



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Community Services
Department No.: 057
Agenda Date: August 19, 2025
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Jesús Armas, Community Services Director
Contact: Joe Dzvonik, Assistant Director, Housing and Community Development
Jett Black-Maertz, Homelessness Assistance Programs Manager
SUBJECT: Homeless Housing, Assistance and Prevention Round 6 Application and Memorandum of Understanding

DS
JA

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Authorize the Community Services Director, or designee, to submit, by August 29, 2025, a joint funding application and execute all certifications, standard forms, and a grant agreement required for disbursement of Homeless Housing, Assistance and Prevention (HHAP) Round 6 funds allocated to the Santa Maria/Santa Barbara County Continuum of Care (CoC) and County of Santa Barbara. Such standard agreement shall be in a form substantially similar to the HHAP 5 Standard Agreement and subject to concurrence by County Counsel, Risk Management, and Auditor-Controller; and
- b) Approve and authorize the Community Services Director, or designee, to execute the Memorandum of Understanding with the Santa Maria / Santa Barbara County CoC from the HHAP 6 Regionally Coordinated Homelessness Action Plan and their inclusion in the Community Action Plan to Address Homelessness, which are required for the application, acceptance, and administration of the HHAP Round 6 funds allocated to the Santa Maria/Santa Barbara County Continuum of Care and the County of Santa Barbara; and

- c) Determine the above recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), finding that the actions are organizational or administrative activities of government that will not result in direct or indirect physical changes to the environment.

Summary Text:

Staff is recommending authorization for the Community Services Director to execute and submit an Application to the State for Homeless Housing, Assistance and Prevention, Round 6 (HHAP 6) funding, to execute a standard agreement with the State (Standard Agreement) substantially similar to the Standard Agreement with the State for HHAP 5 funding (Attachment A), and approval of a Memorandum of Understanding with the Santa Maria/Santa Barbara County CoC (Attachment B). The Application includes key actions that will guide the partnership and collaboration between the County of Santa Barbara and the CoC.

Discussion:

The State legislature appropriated funding for HHAP 6 through Assembly Bill 166. HHAP 6 allocations for each eligible applicant is based on its proportionate share of the State's homeless population as reported by the U.S. Department of Housing and Urban Development in the 2024 Homeless Point in Time count. The State allocation percentages for HHAP 6 are 42% to the 13 largest cities, 30% to continuums of care, and 28% to counties. The base allocation to the Santa Maria/Santa Barbara County CoC is \$2,582,434, and the County allocation is \$2,417,970, for a total allocation of \$5,000,404 to serve the County geographic region.

The CoC and County of Santa Barbara have developed a strong and productive relationship. The funding recommendations below are reflective of the CoC Board's decision on July 17, 2025. Staff is recommending the County portion of the funding be used to complement the CoC funds to move forward the shared goals of both entities.

Table 1 Recommended Funding Levels Based on Eligible Use

Eligible Use	CoC Recommendation	County Recommendation	Percent of Total Allocation
Administration	\$180,770	\$169,257	7%
Homeless Management Information System (HMIS)	\$25,824	\$24,176	1%
Rapid Rehousing (Permanent Housing Solutions)	\$1,050,141	\$700,000	35%
Support Services and Coordination – Permanent Housing (Permanent Housing Solutions)	\$450,061	\$300,000	15%
Interim Housing Operations	\$0	\$850,075	17%
Prevention/Diversion	\$325,592	\$324,462	13%

Support Services and Coordination – Unsheltered Homelessness	\$500,046	\$0	10%
Services Coordination for the Youth Advisory Board (YAB)	\$0	\$50,000	1%
Services Coordination for the Lived Experience Advisor Board (LEAB)	\$50,000	\$0	1%
Total	\$2,582,434	\$2,417,970	100%

The HHAP-6 application requires a Memorandum of Understanding (MOU) committing each signatory to comply with the HHAP 6 Regionally Coordinated Homelessness Action Plan described above and detailed in Attachment B.

Background:

The California Department of Housing and Community Development (HCD) released the HHAP Round 6 Notice of Funding Availability in February of 2025 with an application due date of August 29, 2025. The intent of HHAP 6 is to reflect the State's priorities to prevent and expeditiously reduce unsheltered homelessness through homelessness prevention activities and sustain existing interim housing solutions and permanent housing solutions, including long-term sustainability of permanent affordable housing.

