

ATTACHMENT A

SCHEDULE OF RECORDS FOR DESTRUCTION

<u>TYPE OF RECORD</u>	<u>ORIGINAL OR COPY</u>	<u>PERIOD COVERED</u>
Personnel Files	Original	1990
Personnel Files	Original	2005
Personnel Files	Original	2006
Personnel Files	Original	2008
Personnel Files	Original	2009
Personnel Files	Original	2010
Personnel Files	Original	2011
Personnel Files	Original	2013
Workers Compensation Timesheets		
	Original	2014
Personnel Files	Original	2015
Workers Compensation Timesheets		
	Original	2015
Overtime Slips	Originals	2015
Personnel Files	Original	2016
Background Files	Original	2016
Failed Background Files	Original	2016
Overtime Slips	Original	2016
Timesheets	Original	2016

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Workers Compensation Timesheets		
	Original	2015
Overtime Slips	Originals	2015
Personnel Files	Original	2016
Background Files	Original	2016
Failed Background Files	Original	2016
Overtime Slips	Original	2016
Timesheets	Original	2016