

**Budget Revision Requests
9/15/2015**

Revision No.: 0004141
Departments: General Services
Title: Release Capital Projects fund balances from prior fiscal year for FY 15-16 ongoing projects.
Budget Action: Increase appropriations of \$1,542,920 in General Services Capital Projects Fund for Capital Assets (\$1,542,820) and Restricted Fund Balance (\$100) funded by release of Committed Fund Balance (\$1,158,524), Restricted Fund Balance (\$332,586), Operating Transfer In from the General Fund(\$51,710), and unanticipated revenue (\$100). Transfer appropriations in General Services General Fund from Services and Supplies to Other Financing Uses for an Operating Transfer to the Capital Projects fund.

Revision No.: 0004209
Departments: Parks, Public Works
Title: CSD - Parks CSA 3 Unspent PY Appr.
Budget Action: Increase appropriations of \$56,645 in Community Services Department, Parks Division, General Fund for Services and Supplies funded by an operating transfer from the CSA 3 Unincorporated Goleta Valley Fund. Increase appropriations of \$56,645 in the Public Works, CSA 3 Fund for Other Financing Uses funded by a release of restricted fund balance.

Revision No.: 0004216
Departments: General County Programs, Housing/Community Development
Title: Transfer appropriation to HCD from General County Programs for the Legal Aid-Common Ground contract
Budget Action: Transfer appropriations of \$40,000 from General County Programs to Housing & Community Development in the General Fund for administration of the Legal Aid, Common Ground contract.

Revision No.: 0004217
Departments: Public Health
Title: Increase Capital Assets for Horizon Series Laboratory Refridgerator for SBHCC Pharmacy
Budget Action: Transfer appropriation of \$6,000 in Public Health Health Care Fund from Services and Supplies to Capital Assets for the purchase of one new Horizon Series Laboratory refrigerator to store medications and vaccines.

Revision No.: 0004230
Departments: Clerk-Recorder-Assessor
Title: Increase appropriations for Santa Maria and Santa Barbara Assessor office reconfigurations.
Budget Action: Increase appropriations of \$47,500 in the Clerk-Recorder-Assessor General Fund for Capital Assets (\$22,000) and Services and Supplies (\$25,500) funded by release of Assessor Committed 9825 fund balance.

Budget Revision Requests

Document Number: BJE - 0004141 Agenda Item: Agenda Date: 9/15/2015 Approval: BOS 4/5 Has Board Letter: No

Budget Revision Requests

Title: Release Capital Projects fund balances from prior fiscal year for FY 15-16 ongoing projects.

Budget Action: Increase appropriations of \$1,542,920 in General Services Capital Projects Fund for Capital Assets (\$1,542,820) and Restricted Fund Balance (\$100) funded by release of Committed Fund Balance (\$1,158,524), Restricted Fund Balance (\$332,586), Operating Transfer In from the General Fund(\$51,710), and unanticipated revenue (\$100). Transfer appropriations in General Services General Fund from Services and Supplies to Other Financing Uses for an Operating Transfer to the Capital Projects fund.

Justification: This budget revision request will release the fund balances back to the working budgets for the following projects:

- 8000 - Various at \$167,627
- 8356 - Asbestos Abatement at \$12,156
- 8404 - SB PHD Bldg 1 Main Transformer at \$65,000
- 8470 - Handicap Access at \$86,007
- 8720 - Main Jail Kitchen Sewer Repl at \$66,613
- 8722 - SB Courthouse Elevator at \$332,586 (includes the additional \$100 for interest earnings)
- 8722 - SB Courthouse Elevator General Fund portion to maintain COP/RZEB/GF ratios at \$51,710
- 8722 - SB Courthouse elevator interest earnings \$100
- 8736 - New Cuyama Pool Incident at \$685,724
- 8752 - 970 Embarcadero Del Mar at \$75,397

Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	063 - General Services		55 - Services and Supplies	0.00	(51,710.00)
0001 - General	063 - General Services		70 - Other Financing Uses	0.00	51,710.00
Fund: 0001 - General, Department: 063 - General Services Total:				0.00	0.00
0030 - Capital Outlay	063 - General Services		20 - Use of Money and Property	100.00	0.00
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	51,710.00	0.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	1,542,820.00
0030 - Capital Outlay	063 - General Services		92 - Changes to Restricted	332,586.00	0.00
0030 - Capital Outlay	063 - General Services		92 - Changes to Restricted	0.00	100.00
0030 - Capital Outlay	063 - General Services		93 - Changes to Committed	1,158,524.00	0.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				1,542,920.00	1,542,920.00

Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Brian Duggan	8/26/2015 9:49:10 AM	063 - General Services	Fund/Department	Y
Joseph Toney	8/26/2015 9:56:45 AM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	8/26/2015 4:13:15 PM	061 - Auditor-Controller	FACS	Y
Stephen Williams	8/26/2015 4:13:15 PM	061 - Auditor-Controller	FACS Supervisor	Y
Julie Hagen	8/27/2015 9:59:56 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	8/27/2015 4:34:40 PM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0004209 Agenda Item: Agenda Date: 9/15/2015 Approval: BOS 4/5 Has Board Letter: No

Title: CSD - Parks CSA 3 Unspent PY Appr.

