

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 4/23/04  
**Department Name:** Sheriff  
**Department No.:** 032  
**Agenda Date:** 5/18/04  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

---

**TO:** Board of Supervisors

**FROM:** Sheriff Jim Anderson  
Sheriff Department

**STAFF CONTACT:** Lt. Lazaro J. Salinas, Technical Services Bureau  
681-4144

**SUBJECT:** Agreement for Management Information Services, FY 2004-05

---

**Recommendation(s):**

That the Board of Supervisors:

Execute an Agreement with Bruce S. Thomas, Inc., for management information services, for the period of July 1, 2004 through June 30, 2005 in an amount not to exceed \$140,000.

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

**Executive Summary and Discussion:**

This department requires highly specialized technical advisement regarding multiple and complex information systems. Security and integrity of information is a high priority. High-level technical analysis, evaluation, design, development, recommendations and implementation is necessary and above the scope of current County job classifications. The Department has sought-out an appropriate resource in the attached contract for services from a local corporation.

A similar contract has been approved by your Board in the past, on an annual basis, for a variety of projects. Some of the projects have since been completed, while others cross fiscal years and/or require ongoing maintenance and fine-tuning. The project plan for FY 2004-2005 includes two major projects: integration of the Windows.Net and Web based technologies and updating and integrating a new jail management system with our current record management system and warrant system (Wanda). Additionally, over the course of the year, minor projects that are security-sensitive or related to repair or maintenance of various systems will be addressed as/when necessary.

**Mandates and Service Levels:**

This request represents maintenance from the current level of service provided within the department, based upon comparable total hours worked at slightly higher rates. There are no mandates specifically attributed to the existence of such a contract, but the contract supports the department in attaining a variety of mandated services.

**Fiscal and Facilities Impacts:**

There are no fiscal or facility impacts with this action. This contract is currently included in the Requested Budget for FY 2004-2005. The Department originally estimated a 14% annualized savings in contracting directly for this service with a qualified, independent authority.

**Special Instructions:**

Clerk of the Board: Please return one copy of the executed document plus a Minute Order to the department, attention: Hope Vasquez, Accountant, Financial Services Bureau.

**Concurrence:**

Risk Management  
County Counsel  
Auditor-Controller