HCD expects applicants to:

- Foster robust regional collaboration and strategic partnerships.
- Ensure all cities and counties in the region are addressing existing unsheltered homelessness, including encampments, and preventing future homelessness.
- Ensure the long-term sustainability of housing and supportive services by strategically pairing HHAP 6 funds with other local, state, and federal resources.
- Demonstrate sufficient resources dedicated to Interim Housing and long-term Permanent Housing Solutions, including capital and operating costs.
- Demonstrate a commitment to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes.
- Establish a mechanism for people with lived experience of homelessness to have meaningful and purposeful opportunities to inform and shape all levels of planning and implementation.
- Fund projects that provide housing and services that are Housing First compliant, per HSC section 50241(f), and delivered services in a low barrier, trauma informed, and culturally responsive manner.
- Prioritize the use of HHAP funds to assist people to remain in or move into safe, stable, Permanent Housing.

The County and CoC have received five previous rounds of State HHAP funding totaling \$21,575,087. Table 1 shows the allocation amounts, and Table 2 shows how those funds have been invested to address homelessness. As of December 31, 2024, HHAP funded programs have served 1,754

unduplicated persons experiencing homelessness, of which 830 have transitioned out of homelessness into permanent housing.

Table 2 Funding Allocations for HHAP Rounds 1-5

	Continuum of Care Allocation	County Allocation	Total
HHAP-1	\$ 2,123,943	\$ 1,967,682	\$ 4,091,625
HHAP-2	\$ 1,004,973	\$ 899,512	\$ 1,904,485
HHAP-3	\$ 2,698,535	\$ 2,518,632	\$ 5,217,167
HHAP-4	\$ 2,527,486	\$ 2,527,486	\$ 5,054,972
HHAP-5	\$ 2,658,419	\$ 2,658,419	\$ 5,316,838
Totals	\$ 11,013,356	\$ 10,571,731	\$ 21,585,087

Table 3 Funding Levels by Eligible use for HHAP Rounds 1-5

HHAP Rounds 1-5 Project Types and Uses	Amounts
New & Existing Interim Housing	\$ 9,465,462
Delivery of Permanent Housing (EHV Support Services)	\$ 2,347,406
Rapid Rehousing & Landlord Incentives	\$ 3,436,086
Street Outreach and Engagement	\$ 1,566,824
Shelter Diversion	\$ 250,000
Services Coordination - Housing Retention	\$ 1,562,460
Strategic Homelessness Planning, Infrastructure Development, Coordinated Entry System, Point in Time Count, and HMIS	\$ 1,506,701
Administration	\$ 1,450,148
HHAP 1-5 Funding Total	\$ 21,585,087

The County serves as the Administrative Entity for the CoC. The CoC (per Federal Regulations) is designed to promote communitywide commitment to the goal of ending homelessness. The CoC has designated responsibilities through an elected governing Board, including coordination of the housing and services system for persons experiencing homelessness, oversight of the Point in Time Count, the Homeless Management Information System and the Coordinated Entry System. These systems are required to comply with State of California and Department of Housing and Urban Development requirements demonstrating a regional planning process and adequate data collection.

Performance Measure:

The HHAP Program measures performance by aligning key actions (Attachment C) with System Performance Measures (SPMs). Each key action is linked to specific milestones and outcome metrics designed to improve targeted SPMs. These metrics are informed by State-provided SPMs, identified areas for system improvement, and Santa Barbara County's HMIS data submitted to the State of California.

Fiscal and Facilities Impacts:

Approval of this Board action authorizes the Community Services Director to submit a funding application and execute all certifications, standard forms, and grant agreements for HHAP Round 6. When combining the CoC and County allocations, Community Services will administer \$5,000,403.58 in HHAP funding to address homelessness in Santa Barbara County. The funds will be budgeted in FY 25-26 through FY 28-29. HHAP Round 6 is a multi-year grant consisting of two disbursements. The County will receive 50% of the award as the initial disbursement following contract execution with HCD. To receive the final disbursement, HHAP Round 6 fund recipients must obligate at least 75% of the initial funding allocation and expend at least 50% by June 30, 2027. All funds must be expended by June 30, 2029.

Fiscal Analysis

Funding Source	FY 25/26	FY 26/27	FY27/28	Total
General Fund				
State	\$2,500,201.79	\$0	\$2,500,201.79	\$5,000,403.58
Federal				
Fees				
[Other Source]				
Total				5,000,403.58

Staffing Impacts:

Staff costs directly related to implementing or carrying out activities funded by the program allocation are included in the existing Community Services budget. No additional staff is being considered.

Special Instructions:

- 1) Please email an electronic copy of the Minute Order to Jett Black-Maertz at jblack@countyofsb.org

Attachments:

Attachment A – Homeless Housing, Assistance and Prevention Round 5 (HHAP 5) Standard Agreement

Attachment B – Memorandum of Understanding with the Santa Maria/Santa Barbara County CoC

Attachment C - The Homeless Housing, Assistance and Prevention Program Key Actions

Contact Information:

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