



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: ADMHS
Department No.: 043
For Agenda Of: 6-23-09
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Ann Detrick, Ph.D., Director
Director(s) Alcohol, Drug, and Mental Health Services, 681-5220
Contact Info: Marianne Garrity, R.N., ADMHS Deputy Director, 681-5220

SUBJECT: FY 09-10 Agreements for Alcohol & Drug Program Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

Approve and execute the following contracts for Alcohol and Drug Program services for the period of July 1, 2009 through June 30, 2010, as follows:

1. Approve and execute a contract with Good Samaritan Shelter, Inc. (a local vendor) in the amount of \$1,699,658;
2. Approve and execute a contract with Council on Alcoholism and Drug Abuse (a local vendor) in the amount of \$1,399,290;
3. Approve and execute a contract with Casa Serena (a local vendor) in the amount of \$136,764;
4. Approve and execute a contract with Charles Golodner Counseling Group (a local vendor) in the amount of \$135,000;
5. Approve and execute a contract with Coast Valley Substance Abuse (a local vendor) in the amount of \$328,400;
6. Approve and execute a contract with Family Service Agency (a local vendor) in the amount of \$133,044;
7. Approve and execute a contract with Mental Health Systems, Inc. (a local vendor) in the amount of \$464,007;
8. Approve and execute a contract with Phoenix of Santa Barbara (a local vendor) in the amount of \$122,234;
9. Approve and execute a contract with Santa Maria Valley Youth and Family (a local vendor) in the amount of \$236,898;

10. Approve and execute a contract with the University of California, Santa Barbara (a local vendor) in the amount of \$171,000;
11. Approve and execute a contract with Zona Seca, Inc. (a local vendor) in the amount of \$442,712;
12. Authorize the Director of ADMHS to approve amendments to the proposed contracts, provided that any such amendments do not exceed ten percent (10%) of each contract's dollar amount.

Summary Text:

As previously reported to the Board, Alcohol, Drug and Mental Health Services (ADMHS) has implemented changes in the department's business operations. The implementation of changes in ADMHS' contracts is a multi-part effort which began in FY 08-09 with significant revisions for all Adult Mental Health Services contracts. The contractors listed above provide services for the County's Alcohol and Drug Program (ADP). Approval of the recommended actions will renew service agreements for FY 09-10. These contracts are being brought to the Board of Supervisors for approval due to the implementation of significant revisions to the contract format and content.

Background:

ADMHS is comprised of several divisions including Children's Mental Health, Adult Mental Health, Alcohol and Drug Programs and Mental Health Services Act. Because the requirements in each division vary, ADMHS has worked to develop contract exhibits customized to the services offered and to comply with the appropriate governing State agency. For FY 09-10, ADMHS has reconfigured the ADP contracts. The changes are outlined in the attached Highlights of ADP Contract Changes. The most significant change is the consolidation of Drug Medi-Cal (DMC) and Net Negotiated Amount (NNA), or non-DMC, services into one contract, which is consistent with the State's contract with ADMHS. ADMHS has also eliminated the Provider Workbook, which was developed several years ago as a supplemental document containing program specific and financial detail; all of this information is now encompassed in the new contract format. Further, the new contracts include detailed descriptions of the programs and services, criteria for referral/admission/service authorization/discharge, staffing requirements, and caseloads, among other improvements.

1. **Good Samaritan Shelter, Inc.** (Good Samaritan) provides services in North County including Outpatient Drug Free (ODF) individual and group counseling, residential detoxification and drug testing. Good Samaritan provides perinatal treatment services including operation of a transitional living center, ODF individual and group counseling for pregnant and parenting women and child care services. Good Samaritan provides Lompoc detoxification, perinatal and residential programs funded in part through the Substance Abuse and Mental Health Services Administration (SAMHSA) Sober Women Healthy Families grant. Good Samaritan also provides dual diagnosis specialists to the ADMHS CARES program in Santa Maria. Good Samaritan will provide treatment services to approximately 533 clients in FY 09-10.
2. **Council on Alcoholism and Drug Abuse (CADA)** provides non-residential, residential, perinatal treatment, prevention, and crisis services in Santa Barbara. These services include: ODF individual and group counseling, a youth and family treatment program, drug testing, residential detoxification, perinatal day care rehabilitative services. In addition, CADA provides dual diagnosis specialists to ADMHS' Crisis and Recovery Emergency Services (CARES) program in Santa Barbara. CADA will provide treatment services to approximately 1,069 clients in FY 09-10.

