



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** June 16, 2020  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Janette D. Pell, Director (805-560-1011)  
Contact Info: Skip Grey, Assistant Director (805-568-3083)  
**SUBJECT:** Santa Ynez Valley Airport CARES Act Grant Acceptance; 3rd District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Santa Ynez Airport Authority**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Director of General Services to execute the Federal Aviation Administration (FAA) CARES Act Grant Offer, Grant No. 3-06-0243-019-2020 for the Santa Ynez Airport, in the amount of \$30,000.00;
- b) Find that the proposed contract does not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to 14 CCR 15378 (b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment).

**Summary Text:**

This item is being brought to the board in accordance with the requirements for FAA Grant Agreement No. 3-06-0243-019-2020. This Grant is provided in accordance with the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to provide eligible Sponsors with funding to help offset a decline in revenues arising from diminished airport operations and activities as a result of the COVID-19 Public Health Emergency.

The purpose of this Grant is to maintain safe and efficient airport operations. Funds provided under this Grant Agreement must only be used for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational and maintenance expenses or debt service

payments. CARES Act Airport Grants may be used to reimburse airport operational and maintenance expenses directly related to the Santa Ynez Airport that were incurred no earlier than January 20, 2020.

**Background:**

The County’s airport near Santa Ynez is operated by the Santa Ynez Valley Airport Authority. The County, as owner, is also the FAA Sponsor. As the FAA Sponsor, the County may apply for and receive federal grants. Typically Ninety percent (90%) of AIP Grants are funded by the FAA and require a 10% local match. The CARES Act provides funds to increase the federal share to 100 percent. An airport owner/sponsor may use these funds for any purpose for which airport revenues may be lawfully used, including covering payroll to keep employees employed. A requirement for acceptance of the grant is that the airport sponsor must continue to employ, through December 31, 2020, at least 90% of the number of individuals employed (after making adjustments for retirements or voluntary employee separations) as of March 27, 2020.

The FAA requires this grant agreement offer to be executed and received no later than June 22, 2020. If Recommendation b) is approved, it will authorize the director of General Services to sign and submit the grant agreement offer before the June 22<sup>nd</sup> deadline. Upon receipt and execution of the FAA grant agreement offer, if recommendation a) is approved, the County will work with the Santa Ynez Valley Airport Authority to disburse the funds.

**CEQA:**

A CEQA categorical exemption is being requested for this project, as it consists of maintenance, repair, minor improvements and alterations of existing public structures, facilities and topographical features, with negligible expansion of use beyond existing at the time of the lead agency’s determination in accordance with 15301(c). This exemption includes existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety). A National Environmental Policy Act (NEPA) categorical exclusion document has been submitted to and approved by the FAA under similar justification.

**Fiscal and Facilities Impacts:**

N/A

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal - Grant			\$ 30,000.00
Fees			
Other:			
<b>Total</b>	\$ -	\$ -	\$ 30,000.00

Narrative:

Funding is provided by a 100 % grant from the FAA. No County funds are being expended.

**Special Instructions:**

Please forward a copy of the Minute Order to Skip Grey, General Services Department - Support Services Division, Courthouse East Wing.

**Attachments:**

1. CARES Act 2020 Grant Agreement Offer
2. CARES Act 2020 Grant Application

**Authored by:**

Skip Grey, General Services