



BOARD OF SUPERVISORS
AGENDA LETTER
Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Department Name: Public Works
Department No.: 054
For Agenda Of: June 18, 2019
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Scott D. McGolpin, Public Works Department, 568-3010
Contact Info: Chris Sneddon, Deputy Director, Transportation, 568-3064
SUBJECT: Agreement for Services of Independent Contractor for Monument Perpetuation for the 2018/19 County Pavement Rehabilitation Project in the Second, Third, Fourth, and Fifth Supervisorial Districts.
County Project 820679 MP

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Diversified Project Services International, Inc. (DPSI) (a tri-county vendor), 1998 Santa Barbara Avenue, Suite 120, San Luis Obispo, CA 93401 to provide survey monument perpetuation for 2018/19 County Pavement Rehabilitation Project in the Second, Third, Fourth, and Fifth Supervisorial Districts, County Project No. 820679, in the base contract amount not to exceed \$218,976 with a term of June 19, 2018 through July 1, 2020;
- b) Authorize the Director of Public Works, or designee, to approve amendments up to a 10 percent contingency amount not to exceed \$21,898 for services within the scope of the Statement of Work of the Agreement with DPSI for a total Agreement amount not to exceed \$ 240,874; and
- c) Determine the project was found by your Board to be exempt from the provisions of the California Environmental Quality Act pursuant to 14 CCR 15301(c) on May 15, 2018 (as the proposed project(s) consists of the operation, repair, maintenance, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that previously existing, including but not limited to existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities), a Notice of Exemption was filed on that basis, and the proposed action is within the scope of the attached Notice of Exemption.

Summary Text:

This item is on the agenda to award a professional surveying services agreement with Diversified Project Services International, Inc. (DPSI) to provide survey monument perpetuation for 2018/19 County Pavement Rehabilitation Project in the Second, Third, Fourth, and Fifth Supervisorial Districts, County Project No. 820679, which was awarded by your Board on April 9, 2019. This contract is for monument perpetuation of County Project No. 820679 only, and is separate from the contract to construct County Project No. 820679.

On, December 19, 2018, a Request for Proposal (RFP) was issued to solicit services to preserve monuments in accordance with the Professional Land Surveyors Act (PLS), California Business and Professions Code, section 8771, prior to the start of construction of 2018/19 County Pavement Rehabilitation Project, County Project No. 820679.

Two proposals were received to provide the pre- and post- construction field work. Public Works evaluated the proposals based on selection criteria defined in the RFP. Staff found DPSI's proposal was responsive, met the required qualifications and experience, and was the highest ranked proposer as defined by the RFP. Pursuant to the successful negotiations, Public Works recommends awarding this contract to DPSI based the Staff's findings from review of DPSI's proposal.

Background:

This contract will provide survey monument preservation for approximately twenty-six lane miles of County maintained roads. Locations are included on the attached street list (Attachment C). Pre-construction work is scheduled to begin in June 2019 and completed by July 2019. Post-construction work is scheduled to begin in August 2019 and completed by December 2019. Traffic control will be provided with delays anticipated to be less than 10 minutes. Public Works will notify emergency response services and will use construction area signs to notify the traveling public.

Your Board approved the filing of the California Environmental Quality Act (CEQA) Exemption on May 15, 2018, as part of the Fiscal Year 2018/19 Road Maintenance Annual Plan (RdMAP) approval, in conformance with CEQA Guidelines Section 15301(c). The adopted 2018/19 RdMAP lists all of the streets that will receive a preventive treatment under this contract.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Total One-Time Project Cost</u>
Road Fund	\$ 240,874

Narrative:

The total monument perpetuation costs, including contingencies, amounts to \$240,874. Funds for this project are budgeted in Fund 0016, Org Unit 0500, Program 2710, Department 054, Account 7510.

Key Contract Risks:

This contract has been assigned a risk assessment of moderate. The project is fully funded in the current fiscal year budget. The Agreement also contains County's standard termination clause and suspension for convenience clause.

Special Instructions:

Please forward a certified, stamped Minute Order approving these recommendations and two duplicate original executed contract signature pages to Gail Ocheltree, Public Works, Transportation Engineering, 123 E. Anapamu Street, ext. 3094. One original executed contract to be filed with the Clerk of the Board.

Attachments:

Attachment A: Agreement for Services of Independent Contractor with Diversified Project Services International, Inc. for Monument Perpetuation on 2018/19 County Preventive Maintenance Project No. 820679 (1 original contract, 2 original signature pages)

Attachment B: Copy of Notice of Exemption (previously approved July 25, 2017)

Attachment C: Street List

Authored by:

Pete Wroblewski, Project Manager, Public Works, Transportation Engineering, 568-3060