips	Moon Lodge Potato Chips Regular	Moon Lodge	1.5 oz.	\$ 1.19
6102	Chips	Moon Lodge Potato Chips Stuffed Jalapeno	Moon Lodge	1.5 oz.	\$ 1.19

SECTION K- FRIENDS AND FAMILY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
6153	Chips	Potato Chips Buffalo Wing Blue Cheese	Moon Lodge	1.5 oz.	\$ 1.19
6412	Condiments	Grape Jelly Packet	Squeezum	1 oz.	\$ 0.39
4056	Condiments	Peanut Butter Packet	Squeezum	2 oz.	\$ 1.00
6262	Condiments	Mayo SS	Squeezum	12 ea.	\$ 0.39
2438	Food	Oatmeal Maple & Brown Sugar	Quaker	1 pk	\$ 0.55
6518	Condiments	Pepper Pkt	Dixie Crystal	1 ea.	\$ 0.10
6519	Condiments	Salt Pkt	Dixie Crystal	1 ea.	\$ 0.10
3019	Condiments	Tapatio Hot Sauce	Tapatio	10 pk	\$ 1.50
6507	Condiments	TX Titos Jalapeno Peppers SS Sliced	Texas Titos	1 oz.	\$ 1.00
3270	Pastry	Chocolate Cup Cakes (2)	Market Square	4 oz.	\$ 1.65
3196	Pastry	Cloverhill Cheese Danish Cherry	Cloverhill	4.25 oz.	\$ 1.65
2595	Pastry	Dolly Madison Donuts Choc	Dolly Madison	3 oz.	\$ 1.65
3017	Cookies	Famous Amos Cookies Choc Chip	Famous Amos	2 oz.	\$ 1.09
3257	Pastry	Nuti-Grain Strawberry Bar	Golden Valley	1.3 oz.	\$ 0.99
3010	Cookies	Grandma's Chocolate Chip Cookies	Grandma's	2.5 oz.	\$ 0.99
3274	Pastry	Honey Bun Iced	Market Square	6 oz.	\$ 1.65
3193	Pastry	Kelloggs Toaster Pastries Strawberry	Kelloggs	2 pk	\$ 1.20
3020	Cookies	Oreo Cookies	Nabisco	2.5 oz.	\$ 1.10
3030	Cookies	Vanilla Cookies	Market Square	6 oz.	\$ 1.90
6501	Snacks	Pickle Whole Dill	Generic	1 ea.	\$ 1.59
3161	Snacks	Saltines Sleeve	Premium	4 oz.	\$ 2.35
6500	Snacks	Van Holten Pickle Hot Pickle	Van Holten	1 ea.	\$ 1.59
3536	Condiments	Velveeta Spread Cheddar	Velveeta	2 oz.	\$ 0.99
3535	Condiments	Velveeta Spread Jalapeno	Velveeta	2 oz.	\$ 0.99
1399	Miscellaneous	Bowl with Lid	Generic	Single Item	\$ 1.93
1320	Miscellaneous	Checkers	Pressman Toy	1 set	\$ 7.55
1086	Miscellaneous	English Dictionary	Webster Dictionary	Single Item	\$ 2.15
1075	Miscellaneous	Pencil Golf	New World Imports	Single Item	\$ 0.16
1085	Miscellaneous	Pink Eraser	Sanford	Single Item	\$ 1.72
1305	Miscellaneous	Pinochle Cards	Aviator	Single Item	\$ 2.69
1300	Miscellaneous	Playing Cards	Aviator	Single Item	\$ 2.69
1070	Miscellaneous	Sketch Pad 8" X 11"	Tops	Single Item	\$ 3.88
1087	Miscellaneous	Spanish/English Dictionary	Webster	Single Item	\$ 3.23
1415	General Merchandise	Tumbler with Lid	Generic	Single Item	\$ 0.75
1060	Stationary	Writing Tablet 8" X 11"	Tops	Single Item	\$ 1.93
0800	Health & Beauty	5" Comb	American Comb	1 each	\$ 0.21
0244	Medical	Antifungal Cream Clotrimazole	Heritage	1.25 oz.	\$ 2.90
0270	Health & Beauty	Chapstick Lip Balm Regular	Chapstick	.15 ea.	\$ 1.72
0538	Health & Beauty	Freshmint Toothpaste	Freshmint	2.75 oz.	\$ 1.29
5006	Health & Beauty	Goody Ponytail Elastic	Goody	14 ea.	\$ 2.37
0050	Health & Beauty	Hair Food	Softtee	4 oz.	\$ 4.50
0825	Health & Beauty	Hair Pick	Generic	1 each	\$ 0.31
0210	Health & Beauty	Lotion	Crawford	4 oz.	\$ 1.39
