

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 1/9/03  
**Department Name:** Social Services  
**Department No.:** 044  
**Agenda Date:** 2/4/03  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Charlene A. Chase, Director  
Social Services Department

**STAFF** Jack Williams  
**CONTACT:** X8357

**SUBJECT:** Amendment to Agreement with ACS, Inc.

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## **Recommendation(s):**

That the Board of Supervisors:

Execute an Amendment to the Agreement with ACS, Inc., not a local vendor, for the purpose of:

- 1) Adding a Childcare Administrative Services component, at a cost of \$19,854.17, which will be entirely offset by a \$27,150 contract budget reduction in the area of leased space; and
- 2) Modifying the third performance measure to ensure necessary services are provided and performance is measured appropriately.

## **Alignment with Board Strategic Plan:**

The recommendation is primarily aligned with Goal No. 7: A Community that Fosters the Safety and Well-Being of Families and Children.

## **Executive Summary and Discussion:**

On June 25, 2002, your Board approved a contract to purchase state mandated Orientation, Job Club/Job Services, Appraisal, Assessment Testing and Career Advancement services for the California Work Opportunity and Responsibility to Kids (CalWORKs) for the period of July 1, 2002 through June 30, 2005 in an amount not to exceed \$3,232,266. Over the course of the past several months, it has become apparent that an additional optional service should be included in the contract: Child Care Administrative Services. These services consist of assisting clients in establishing and maintaining childcare contracts with providers. Particularly in the Lompoc region, the flexibility of allowing the contractor to perform this service will result in better client service, i.e., less delay in processing child care contracts. Together, the contractor and the county have looked at the contract costs and determined that a savings in leased space would offset any increases realized by this additional service level. Subsequently, ACS moved to a smaller space in Lompoc thereby reducing rental/leased space cost by \$27, 150 this year.

The third component of the contractor performance measurement defined in the contract as “Serve participants within two days of referral date to Job Club” is ineffective and is currently being held in abeyance. The contractor and the county recommend replacing the third performance measure with another that examines the effectiveness of the contractor in motivating and scheduling clients to attend Job Club/Job Services training. The new performance measure would be to “Ensure 52% of clients scheduled for Job Club attend Job Club Training on the first day they are scheduled to attend Job Club Training.”

Approval of this amendment will result in increased support for clients who are working or preparing for work training activities at no additional cost.

**Mandates and Service Levels:**

AB 1542 Statutes of 1997 mandate the CalWORKs program. The level of Job Services is also mandated for recipients who are not exempt from Welfare to Work. As part of our plan to help clients reach self-sufficiency our department has also elected to offer these services to our volunteer applicant population. The volunteer applicant population may elect to participate in CalWORKs, or not, whereas the recipients are mandated to participate. The Employment Administrative Support Services described above are included in our County Plan, approved by the Board of Supervisors on 12/16/97.

**Fiscal and Facilities Impacts:**

This amendment will not have any effect on the fiscal impact on the Department and will not change the net to exceed amount in the currently approved contract. The \$27,150 savings in leased space will completely offset the .5 FTE staffing increase, calculated at \$19,854.17, to provide the Childcare Administrative Services. Appropriations for this year’s contract are included in the approved 2002/2003 Budget. The funding for this contract comes from the Department’s Temporary Aid for Needy Families (TANF) allocation received from the State Department of Social Services. The revenues and the appropriation for this contract as well as our CalWORKs program are included in the CalWORKs cost center of the Self-Sufficiency Division shown on page D208 of the budget.

**Special Instructions:**

After execution by the Chair, please return one (1) originally signed agreement for the contractor, the Department copies of the agreements and one (1) copy of the minute order, attention: Hilary Yost.

**Concurrence:**

Auditor-Controller  
County Counsel  
Risk Management