

**Budget Revision Requests**  
**3/4/2014**

Revision No.: 0003250  
Departments: General Services  
Title: Increase Appropriation for Office Equipment, Charging Stations, and Emergency Equipment  
Budget Action: Increase appropriations of \$25,600 in General Services General Fund for Capital Assets funded by a release of committed fund balance, increase appropriations of \$27,500 in General Services Vehicles Operations Fund for Capital Assets funded by a release of committed fund balance from the General Services General Fund, increase appropriations of \$35,500 in General Services General Fund for Services and Supplies funded by a release of committed fund balance.

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Revision No.: 0003275  
Departments: County Executive Office  
Title: Increase appropriation and billings for paid losses and County Counsel fees for Medical Malpractice  
Budget Action: Increase appropriations of \$500,000 in the County Executive Office, Medical Malpractice Fund, for Services and Supplies of \$100,000 and Other Charges of \$400,000 funded by unanticipated revenue of \$193,000 from increased billings to County departments and release of Retained Earnings of \$307,000.

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Revision No.: 0003276  
Departments: Public Health  
Title: Transfer appropriation from Hazardous Materials Salaries & Benefits to Fixed Assets  
Budget Action: Transfer Appropriations of \$20,000 in the Public Health Department General Fund from Salaries and Benefits to Capital Assets- IT Hardware>\$5K/Software>\$100K for the purchase of a file server.

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# Budget Revision Requests

Document Number: BJE - 0003250    Agenda Item:    Agenda Date: 3/4/2014    Approval: BOS 4/5    Has Board Letter: No

Title: Increase Appropriation for Office Equipment, Charging Stations, and Emergency Equipment

Budget Action: Increase appropriations of \$25,600 in General Services General Fund for Capital Assets funded by a release of committed fund balance, increase appropriations of \$27,500 in General Services Vehicles Operations Fund for Capital Assets funded by a release of committed fund balance from the General Services General Fund, increase appropriations of \$35,500 in General Services General Fund for Services and Supplies funded by a release of committed fund balance.

Justification: General Services seeks to replace antiquated office equipment (copiers, wide format printers, A/V and communications equipment) in the amount of \$25,600. Also needed is a reimbursement to the Vehicle Fund for costs associated with the installation of two (2) EV charging station projects located at the Calle Real and Administration parking lots in the amount of \$27,500. Additionally there is a need to procure equipment that better allows the Department to be prepared for facility emergencies, operate a DOC, and support operations for the Logistics Team for the EOC. This budget revision will access funds in line item account 9826 Fund Balance.

## Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	063 - General Services		55 - Services and Supplies	0.00	35,500.00
0001 - General	063 - General Services		65 - Capital Assets	0.00	25,600.00
0001 - General	063 - General Services		70 - Other Financing Uses	0.00	27,500.00
0001 - General	063 - General Services		93 - Changes to Committed	88,600.00	0.00
Fund: 0001 - General, Department: 063 - General Services Total:				<u>88,600.00</u>	<u>88,600.00</u>
1900 - Vehicle Operations/Maintenance	063 - General Services		40 - Other Financing Sources	27,500.00	0.00
1900 - Vehicle Operations/Maintenance	063 - General Services		65 - Capital Assets	0.00	27,500.00
Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total:				<u>27,500.00</u>	<u>27,500.00</u>

## Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Joseph Toney	2/4/2014 9:40:00 AM	012 - County Executive Office	CEO Analyst	Y
Brian Duggan	2/7/2014 8:49:51 AM	063 - General Services	Fund/Department	Y
Andrew Myung	2/7/2014 1:22:26 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	2/10/2014 9:10:42 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	2/21/2014 1:20:45 PM	012 - County Executive Office	Budget Director	Y

# Budget Revision Requests

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Document Number: BJE - 0003275    Agenda Item:    Agenda Date: 3/4/2014    Approval: BOS 4/5    Has Board Letter: No

Title:            Increase appropriation and billings for paid losses and County Counsel fees for Medical Malpractice

Budget Action: Increase appropriations of \$500,000 in the County Executive Office, Medical Malpractice Fund, for Services and Supplies of \$100,000 and Other Charges of \$400,000 funded by unanticipated revenue of \$193,000 from increased billings to County departments and release of Retained Earnings of \$307,000.

Justification:    The Budget Revision request increases appropriations to pay for increased paid losses and County Counsel fees in the CEO Medical Malpractice Self Insurance Fund. Several cases that were reserved for at the end of last fiscal year are being closed and paid this year. Funding will come from the use of Retained Earnings and increased billings to the appropriate County departments.

## Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
1910 - Medical Malpractice Self Ins	012 - County Executive Office		45 - Miscellaneous Revenue	193,000.00	0.00
1910 - Medical Malpractice Self Ins	012 - County Executive Office		55 - Services and Supplies	0.00	100,000.00
1910 - Medical Malpractice Self Ins	012 - County Executive Office		60 - Other Charges	0.00	400,000.00
1910 - Medical Malpractice Self Ins	012 - County Executive Office		89 - Changes to Retained Earnings	307,000.00	0.00
Fund: 1910 - Medical Malpractice Self Ins, Department: 012 - County Executive Office Total:				<u>500,000.00</u>	<u>500,000.00</u>

## Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Jette Christiansson	2/18/2014 4:31:53 PM	012 - County Executive Office	CEO Analyst	Y
Andrew Myung	2/19/2014 8:36:37 AM	061 - Auditor-Controller	FACS	Y
Julie Hagen	2/21/2014 10:33:05 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	2/21/2014 1:11:42 PM	012 - County Executive Office	Budget Director	Y

# Budget Revision Requests

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Document Number: BJE - 0003276    Agenda Item:    Agenda Date: 3/4/2014    Approval: BOS 3/5    Has Board Letter: No

Title:            Transfer appropriation from Hazardous Materials Salaries & Benefits to Fixed Assets

Budget Action: Transfer Appropriations of \$20,000 in the Public Health Department General Fund from Salaries and Benefits to Capital Assets- IT Hardware>\$5K/Software>\$100K for the purchase of a file server.

Justification:    This budget revision will transfer appropriations from Public Health General Fund Salaries and Benefits to Capital Assets for the purchase of a file server for the Hazardous Materials Unit. Salaries and Benefits appropriation is available because there were vacant positions when the Hazardous Materials Unit moved from the Fire Department to the Public Health Department. The file server is needed in order to comply with new regulatory requirements from CalEPA.

## Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	041 - Public Health		50 - Salaries and Employee Benefits	0.00	(20,000.00)
0001 - General	041 - Public Health		65 - Capital Assets	0.00	20,000.00
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>0.00</u>	<u>0.00</u>

## Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Stacy Covarrubias	2/18/2014 10:34:13 AM	041 - Public Health	Fund/Department	Y
Richard Morgantini	2/18/2014 10:46:50 AM	012 - County Executive Office	CEO Analyst	Y
Andrew Myung	2/18/2014 3:35:25 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	2/20/2014 2:22:41 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	2/21/2014 1:16:22 PM	012 - County Executive Office	Budget Director	Y

7/1/2013 Beginning Balance	Detail of Board Approved Changes:	\$ 588,898.74	Status
<b>FY 2013-14 Adopted Budget Development Policy</b>	<b>FY 2013-14 General Fund Contribution per Budget Development Policy</b>	500,000.00	completed
Planning & Development Adopted FY 13-14 Budget	Goleta Valley Community Plan Approved	\$ 29,931 (29,931.00)	\$22,931 YTD completed
<b>General Fund Contingency Transfers from FY 2013-14 Budget Hearings:</b>			
ADMHS/Probation	Juvenile Justice Mental Health Service Restoration	\$ (300,000.00)	Pending
<b>FY 2013-14 Board Adjustments</b>			
Community Services Department	August 20, 2013: Increase appropriations in Community Services Department, Housing Division, General Fund for Salaries and Employee Benefits of the Lompoc Transformative Housing Project.	\$ (14,200.00)	Pending
Public Health Department	Approved by A/C's office: Decrease Impress Cash Account in Parks Fund 0001 as per County Petty Cash Policy	\$ (500.00)	Completed
Parks Department	Approved by A/C's office: Close Impress Cash Account in Parks Fund 0001 and return to Contingency as per County Petty Cash Policy	\$ 200.00	Completed
Sheriff	December 3, 2013: Increase appropriations to fund operations of Santa Maria Branch Jail	\$ (272,000.00)	Completed
Board of Supervisors	February 11, 2014: Increase Contingency Fund by \$4,000,000 from unanticipated general revenues	\$ 4,000,000.00	Completed

Contingency Fund Status with Detail FY13-14.xlsx  
 3-4-14 Updated

7/1/2013	Beginning Balance		Detail of Board Approved Changes:	\$ 588,898.74	Status
ADMHS/GCP			February 18, 2014: Re-establish the GF Contribution to the FY 12-13 level to replace the 2011 Realignment Revenue for Behavioral Health reduction.	\$ (1,257,218.00)	Completed
Public Works			February 18, 2014: Increase appropriations for Federal Land Access Grant Program match	\$ (910,400.00)	Completed
<b>6/30/2014 Adjusted Budget</b>					
<b>Ending Balance</b>				<b><u>2,304,849.74</u></b>	