Budget Action: Increase appropriations of \$56,645 in Community Services Department, Parks Division, General Fund for Services and Supplies funded by an operating transfer from the CSA 3 Unincorporated Goleta Valley Fund. Increase appropriations of \$56,645 in the Public Works, CSA 3 Fund for Other Financing Uses funded by a release of restricted fund balance.

Justification: The purpose of this budget revision request is to carry-forward prior year unspent appropriations into the current fiscal year. The revision increases appropriations of \$56,645 for irrigation and landscape upgrades at Thunderbird, tree pruning and preventative maintenance, the San Marcos Foothill Management Plan Implementation and invasive species removal and improvements along creeks. These appropriations will be funded by a release of restricted fund balance in Community Service Area 3 Fund. The current restricted balance of CSA 3 Fund is approximately \$581K. Any project exceeding this revision amount will come from the current year allocation.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	052 - Parks		40 - Other Financing Sources	56,645.00	0.00
0001 - General	052 - Parks		55 - Services and Supplies	0.00	56,645.00
Fund: 0001 - General, Department: 052 - Parks Total:				<u>56,645.00</u>	<u>56,645.00</u>
2120 - CSA 3 Unincorp Goleta Valley	054 - Public Works		70 - Other Financing Uses	0.00	56,645.00
2120 - CSA 3 Unincorp Goleta Valley	054 - Public Works		92 - Changes to Restricted	56,645.00	0.00
Fund: 2120 - CSA 3 Unincorp Goleta Valley, Department: 054 - Public Works Total:				<u>56,645.00</u>	<u>56,645.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Ryder Bailey	8/17/2015 3:46:37 PM	057 - Community Services	Fund/Department	Y
William Hanrahan	8/18/2015 8:34:57 AM	054 - Public Works	Fund/Department	Y
Mark Paul	8/24/2015 7:02:18 AM	054 - Public Works	Fund/Department	Y
Andrew Myung	8/24/2015 9:20:39 AM	057 - Community Services	Fund/Department	Y
John Jayasinghe	8/25/2015 12:59:07 PM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	8/26/2015 8:40:10 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	8/26/2015 8:40:10 AM	061 - Auditor-Controller	FACS Supervisor	Y
Julie Hagen	8/27/2015 9:53:27 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	8/27/2015 4:37:01 PM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0004216 Agenda Item: Agenda Date: 9/15/2015 Approval: BOS 3/5 Has Board Letter: No

Title: Transfer appropriation to HCD from General County Programs for the Legal Aid-Common Ground contract

Budget Action: Transfer appropriations of \$40,000 from General County Programs to Housing & Community Development in the General Fund for administration of the Legal Aid, Common Ground contract.

Justification: During the June 2015 budget hearings, the Board of Supervisors awarded \$40,000 to Legal Aid, an outside agency, for the Common Ground project. The appropriation was established in General County Programs since it was unclear which department would be administering the contract. It has been determined that Housing & Community Development is the most appropriate department to administer the contract and the appropriation needs to be moved so that the contract with Legal Aid can be established. There is no net County cost since the funds are already budgeted.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	055 - Housing/Community Development		60 - Other Charges	0.00	40,000.00
0001 - General	055 - Housing/Community Development		80 - Intrafund Expenditure Transfers (-)	0.00	(40,000.00)
Fund: 0001 - General, Department: 055 - Housing/Community Development Total:				<u>0.00</u>	<u>0.00</u>
0001 - General	990 - General County Programs		55 - Services and Supplies	0.00	(40,000.00)
0001 - General	990 - General County Programs		85 - Intrafund Expenditure Transfers (+)	0.00	40,000.00
Fund: 0001 - General, Department: 990 - General County Programs Total:				<u>0.00</u>	<u>0.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Ryder Bailey	8/24/2015 1:55:43 PM	057 - Community Services	Fund/Department	Y
Michele Jordan	8/24/2015 2:03:21 PM	055 - Housing/Community Development	Fund/Department	Y
Jette Christiansson	8/24/2015 2:36:37 PM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	9/1/2015 11:01:38 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	9/1/2015 11:01:38 AM	061 - Auditor-Controller	FACS Supervisor	Y
Julie Hagen	9/1/2015 11:53:37 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	9/2/2015 8:54:24 AM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0004217 Agenda Item: Agenda Date: 9/15/2015 Approval: BOS 3/5 Has Board Letter: No

Title: Increase Capital Assets for Horizon Series Laboratory Refridgerator for SBHCC Pharmacy

Budget Action: Transfer appropriation of \$6,000 in Public Health Health Care Fund from Services and Supplies to Capital Assets for the purchase of one new Horizon Series Laboratory refrigerator to store medications and vaccines.