0681	Medical	Multi Vitamin with Iron	Mason Naturals	100 count	\$ 5.39
0583	Medical	Ibuprofen (2 pack)		Single Item	\$ 0.42
0614	Medical	Non-Aspirin	Moore Medical	2 pack	\$ 0.42
0821	Health & Beauty	Handheld Brush (palm style)		1 ea.	\$ 0.85
0500	Health & Beauty	Percara Mouthwash Oral Health Rinse	Percara	8 oz.	\$ 1.09
0350	Health & Beauty	Protection After Shave Gel	Protection	7 oz.	\$ 2.69
0835	Health & Beauty	Razor	Oraline	1 each	\$ 1.09
0773	Health & Beauty	Regular Tampons	Tampax	1 each	\$ 0.37

SECTION K- FRIENDS AND FAMILY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
0490	Health & Beauty	Soap Dish		1 each	\$ 0.42
0400	Health & Beauty	Soap Irish Spring Original	Irish Spring	3.2 oz.	\$ 1.83
0557	Health & Beauty	Thumb Toothbrush	New World Imports	1 each	\$ 0.31
0011	Health & Beauty	VO5 Balancing Conditioner	Alberto	12.5 oz.	\$ 3.23
0010	Health & Beauty	VO5 Balancing Shampoo	Alberto	12.5 oz.	\$ 3.23
1430	Miscellaneous	Washcloth	Advanced Textiles	1 each	\$ 0.81
0147	Health & Beauty	Women's Stick Deodorant	Speed Stick	2.25 oz.	\$ 1.29
5282	Miscellaneous	Reading Glasses 1.00	Sharkeyes	1 each	\$ 6.04
1275	Miscellaneous	Reading Glasses 1.25	Sharkeyes	1 each	\$ 6.04
5274	Miscellaneous	Reading Glasses 1.5	Sharkeyes	1 each	\$ 6.04
5275	Miscellaneous	Reading Glasses 1.75	Sharkeyes	1 each	\$ 6.04
5276	Miscellaneous	Reading Glasses 2.0	Sharkeyes	1 each	\$ 6.04
5277	Miscellaneous	Reading Glasses 2.25	Sharkeyes	1 each	\$ 6.04
5278	Miscellaneous	Reading Glasses 2.50	Sharkeyes	1 each	\$ 6.04
5279	Miscellaneous	Reading Glasses 2.75	Sharkeyes	1 each	\$ 6.04
5280	Miscellaneous	Reading Glasses 3.00	Sharkeyes	1 each	\$ 6.04
8766	Shoes	Canvas Shoe - 10	Crawford	Single Pair	\$ 14.03
8771	Shoes	Canvas Shoe - 11	Crawford	Single Pair	\$ 14.03
8774	Shoes	Canvas Shoe - 12	Crawford	Single Pair	\$ 14.03
8782	Shoes	Canvas Shoe - 13	Crawford	Single Pair	\$ 14.03
8744	Shoes	Canvas Shoe - 8	Crawford	Single Pair	\$ 14.03
8749	Shoes	Canvas Shoe - 9	Crawford	Single Pair	\$ 14.03
1452	Shoes	Shower Shoes - Large	Crawford	Single Pair	\$ 3.23
1450	Shoes	Shower Shoes - Small	Crawford	Single Pair	\$ 3.23
1458	Shoes	Shower Shoes - XL	Crawford	Single Pair	\$ 3.23
1451	Shoes	Shower Shoes - Medium	Crawford	Single Pair	\$ 3.23
6053	Soup	Maruchan Ramen Cajun Shrimp	Maruchan	3 oz.	\$ 1.05
6052	Soup	Maruchan Ramen Hot & Spicy Vegetable	Maruchan	3 oz.	\$ 1.05
6046	Soup	Ramen - Chicken	Maruchan	3 oz.	\$ 1.05
6048	Soup	Ramen - Beef	Maruchan	3 oz.	\$ 1.05
6013	Soup	Ramen - Cajun Chicken	Maruchan	3 oz.	\$ 1.05
6026	Soup	Ramen - Chili	Maruchan	3 oz.	\$ 1.05
6018	Soup	Ramen - Picante Beef	Maruchan	3 oz.	\$ 1.05
	Beverages	Cool-Off Drink Mix Lemonade	Cool-Off	SS	\$ 0.49
	Beverages	Cool-Off Drink Mix SF Orange	Cool-Off	1 oz.	\$ 0.49
	Beverages	Crystal Light Lemonade	Crystal Light	1 each	\$ 0.79
	Beverages	Crystal Light SF Drink Mix Lemonade	Crystal Light	0.17 oz.	\$ 0.79
	Beverages	Fruit Punch Single	Cool-Off	1 each	\$ 0.49
	Beverages	Ice Tea Single	Cool-Off	1 each	\$ 0.49