3. **Casa Serena** operates residential programs for women with alcohol and/or drug addiction in Santa Barbara. These programs include non-DMC residential treatment services, case management, drug testing, and individual and group counseling. Casa Serena will provide residential treatment services to approximately 28 clients in FY 09-10.
4. **Charles Golodner Counseling Group** provides DMC treatment services including ODF group and individual counseling, and drug testing in Santa Maria and Lompoc. Charles Golodner Counseling will provide DMC treatment services to approximately 324 clients in FY 09-10.
5. **Coast Valley Substance Abuse Center** (Coast Valley) provides treatment services including ODF individual and group counseling and drug testing in Santa Maria and Lompoc. Coast Valley will provide treatment services to 202 clients in FY 09-10.
6. **Family Service Agency** (FSA) provides early intervention prevention services through the Big Brothers, Big Sisters mentoring project in Lompoc, Santa Barbara, and Santa Maria, and school-based counseling services in Lompoc and Santa Barbara. FSA also provides 2-1-1 referral assistance services. In FY 09-10, FSA will provide approximately 4,212 mentoring hours to 54 clients in the Big Brothers, Big Sisters program and school-based counseling to approximately 17 clients in FY 09-10.
7. **Mental Health Systems, Inc.** (MHS) provides treatment services including ODF individual and group counseling and drug testing in Santa Maria. MHS also provides services to Substance Abuse Treatment Court (SATC) participants through the Methamphetamine Recovery Services (MARS) Program funded by a grant from SAMHSA. MHS will provide treatment services to approximately 243 clients in FY 09-10.
8. **Phoenix of Santa Barbara** (Phoenix) provides treatment services including ODF individual and group counseling and drug testing in Santa Barbara to individuals with co-occurring mental health and substance abuse conditions. Phoenix will provide treatment services to approximately 81 clients in FY 09-10.
9. **Santa Maria Valley Youth and Family Center** (SMVYF) offers a youth and family treatment program that includes ODF individual and group counseling services, case management, family services, parenting activities, and drug testing, as well as early intervention and outreach services in Santa Maria. SMVYF will provide treatment and prevention services to approximately 220 clients in FY 09-10.
10. **University of California, Santa Barbara** (UCSB) Office of Research provides evaluation services for ADP programs, including the Substance Abuse and Crime Prevention Act (SACPA), SATC and the following grants funded through SAMHSA: SWHF, First Steps System of Care and MARS. UCSB provides data collection, analysis and required reporting on clinical outcomes, program effectiveness, recidivism rates, and client attitudes towards treatment as required by the above mentioned funding sources. UCSB also provides training, education and consultation to ADP contractors to help improve data collection and clinical outcomes. It is important for an outside agency to provide objective critical evaluation of treatment programs. SAMHSA and other funding sources encourage independent evaluators as a prerequisite for grant awards. UCSB is a recognized authority on the evaluation of clinical psychology practices and has a long history of success evaluating and advising on clinical practices for ADMHS. UCSB's lead evaluator has been

recognized in the fields of psychology and substance abuse and provided research services to dozens of State and Federal grants. For FY 09-10, separate purchase orders have been consolidated into one Board Contract for these services.

11. **Zona Seca** provides ODF treatment services in Lompoc, including individual and group counseling to clients who present with substance abuse problems and related co-occurring mental health or physical disorders. Zona Seca also operates a youth and family treatment program providing ODF individual and group counseling, case management, family services, parenting activities, and drug testing. Zona Seca will provide treatment services to approximately 365 clients in FY 09-10.

Performance Measure:

Approval of the recommended action will assist ADMHS in meeting the following Recurring Performance Measure: to provide alcohol and other drug treatment services to 5,000 adults and youth.

In addition, specific outcome measures for the service contracts listed above have been incorporated into the contracts as Exhibit E, and are summarized in the attached ADMHS ADP Contract Changes Summary.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 2,820,176.00		
Federal	\$ 2,448,831.00		
Fees			
Other:		\$ -	
Total	\$ 5,269,007.00	\$ -	\$ -

Narrative: The above referenced contracts are funded by a combination of State and Federal revenue. The funding sources are identified in the FY 2009-10 Proposed Budget, Federal and State Revenues (page D-168 in the FY 2009-10 County Budget, in the Alcohol and Drug Program Division). The proposed expenditures are included in the FY 2009-10 Budget for Professional and Special Services. Execution of these contracts and amendments will not increase the use of general fund dollars by the ADMHS Department.