Justification: This budget revision is necessary to establish a capital asset appropriation for one laboratory-size refrigerator in the Public Health Santa Barbara Pharmacy for the storing of temperature sensitive vaccines, pharmaceuticals and injectables. Appropriation in the amount of \$6,000 exists in the Indigent Care Program (ICP) that can be repurposed for this purchase because of declining numbers of uninsured patients.
This capital asset will replace the refrigerator bought in 2002, which caught fire in May 2015 and was repaired, but is no longer safe to use.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0042 - Health Care	041 - Public Health		55 - Services and Supplies	0.00	(6,000.00)
0042 - Health Care	041 - Public Health		65 - Capital Assets	0.00	6,000.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				<u>0.00</u>	<u>0.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Katherine Macy	8/26/2015 4:09:30 PM	041 - Public Health		Y
Suzanne Jacobson	8/26/2015 4:10:57 PM	041 - Public Health	Fund/Department	Y
Richard Morgantini	8/27/2015 8:26:13 AM	012 - County Executive Office	CEO Analyst	Y
Jeremy Sturz	9/1/2015 10:14:22 AM	061 - Auditor-Controller		Y
Stephen Williams	9/1/2015 11:02:13 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	9/1/2015 11:02:13 AM	061 - Auditor-Controller	FACS Supervisor	Y
Julie Hagen	9/1/2015 11:57:37 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	9/2/2015 8:56:19 AM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0004230 Agenda Item: Agenda Date: 9/15/2015 Approval: BOS 4/5 Has Board Letter: No

Title: Increase appropriations for Santa Maria and Santa Barbara Assessor office reconfigurations.

Budget Action: Increase appropriations of \$47,500 in the Clerk-Recorder-Assessor General Fund for Capital Assets (\$22,000) and Services and Supplies (\$25,500) funded by release of Assessor Committed 9825 fund balance.

Justification: Increased appropriations will be used to fund two projects to reconfigure existing office space in the Santa Barbara and Santa Maria Assessor Offices. The Santa Barbara office project with a cost of \$19,500 is to create an enclosed office for a recently created and filled project manager position. The project includes constructing two full height walls to enclose the managers' existing cubicle space and furnishings for the office. The Santa Maria Assessor's Office is in need of additional workstations to accommodate the increased number of staff in that office and create a set-up that promotes greater operating efficiencies and productivity. To this end, the Santa Maria office project with a cost of \$28,000, makes better use of existing space by creating four new workstation cubicles in a space that currently has three. The existing cubicles and panel system is no longer in production, which necessitates the purchase of a new system. Gaining an additional workstation allows the Assessor the ability to co-locate all the administrative support staff closer to the customer counter and within the same general area. Co-locating support staff creates a greater operating efficiencies and productivity by creating a cohesive team able to better communicate and collaborate. The combined cost of the projects is \$47,500, to be funded with Clerk Recorder Assessor (LIA 9825) committed fund balance, which currently has a 6/30/16 Adjusted Budget Ending Balance of approximately \$466,000.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	062 - Clerk-Recorder-Assessor		55 - Services and Supplies	0.00	25,500.00
0001 - General	062 - Clerk-Recorder-Assessor		65 - Capital Assets	0.00	22,000.00
0001 - General	062 - Clerk-Recorder-Assessor		93 - Changes to Committed	47,500.00	0.00
Fund: 0001 - General, Department: 062 - Clerk-Recorder-Assessor Total:				<u>47,500.00</u>	<u>47,500.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Wesley Welch	9/1/2015 10:29:58 AM	062 - Clerk-Recorder-Assessor	Fund/Department	Y
John Jayasinghe	9/1/2015 10:30:34 AM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	9/1/2015 2:14:47 PM	061 - Auditor-Controller	FACS	Y
Stephen Williams	9/1/2015 2:14:47 PM	061 - Auditor-Controller	FACS Supervisor	Y
Julie Hagen	9/1/2015 2:18:40 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	9/2/2015 8:59:41 AM	012 - County Executive Office	Budget Director	Y

7/1/2015 Beginning Balance	Detail of Board Approved Changes:	\$ 3,393,255.74	Status
FY 2015-16 Adopted Budget Development Policy	FY 2015-16 General Fund Contribution per Budget Development Policy	\$ 750,000.00	Completed
FY 2015-16 Board Adjustments			
7/21/2015 NCJ & AB 900 Operations Study		\$ (75,000.00)	Completed
8/25/15 NCJ Operations Study Additional Consultant Services		\$ (20,000.00)	In Process
6/30/2016 Adjusted Budget Ending Balance		<u>\$ 4,048,255.74</u>	