	Beverages	Kool Aid Drink Mix Cherry	Kool Aid	6 oz.	\$ 0.49
	Beverages	Maxwell Coffee	Maxwell House	4 oz.	\$ 5.90
	Candy	Jolly Rancher Candy Assorted	Hershey	3.7 oz.	\$ 1.85
	Candy	Nestle Crunch Bar	Nestle	1.55 oz.	\$ 1.50
	Candy	Reeses Pieces	Hershey	1.53 oz.	\$ 1.50
	Candy	Sathers Candy SF Wild Fruit	Sathers	1.75 oz.	\$ 1.39
	Chips & Snacks	Chex Mix Original	General Mills	1.75 oz.	\$ 1.25
	Chips & Snacks	Corn Nuts Corn Nuts Chile	Corn Nuts	1.4 oz.	\$ 1.15
	Chips & Snacks	El Sabroso Tortilla Chips Guacamole	El Sabroso	3 oz.	\$ 2.45
	Chips & Snacks	General Mills Chex Mix Traditional	General Mills	1.75 oz.	\$ 1.19
	Chips & Snacks	Moon Lodge Popcorn Caramel	Moon Lodge	3.53 oz.	\$ 1.35
	Chips & Snacks	Snyder's Pretzels Jalapeno Pieces	Snyder	2.25 oz.	\$ 1.30

SECTION K- FRIENDS AND FAMILY MENU

Item Number	Category	Item Description	Brand Name	Package Size/ Quantity	Price
	Condiments	Kraft Salad Dressing Ranch	Kraft	1.5 oz.	\$ 0.69
	Cookies & Pastry	Grandmas Cookies Choc Chip	Grandmas	2.5 oz.	\$ 0.99
	Cookies & Pastry	Grandmas Cookies Oatmeal Raisin	Grandmas	2.5 oz.	\$ 1.05
	Cookies & Pastry	Kelloggs Pop Tarts Blueberry	Kelloggs	2 pk	\$ 1.20
	Cookies & Pastry	Peanut Butter Cream Cookies	Market Square	6 oz.	\$ 1.90
	Cookies & Pastry	Strawberry Pop Tat	Kelloggs	3.67 oz.	\$ 1.20
	Food	Beef & Cheese Stick Meat/Jalapeno Cheese	O'Brien	1.125 oz.	\$ 1.69
	Food	Brushy Creek Beef Stew	Brushy Creek	11.25 oz.	\$ 3.99
	Food	Brushy Creek Chili Hot w/Beans	Brushy Creek	11.25 oz.	\$ 3.09
	Food	Brushy Creek Chili No Beans	Brushy Creek	11.25 oz.	\$ 2.80
	Food	Cactus Annies Tortillas Flour 6 Ct., 8 in	Cactus Annies	8 oz.	\$ 2.35
	Food	Fresh Catch Chunklight Tuna In Water	Keefe	4.23 oz.	\$ 4.19
	Food	Golden Valley Bagel Plain	Golden Valley	4 oz.	\$ 1.10
	Food	Hormel Spam Single	Hormel	2.5 oz.	\$ 3.00
	Food	Keefe Kitchens Rice Inst. White	Keefe Kitchens	8 oz.	\$ 2.05
	Food	O'Briens Beef Stick Hickory Smoked	O'Briens Beef	1.125 oz.	\$ 1.69
	Food	O'Briens Meat Beef & Cheddar Stick	O'Brien	1.125 oz.	\$ 1.69
	Food	Refried Beans	Sevilla	8 oz.	\$ 2.89
	Food	Thai Palace Noodles Chili	Thai Palace	3.7 oz.	\$ 1.85
	Food	Velveeta Macaroni & Cheese Original	Velveeta	3 oz.	\$ 1.19
	Food	Velveeta Refried Beans Cheesey	Velveeta	4 oz.	\$ 2.15
	Food	Velveeta Refried Beans Spicy Cheesey	Velveeta	4 oz.	\$ 2.15
	Food	Velveeta Rice Cheesey	Velveeta	2 oz.	\$ 1.40
	Food	Velveeta Rice Spicy Cheese	Velveeta	2 oz.	\$ 1.40
	General Merchandise	Colored Pencil	Rose Art	Single Item	\$ 3.23
	General Merchandise	Crossword Puzzle Book	Kappa Books	Single Item	\$ 2.15
	General Merchandise	Dominos	Pressman Toy	1 set	\$ 4.20
	General Merchandise	Sudoku Book	Dell	Single Item	\$ 2.15
	General Merchandise	Tablet Earbuds	Generic	Single Item	\$ 6.99
	General Merchandise	Webster Dictionary English Spanish	Webster Dictionary	1 ea.	\$ 3.23
	Health & Beauty	Men's Stick Deodorant	Power Up	2.5 oz.	\$ 1.29
	Soda & Water - MSF Only	Bottled Water - MSF ONLY	Generic	20 oz.	\$ 1.04