

COUNTY OF SANTA BARBARA

FUELS CREW SUPERVISOR

EST: XX.24

DEFINITION:

Under administrative direction, plans, organizes, coordinates, and supervises the County Fire Department Fuels Reduction Crew program; supervises the work of the Fuels Crew; develops, directs, and implements the training curriculum for the Fuels Crew Program; manages and schedules maintenance for small tools, heavy equipment and vehicle maintenance for the Fuels Crew Program; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS:

The Fuels Crew Supervisor is a non-safety classification responsible for the supervision of staff, operations, and related administrative functions of the Fuels Crew Program within the Prevention Division of the Santa Barbara County Fire Department. The Fuels Crew is responsible for implementing fuels management projects typically in adverse environmental conditions working around heavy equipment with inherent risk of injury. Fuels management projects include fuel breaks, defensible space, roadside fuel reduction, community chipping, and prescribed fire.

This class is distinguished from Fire Captain in that the latter is a supervisory classification responsible for the coordination and performance of a team of firefighting personnel in a fire station, or staff capacity as assigned.

EXAMPLES OF DUTIES: Incumbents are expected to learn to assume the full scope of duties, which may include but is not limited to the following:

1. Plans, schedules, assigns, and supervises the work of the Fuels Crew personnel and equipment engaged in fuels management projects, including crew safety and health.
2. Patrols fuels project areas making inspections of work in progress, completed work, or existing conditions, including monitoring fuel inventories, brush disposal, backlog fuels disposal and preparation, and assists with Environmental Assessment development; assists with collecting related data; and assists with calculating probabilities of fire risks and hazards.
3. Supervises mitigation and recovery work in response to wildland fires, flooding and debris flow events, and other natural disasters.
4. Coordinates, directs, trains, disciplines, and evaluates the performance of subordinate employees; and interviews and recommends or selects candidates for employment.
5. Develops, communicates, implements, and evaluates Fuels Crew operating procedures and proficiency standards; maintains and updates procedures and standards on a regular basis.
6. Contacts and develops relationships with other governmental agencies, local businesses, residents, and property owners to ensure fuels management projects are supported and impacts are mitigated.
7. Confers and coordinates with assigned staff and/or consultants to ensure project environmental compliance measures are adhered to.
8. Coordinates and plans Fuels Crew logistics, travel, supplies, equipment and vehicle maintenance, and other required support; develops plans and budgets for the most efficient and effective use of Fuels Crew time and resources.
9. Performs individually or as a supervisor in other resource areas as required.

EMPLOYMENT STANDARDS:

- 1) Four years of progressively responsible experience as a wildland fire/fuels crew leader, including experience supervising and training with fire/fuels crews, forestry, range management, and wildland fire prevention and suppression; or
- 2) A combination of training, education, and experience that is equivalent to the employment standard listed above and that provides the required knowledge and abilities.

Additional Qualifications:

Possession of a valid California Class C Driver's License is required at time of appointment, as independent travel throughout the County is required.

Knowledge of: fire hazard reduction methods; principles and techniques for planning and implementing vegetation management projects; character and behavior of wildland fires; fire protection and prevention methods; current wildland fire suppression and control principles, techniques, and equipment; organization, methods, and equipment necessary to prevent wildland fires; fire safety standards applicable to development in the wildland urban interface; principles and practices of training needs and analysis; basic techniques and methods of training; basic principles of budgeting; records management; basic principles of purchasing; principles, methods, and terminology of forest resources and wildland management.

Ability to: direct, coordinate, and supervise subordinate and contracted personnel; learn the principles and practices of employee supervision, training, and evaluation; effectively schedule work activities and meet deadlines; effectively respond to and resolve complaints and inquiries from the public; function with minimal supervision; learn the principles and practices of budget preparation and administration; participate in budget administration by monitoring and controlling expenditures; establish and maintain effective and productive working relationships with coworkers, members of other County departments and divisions, elected officials, representatives from outside agencies, contractors, and members of the community; prepare correspondence and administrative reports; and communicate clearly and effectively with subordinates, management, contractors, elected officials, representatives from other agencies, and members of the public.

DESIRABLE QUALIFICATIONS:

- Current Wildland Fire Qualification of Crew Boss (CRWB) through either CICCS or NWCG
- Previous experience as a supervisor for a Type 1 wildland fire suppression crew
- Current or past certification as an Intermediate or Advanced Faller (FAL2 or FAL1)