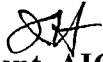


# MONTECITO PLANNING COMMISSION

## Staff Report for 2011 Comprehensive Plan Annual Progress Report

Hearing Date: March 28, 2012  
Staff Report Date: March 9, 2012  
Case No: N/A  
Environmental Document: N/A

  
Director: Jeff Hunt, AICP  
Division: Long Range Planning  
Planner: Paul Clementi  
Staff Contact: 805-568-2011

### 1.0 REQUEST

Hearing on the request of the Long Range Planning Division to receive and file the *2011 Comprehensive Plan Annual Progress Report* and authorize staff to provide the annual report to the Board of Supervisors, Governor's Office of Planning and Research, and State Department of Housing and Community Development.

### 2.0 RECOMMENDATIONS AND PROCEDURES

The Long Range Planning Division recommends that the Montecito Planning Commission:

1. Receive and file the *2011 Comprehensive Plan Annual Progress Report* (Attachment A).
2. Authorize staff to provide the annual report to the Board of Supervisors, Governor's Office of Planning and Research, and State Department of Housing and Community Development.

Please refer the matter to staff if the Montecito Planning Commission takes actions other than those recommended.

### 3.0 JURISDICTION

Government Code Section 65400 requires the "planning agency" of certain cities and all counties to provide an annual report to the "legislative body," the Governor's Office of Planning and Research, and the State Department of Housing and Community Development documenting the status of the comprehensive plan and its progress in implementing the comprehensive plan. The annual report is due by April 1 of each year.

For purposes of Government Code Section 65400, Santa Barbara County Code Section 2-25.1 (Designated as Planning Agency) establishes the County Planning Commission and Montecito Planning Commission as the planning agency for the County. The Board of Supervisors is the legislative body for the County. Accordingly, the County Planning Commission and Montecito Planning Commission review, file, and provide the annual report by April 1 to the Board of Supervisors, the Governor's Office of Planning and Research, and the State Department of Housing and Community Development. The Board of Supervisors then considers the annual report at a public hearing where members of the public are allowed to provide oral testimony and written comments. The

County Planning Commission is scheduled to review and file the annual report on March 14, 2012. The Board of Supervisors will consider the annual report in April 2012.

## 4.0 ISSUE SUMMARY

Enclosed is the County's *2011 Comprehensive Plan Annual Progress Report*. The annual report summarizes programs undertaken by the Planning and Development Department in 2011 (January 1, 2011 through December 31, 2011) to maintain and implement the Comprehensive Plan. The annual report also provides details on housing production. Specifically, the annual report is divided into the following sections:

1. Purpose of the Annual Progress Report;
2. Structure of the Comprehensive Plan and Supporting Documents;
3. Comprehensive Plan Amendments and Implementation Activities;
4. Housing Element Activity; and
5. Annual Work Program Management.

In summary, the annual report finds that the County continues to make significant progress towards maintaining and implementing the Comprehensive Plan and meeting its share of regional housing needs.

## 5.0 CONCLUSION

The Annual Progress Report is used by the State to identify statewide trends in land use decision making and analyze how local planning and development activities relate to statewide planning goals and policies. It is also used by the State Department of Housing and Community Development to track housing information, including the County's progress in meeting its affordable housing goals.

Staff will provide the annual report to the Board of Supervisors, Governor's Office of Planning and Research, and the State Department of Housing and Community Development after it has been received and filed by both the County Planning Commission and Montecito Planning Commission.

### Attachments:

- A. *2011 Comprehensive Plan Annual Progress Report*