



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
(COB Stamp)

**Department Name:** County Executive Office  
**Department No.:** 012  
**For Agenda Of:** May 14, 2024  
**Placement:** Set Hearing  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors (acting concurrently as the Board of Directors for the Santa Barbara County Fire Protection District, Santa Barbara County Flood Control and Water Conservation District, Laguna County Sanitation District, Santa Barbara County Water Agency and other special districts under the supervision and control of the Board of Supervisors)

**FROM:** Department Director(s) Mona Miyasato, County Executive Officer  
Contact Info: Paul Clementi, Budget Director

DocuSigned by:  
*Mona Miyasato*  
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**SUBJECT:** Set Hearing for the FY 2024-25 Recommended Budget for the County of Santa Barbara and Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

It is recommended that the Board of Supervisors for the County of Santa Barbara (acting concurrently as the Board of Directors for the Santa Barbara County Fire Protection District, Santa Barbara County Flood Control and Water Conservation District, Laguna County Sanitation District, Santa Barbara County Water Agency and other special districts under the supervision and control of the Board of Supervisors):

- a) Set a hearing for the Fiscal Year 2024-25 Recommended Budget for the County of Santa Barbara, which includes the County’s General Operating Budget as well as budgets of special districts governed by the Board of Supervisors, to begin Tuesday, June 11, 2024 and, if necessary, continue on Thursday June 13, 2024;
- b) Direct the publication of the Fiscal Year 2024-25 Recommended Budget for the purpose of conducting a budget hearing pursuant to Government Code section 29064(c); and
- c) Determine pursuant to California Environmental Quality Act (CEQA) Guidelines §15378 that the above fiscal activities are not a project under CEQA.

It is also recommended that the Board of Supervisors for the County of Santa Barbara acting as Successor Agency to the former County of Santa Barbara Redevelopment Agency:

- d) Set a hearing for the Fiscal Year 2024-25 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency to begin Tuesday, June 11, 2024 and, if necessary, continue on Thursday June 13, 2024;

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- e) Direct the publication of the Fiscal Year 2024-25 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency for the purpose of conducting a budget hearing pursuant to Government Code Section 29064(c); and
- f) Determine pursuant to CEQA Guidelines §15378 that the above fiscal activities are not a project under CEQA.

**Summary:**

Budget hearings for the Fiscal Year 2024-25 Recommended Budget for Santa Barbara County, and the Recommended Budget for Santa Barbara County as Successor Agency to the former County of Santa Barbara Redevelopment Agency, are scheduled for June 11 and if needed, June 13, 2024; and, if necessary, may be continued each day thereafter until concluded, through June 25, 2024.

**Background:**

Each year, the County conducts a budget hearing during which the County Executive Office (CEO) presents the annual Recommended Budget to the Board of Supervisors for consideration, amendment and adoption. During this year's hearing, the CEO will present major initiatives and funding allocations included in the Fiscal Year 2024-25 Recommended Budget and highlight any significant changes made since the April budget workshops. Budget hearings are scheduled to begin at 9:00 a.m. on Tuesday, June 11, 2024 and, if needed, will continue on Thursday, June 13, 2024. Hearings may be continued each day thereafter, if necessary, through June 25, 2024.

In accordance with the County Budget Act, the recommended budgets for the County of Santa Barbara and the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency will be released to the public posted on the County's website at [www.countyofsb.org](http://www.countyofsb.org) by Thursday, May 30, 2024, and will be available in hard copy for public review beginning on May 30, 2024, at the Clerk of the Board Office (105 East Anapamu Street, Room 407, Santa Barbara, California) between 8:00 a.m. and 5:00 p.m. on weekdays. A copy will also be available at the County's Fifth District Office at 511 East Lakeside Parkway, Santa Maria.

Budget hearings and availability of the recommended budgets will be noticed (**Attachment A**) no later than Thursday, May 30, 2024, in the Santa Barbara Independent, Lompoc Record, Santa Ynez News, and the Santa Maria Times.

**IMPORTANT NOTICE REGARDING PUBLIC PARTICIPATION**

The Santa Barbara County Board of Supervisors currently provides in-person participation as well as virtual participation until further notice. For current methods of public participation for the meetings of June 11 and June 13, 2024, please see page two (2) of the posted agenda. The posted agenda will be available on the Thursday prior to the above referenced meeting for a more specific time for this item. However, the order of the agenda may be rearranged or the item may be continued.

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## **Ongoing Contracts**

In order to efficiently manage the Board's agenda, a list of ongoing contracts by department will be presented at budget hearings with a recommendation that the Board approve, as a group, their renewal for FY 2024-25. This process only applies to single-year contracts and does not apply to multi-year contracts. To qualify for this process:

1. All contract terms and conditions, including contract scope of work, must remain unchanged from the prior contract; and
2. The value of the contract cannot change by more than 10% from the prior year.

Ongoing contracts in amounts that exceed a change of 10% must be individually presented to the Board for approval. If rates or units of service change, the contract may qualify for the ongoing contracts process if these changes are clearly disclosed on the ongoing contracts list.

## **Board Inquiry Forms**

Members of the Board of Supervisors may have questions that the CEO can answer prior to the budget hearing. A Board Inquiry Form, included as **Attachment B** to this letter, is intended to facilitate such inquiries between the release of the Recommended Budget and the budget hearing on June 11, 2024. Inquiry forms may be submitted by the Board to the CEO via email. Completed inquiry forms, which include staff's response, will be posted to the County's website at [www.countyofsb.org](http://www.countyofsb.org) for communication and recordkeeping purposes, and to provide the Board and the public with consistent information throughout budget deliberations.

## **Special Instructions:**

The Clerk of the Board is requested to arrange for published notice of the budget hearings and availability of the Fiscal Year 2024-25 Recommended Budgets in the Santa Barbara Independent, Lompoc Record, Santa Ynez Valley News, and the Santa Maria Times to be published no later than Thursday, May 30, 2024.

## **Attachments:**

Attachment A: Notice of Public Hearing  
Attachment B: Board Inquiry Form

## **Authored by:**

Katrina Fernandez, Fiscal and Policy Analyst

## **CC:**

Assistant County Executive Officers  
Department Directors  
CEO Fiscal and Policy Analysts