



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Board of Supervisors  
**Department No.:** 011  
**Agenda Date:** 12/16/2025  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors  
**FROM:** Department Director: Board of Supervisors, First District Supervisor, Roy Lee  
Contact: Wade Stewart Cowper  
**SUBJECT:** Contribution to Mission Canyon Association for Maintenance of Tunnel Trailhead

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence: CEO Budget Analyst**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize a contribution of \$2,098 to the Mission Canyon Association for trailhead maintenance services, funded by the First District's Discretionary Funds held in Dept 990 fund balance;
- b) Approve Budget Revision Request No. 0010912 to increase Appropriations of \$2,098 in the General County Programs General Fund for Services and Supplies, funded by a release of Committed Emerging Issues fund balance;
- c) Find that the above program is necessary to meet the social needs of the population of the County, including public health, safety, and recreational access; and
- d) Determine that the above actions are organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment and are not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA Guidelines.

### **Summary Text:**

In recent years, each Board of Supervisors District Office was allocated discretionary funding to support projects and programs that address community needs and enhance quality of life. These allocations require Board approval on the Administrative Agenda.

This action will authorize a \$2,098 contribution from the First District Office to assist the Mission Canyon Association in maintaining essential public services at the heavily used Tunnel Trailhead, a key access point to the front country trail network.

### **Discussion:**

This recommendation authorizes funding to support the Mission Canyon Association's ongoing efforts to maintain portable restrooms, trash and recycling services, and pet waste stations at the Tunnel Trailhead. These services are essential to keeping the area clean, safe, and accessible for thousands of residents and visitors who use the trail each year.

The Mission Canyon Association has partnered with the County for multiple years to provide these amenities. They have again requested assistance to offset costs incurred over the last 12 months.

### **Background:**

The Tunnel Trailhead is one of the most popular recreation access points in the South Coast, serving hikers, families, and outdoor enthusiasts from across Santa Barbara County. High use generates significant demand for basic public services that prevent litter, protect public health, and maintain neighborhood quality of life.

Over the past year, the Mission Canyon Association has funded:

- Portable restrooms
- Trash and recycling collection
- Pet waste disposal bag stations

These services cost the association \$4,197 over the last 12 months, and they have requested the County's continued partnership in splitting this cost.

Supporting these efforts ensures:

- A cleaner and safer trailhead for residents and visitors
- Reduced neighborhood impacts from trash and improper waste disposal
- Continued stewardship of Mission Canyon's natural environment

This contribution reflects the County's commitment to maintaining high-quality public spaces and supporting community partners who help protect cherished recreational resources.

### **Fiscal and Facilities Impacts:**

Budgeted: Yes, with the approval of Budget Revision No. 0010912.

**Fiscal Analysis:**

<b>Funding Source</b>	<b>FY 2025-26</b>	<b>Total</b>
General Fund	\$2,098	<b>\$2,098</b>
Federal		
State		
Fees		
<b>Total</b>	<b>\$2,098</b>	<b>\$2,098</b>

**Attachments:**

**Attachment A** – MCA Funding Application

**Attachment B** – MCA Letter to Supervisor Lee

**Attachment C** – Budget Revision Request No. 0010912

**Contact Information:**

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