



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: June 24, 2008
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Derek Johnson, Deputy Director Long Range Planning, #568-2072
Director Scott D. McGolpin, Director Public Works, #568-3010
Contact Info: Dacé B. Morgan, Deputy Director of Transportation, #568-3064
SUBJECT: Professional Services Contract with KOA Corporation for Traffic and Transportation Study and Analysis Services, Third Supervisorial District.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and Authorize the Chair to execute an agreement with KOA Corporation(not a local vendor), for the preparation of a Traffic and Transportation Engineering Study of UCSB's proposed Long Range Development Plan in the amount of \$165,000.00.
- B. Authorize the Director of Public Works to approve amendments to the agreement for supplemental work up to \$16,500.00.

Summary Text:

The County Public Works Department, Transportation Division has been asked by the County Executive Office to participate in the review of the University of California, Santa Barbara Long Range Development Plan Draft Environmental Impact Report (DEIR). The purpose of an EIR is to inform decision makers and the public about a project's significant environmental effects and ways to reduce them. The Transportation and Circulation portion of the University's DEIR did not clearly include sufficient technical analyses and did not reasonably identify impacts or propose meaningful mitigation measures. Therefore, Public Works will perform technical analyses, identify potential impacts and propose mitigations measures with the assistance of KOA Corporation. KOA Corporation is a firm that specializes in transportation planning, traffic engineering, and roadway and bikeway design with experience in regional computer modeling and travel demand forecasting.

Given the short timeframe, the Department requests the Board to execute a contract with KOA Corporation. KOA Corporation is not on the Public Works 2007-2010 Master Services Agreement

(MSA) list; however, they have been included on our MSA list in the past. Out of the five firms currently listed, only two have the specialized Transportation Modeling skills necessary to perform the review of UCSB’s DEIR. Staff has contacted both of these firms to ask if they would be willing to perform the necessary traffic analysis and both declined. Associated Transportation Engineers (ATE) stated that they have a conflict of interest due to other related contracts with UCSB. LSA Associates declined because of their current workload. KOA Corporation has indicated that they are in a position to provide the services indicated in a timely manner.

The amount of the contract is sufficient to cover the completion of the study and deliverables that are identified in the Scope of Work. However, it is possible that unanticipated tasks will arise that are beyond the Scope of Work. Staff recommends that the Director of Public Works be given authority to approve contract budget amendments for supplemental work that are beyond the scope of the proposed contract. The sum total cost of any amendments is limited to \$16,500. Your Board’s approval of this recommendation will expedite contract amendments.

Background:

The review period for the University’s DEIR is only 90 days and there are unanticipated complexities within the document. Comments to the document are being generated by many County departments in the County. The traffic analysis work that is part of this contract will not be completed prior to the end of the comment period, but it is necessary as the County moves forward through the process of negotiating with the University for the mitigation of their impacts to the County’s transportation infrastructure as a result of their proposed LRDP. Public Works, Transportation Division has provided approximately 150 detailed comments to the DEIR. A Projected Required Mitigation Projects List has also been developed. The list includes potential County transportation infrastructure projects that would likely mitigate the University’s proposed Long Range Development Plan. The project list will be updated and refined with completion of the KOA Corporation Traffic and Transportation Study.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			\$ 150,000.00
State			
Federal			
Fees			
Other: Measure D			\$ 31,500.00
Total	\$ -	\$ -	\$ 181,500.00

Narrative

The funds (\$150,000) for this contract are provided by General Fund Long Term Planning Designations as approved by your Board on June 17, 2008 and \$31,500 from Measure D. A budget revision will be submitted in July 2008 to release the designations and increase Professional Services for this contract.

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Please provide a Certified Minute Order approving this action and the executed document for pick up to the attention of Kathleen Dowd, #568-3232, Transportation Division.

Attachments: Proposed Contract and Scope of Professional Services for Recommendation

Authored by: Charles W. Ebeling, C.E., T.E., County Traffic Engineer, #568-3394