



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works/LCSD
Department No.: 054
For Agenda of: December 3, 2024
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Laguna County Sanitation District

FROM: Department Director
Chris Sneddon, P.E., Public Works Director, (805) 568-3010

Contact Info: Martin Wilder, P.E., Laguna County Sanitation District Manager, (805) 882-3605

SUBJECT: Amendment No. 3 to Professional Services Agreement with MNS Engineers, Incorporated for Construction Management Services of Laguna County Sanitation District Phase 1 Plant Upgrade – Fourth and Fifth Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Directors:

- a) Approve and authorize the Chair to execute Amendment No. 3 to a professional services agreement with MNS Engineers, Incorporated to extend the contract end date to June 30, 2025, and increase the cost by an amount of \$166,992; and,
- b) Find that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15378(b)(5), in that it is a government administrative activity that will not result in direct or indirect changes in the environment.

Summary Text:

This item is on the agenda in order to approve an extension to the professional services agreement with MNS Engineers, Incorporated (a Santa Barbara County vendor) for construction project management of the Laguna County Sanitation District (District) Phase 1 Plant Upgrade Project from December 31, 2024, to June 30, 2025. The extension would provide additional time to complete the project, necessitated by change order related work. A cost amendment, in the amount of \$166,992, is proposed due to the increased effort to complete the work.

Background:

Construction of the Laguna County Sanitation District Phase 1 Plant Upgrade began in October 2020 to replace outdated treatment facilities that are obsolete, do not meet current design criteria, are structurally deficient, and have reached the end of their useful lives. Due to the project's size and complexity, construction project management services were contracted to MNS Engineers, Incorporated (a Santa Barbara County vendor), who was selected for their demonstrated competence and professional qualifications. The agreement with MNS Engineers, Incorporated was executed by the Board in February 2019 (BC19-424) in the amount of \$2,875,377, and included services for the pre-bid, construction, and project closeout periods, as well as electrical inspection services (sub-contracted to Kiyoi Engineering). A contingency of \$150,000 was also approved to cover potential changes in scope.

Amendment No. 1, approved on November 28, 2023 extended the original term from December 31, 2023, to June 30, 2024, due to rain delays and additional contract change order work that affected the construction completion date. Amendment No. 2 was approved on June 4, 2024, and extended the term to December 31, 2024. The current construction completion date is estimated for March 2025, due to delayed delivery of additional ancillary equipment associated with headworks. With additional time for project closeout, staff recommends an extension to the construction project management services agreement through June 30, 2025. Increased costs are anticipated due to electrical inspection services and construction management services related to change order work, original contractual work, and contract time extension. Costs for these services are expected to be an additional \$166,992.

Staff estimates this Amendment No. 3 is the last contract amendment needed to be able to complete the project.

Fiscal and Facilities Impacts:

Budgeted: Yes.

Fiscal Analysis:

Budgeted: Yes.

Subject: Amendment No. 3 to Professional Services Agreement with MNS Engineers, Incorporated for Construction Management Services of Laguna County Sanitation District Phase 1 Plant Upgrade – Fourth and Fifth Supervisorial Districts

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The proposed amendment provides an increase of \$166,992 in construction management services, which is budgeted in the Laguna County Sanitation District Enterprise Fund in FY 2024-2025 budget in Fund 2870, Line-Item Account 8200, Program 6000.

Special Instructions:

Direct the Clerk of the Board to forward a certified copy of the minute order to Kevin Thompson at Public Works, Laguna County Sanitation District, 620 West Foster Road, Santa Maria, CA 93455.

Attachments:

Attachment A: Amendment No. 3 for Construction Management of Plant Upgrade Contract

Authored by:

Kevin Thompson, P.E., Resident Engineer (805) 803-8750

Copy:

File

Julie Hagen, CPA, Deputy Public Works Director of Finance and Administration

Angela Arredondo, Supervising Accountant