Special Instructions:

Please send one (1) complete copy of each amendment and one (1) minute order to:

Alcohol, Drug, and Mental Health Services
ATTN: Contracts Office
300 North San Antonio Road, Bldg. 3
Santa Barbara, CA 93110

Attachments:

Attachment 1: ADMHS ADP Contract Changes Summary

Complete contracts with the following agencies are available in the office of the Clerk of the Board:

Good Samaritan Shelter
Council on Alcoholism and Drug Abuse
Casa Serena
Charles Golodner Counseling Group
Coast Valley Substance Abuse
Family Service Agency
Mental Health Systems, Inc.
Phoenix of Santa Barbara
Santa Maria Valley Youth and Family
University of California, Santa Barbara
Zona Seca

Authored by:

C. Toma

ADMHS ADP Contract Changes Summary

General Changes	
DMC and NNA contracts combined into one master contract	
Workbooks eliminated; all content revised and incorporated into Exhibit A	
Exhibit A	
Format and general requirements revised to be consistent with mental health contract standards, as approved by the Board of Supervisors in FY 08-09	
Program descriptions, including state definitions of services	
Describes client population/target number of clients to be served	
Referral/admission/discharge process	
Staffing standards	
Client/empowerment and cultural competence	
Exhibit A	
(implemented in the ADP NNA contract amendments approved in November 2008)	
Fiscal Reports	Monthly expenditure/revenue/projection reports
Staffing Reports	Monthly
Program Reports	Quarterly
Outcomes	Ongoing
Exhibit B Financial Provisions	
(implemented in the ADP NNA contract amendments approved in November 2008)	
Section	Detail
I. A through D.	Defines the circumstances under which reimbursement shall occur for Medi-Cal, Healthy Families, Non-medi-cal services
III. A	Requires agencies to provide a budget packet to County each year of the agreement which shall include all costs and revenues. Budget shall be part of the contract as Exhibit B-2
III. B	Specifies the methodology used to establish the contract provisional rate which will be based on most recent cost report. Should the approved budget information indicate the existing rate is inappropriate, ADMHS shall have the opportunity to adjust the rate
IV.	Requires contractor to report all revenues, per legal requirements. Summarizes match requirements
V.	Specifies that contractors may request reallocation of funds between programs; programs are capped at the program amount
VI. B	Specifies process for submission of invoices and MIS data entry of services
VI. C	Clarifies existing process for non-DMC services capped at 1/12 monthly max and quarterly adjustment
VI. D	Monthly expenditure and revenue report/projection report: existing requirement that will be enforced
VI. E and F	Summarizes the circumstances under which payment may be withheld (non-submission of information, unsatisfactory clinical documentation)
VI.G	Specifies the time limits for late billing Reimbursement will be only for services provided during the term of the contract, not after expiration or termination
VI.I	Contractor shall notify County when 75% of their maximum contract amount is expended
VII. A. and C	Accurate and complete cost reports (CR) will be due 45 days after the end of the fiscal year/contract termination. This coincides with payment for June/last month of the contract.

	<ul style="list-style-type: none"> ○ If CR is received by this date, payment for June/last month will be released. ○ If CR is not received, June/last month payment will be released when CR is received.
VII. B	Cost reports shall be the FINAL financial report and will be used for all subsequent settlements
VII. D	Penalties for failure to submit cost report by 90 th day, 120 th day
VIII.	Describes the process of pre-audit cost report settlement
IX.	Describes audit process and final settlement
Exhibit B-1	
(Replaces workbook fiscal detail pages)	
Provides total Units of Service and Units of Service by Program, by service function code	
Shows gross program costs, less other revenue, and total Maximum Contract Amount	
Shows type of funding by program (i.e. Drug Medi-Cal)	
Exhibit E – Outcomes	
(depending on the program)	
<ul style="list-style-type: none"> ○ Abstinence from AODs or significantly decreased days of substance use ○ Integration of recovery model and establishment of sober support system ○ Decreased relapse rates ○ Decreased incarceration rates ○ Decreased homelessness 	