



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff
Department No.: 032
For Agenda Of: 7-7-20
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Sheriff Bill Brown
Contact Info: Lieutenant Erik Raney, ext. 14136

SUBJECT: Accept Donation of a refrigerated trailer valued at \$17,200 from Hub City Terminals, Inc.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Accept a donation of a refrigerated trailer valued at \$17,200 from Hub City Terminals, Inc. for use at the Sheriff's Coroner facility;
- b) Approve Budget Revision Request BJE-006983 to increase appropriations of \$17,200 in Sheriff's General Fund for Capital Assets funded by donation from Hub City Terminals, Inc.; and
- c) Find that the proposed action does not constitute a "project" under the California Environmental Quality Act because it is within the exception provided by 14 CCR 15378(b)(4) for "[t]he creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment."

Summary Text:

During the initial weeks of the COVID – 19 pandemic spreading throughout the United States, hospitals and morgue facilities quickly became overwhelmed. Morgue facilities in particular were exceeding capacity. Hub City Terminals, a nationwide trucking company, recognized a need for refrigerated

trailers to store decedents when local jurisdictions became overwhelmed. The corporation donated hundreds of trailers across the country. Santa Barbara County was made aware of the availability of these trailers through the California Office of Emergency Services Coroner’s Mutual Aid program:

- The donation is described as a 53-foot refrigerated trailer, VIN#1JJV532W83L850673. The trailer is valued at \$17,200.

Background:

In early March, 2020, when the Santa Barbara County Public Health Department determined that the COVID-19 pandemic could have potentially devastating impact to the County, the Sheriff’s Office calculated the available morgue storage capacity throughout the county. The projected death rate in Santa Barbara County exceeded the morgue storage capacity in the county, and the Sheriff’s Coroner’s Bureau sought ways to increase the storage capacity. The California Office of Emergency Services (CalOES) Coroner’s Mutual Aid branch notified Coroner’s Offices throughout the state of an opportunity to obtain a donation of a refrigerated trailer through Hub City Terminals.

Hub City Terminals made the trailers available on a first come – first served basis. There were a limited number of trailers available to California agencies. Hub City Terminals would only allocate the trailers to agencies who signed the attached Donation and Release Agreement. County Risk Management reviewed the agreement, and County Executive Officer / Director of Emergency Services Mona Miyasato signed the agreement on 4-2-20. Once the agreement was received by Hub City Terminals, the trailer was delivered to the Sheriff’s Coroners Bureau.

County Policy D4.1 requires that departments submit donation requests to the Board of Supervisors. Due to the ongoing public health emergency of COVID – 19 and the limited supply of trailers, the trailer donation and release agreement was signed prior to the Boards review and approval process.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

Narrative:

Budget Journal Entry #0006983 records the donation as revenue and a corresponding entry of \$17,200 to Capital Asset-Equipment for the donation of a 53-foot refrigerated trailer.

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:	\$17,200.00		\$17,200.00
Total	\$17,200.00		\$17,200.00

Special Instructions:

Clerk of the Board: Please send a minute order to Hope Vasquez, CFO, Sheriff’s Office

Attachments:

A: Budget Revision Request #BJE-0006983

B: Donation and Release Agreement