

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 8/24/05
Department Name: Public Works
Department No.: 054
Agenda Date: 9/13/05
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Phillip M. Demery, Director
Public Works

STAFF CONTACT: Cecelia Barnes, 568-3064
Public Works DBE Coordinator

SUBJECT: Disadvantaged Business Enterprise (DBE) Program for Federal Fiscal Year 2005/06
All Supervisorial Districts

Recommendation(s):

That the Board of Supervisors

- A. Approve and execute the Federal Fiscal Year (FFY) 2005/06 Disadvantaged Business Enterprise (DBE) Program with an "established" Overall Annual DBE Goal of 7.4%;
- B. Designate and authorize the Public Works director to act on the County's behalf as the DBE Liaison Officer for the Disadvantaged Business Enterprise (DBE) Program, to negotiate and execute all documents pertaining to DBE program to the extent permitted by law.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No.1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

Executive Summary and Discussion:

Each year the County of Santa Barbara is required to adopt a Disadvantaged Business Enterprise (DBE) Program for projects utilizing Federal-aid highway funds. This program was implemented by the Federal Highway Administration to ensure non-discrimination in the award and administration of the Department of Transportation (DOT)-assisted contracts.

There are several allowable methods for determining an agency's DBE goal. Most of the Cities and Counties agencies develop their goal based on the availability of DBE's in their local markets. The County of Santa Barbara has chosen the above mentioned method as well. We've calculated our weighted base figure by determining the number of ready, willing and able DBEs on the FY 2004/05 Bidders List by work category, and then dividing the number of DBEs by the total number of firms in the same work category. By using this method, the County of Santa Barbara can measure availability by the number of firms that have directly participated in, or attempted to participate in the County of Santa Barbara's DOT-assisted contracting in FY 2004/05. By utilizing this formula the Department has set an overall annual DBE goal of 7.4% for Fiscal Year 2005/06.

The Public Works Department published a public notice in the Santa Maria Times, Santa Barbara Newspress, Lompoc Record and on the county's Public Works Web page in accordance with Section XIV of the DBE Program to give all state certified DBE contractors throughout the county the opportunity to participate in DOT-assisted contracts. The notice was published on June 27, 2005, and the public comment period ended August 16, 2005. There were no public comments received by either the County or Caltrans District 5.

For the FFY 2005/06 the Department has programmed expenditures of \$6,515,000 of Federal Aid Funding. To maintain our federal aid funding eligibility it is necessary that the County's FFY 2005/06 DBE Program with "established" Overall Annual DBE Goal of 7.4%, proof of publication, summary of the public participation process and comments be submitted to Caltrans. Your Boards approval today will be the final step required to continue receiving federal project reimbursement.

Mandates and Service Levels:

No change in programs or service levels.

Fiscal and Facilities Impacts:

To maintain our federal aid funding eligibility it is necessary to approve this program by October 2005.

Special Instructions:

Please forward a Certified Stamped Minute Order approving this action and the original copy of the DBE Annual Plan to the Transportation Division, attn: Cecelia Barnes at ext. 3064.

Attachments: Final Disadvantaged Business Enterprise (DBE) Program for FFY 2005/06