



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** June 4, 2019  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Janette D. Pell, Director, (805) 560-1011  
Contact Info: Skip Grey, Assistant Director, (805) 568-3083  
**SUBJECT:** Northern Branch Jail Project, Rosser International, Inc. Amendment No. 2;  
Third District

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence: Risk Management;**

As to Form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute Amendment No. 2 to the Professional Services Agreement (PSA) with Rosser International, Inc. for Architectural-Engineering and Related Professional Services for the Northern Branch Jail Project to increase the maximum compensation limit by \$222,000 for a new total contract maximum amount not to exceed of \$5,712,435 and to increase the contract term to December 10, 2020;
- b) After considering the Final Subsequent Environmental Impact Report (SEIR), State Clearinghouse No. 2007111099, that the Board of Supervisors certified on March 11, 2008, the December 6, 2011 and October 8, 2013 SEIR addendums, determine pursuant to 14 CCR §15162(a) that no subsequent EIR or Negative Declaration is required for this project because: i) No substantial changes are proposed in the project which require major revisions of the 2008 Final Subsequent EIR; ii) No substantial changes have occurred with respect to the circumstances under which the project is undertaken which require major revisions of the 2008 Final Subsequent EIR; and iii) No new information of substantial importance concerning the project's significant effects or mitigation measures, which was not known and could not have been known with the exercise of reasonable diligence at the time that the Final Subsequent EIR was certified in 2008, has been received.

**Summary Text:**

With construction of the Northern Branch Jail Project approximately 88% complete, a second amendment to the PSA with Rosser International, Inc., the Architect of Record for the project, is necessary in order to extend their professional services term through the anticipated end date of the project, and to address additional services associated with the schedule impacts beyond their approved scope of work.

**Background:**

The Northern Branch Jail employs a cadre of County and consultant staff in addition to the construction team itself. The County's onsite project management team, headed by the General Services Project Manager, includes the Architectural firm of Rosser International, Inc. who was chosen in a qualifications based competitive selection process which took place in 2013. During the construction and closeout phases, the Architect of Record serves a critical role in reviewing project submittals, responding to requests for information (RFI's), issuing clarifications and change order proposal requests in response to required modifications, ensuring the criteria for achieving milestones towards completion are met, among other tasks and responsibilities detailed within the PSA. In order to ensure the project is completed in accordance with County requirements, as well as the requirements of the State AB900 conditional award, staff recommends continuing Rosser International, Inc.'s services through the extended construction period.

On August 18, 2016, the state authorized the County to proceed with construction of the Northern Branch Jail, and a Notice to Proceed was issued with a start date of September 6, 2016. Rosser's PSA anticipated a 24-month construction duration and included an overall PSA end date of May 13, 2019. Amendment 1 to Rosser's PSA, approved by the Board on December 2, 2014, added off-site wet utility design and associated engineering to Rosser's scope for an increase of \$80,000. Rosser is providing daily architectural-engineering construction administration services for the project, therefore, the County is seeking to augment their contract as their services are required beyond the current contractual end date. At this time, staff is projecting a completion date of November 11, 2019, resulting in the need to extend Rosser's services by 8 months, and extend their contractual end date to also encompass the revised warranty period through December 2020.

**Key Contract Risks**

Approval of the contract amendments is critical to ensuring General Services is able to complete the Northern Branch Jail project in accordance with the State approved schedule, and meet the construction completion milestone in winter 2019.

**Fiscal Analysis:**

The approved project budget includes sufficient contingency to accommodate the increase to Rosser International, Inc.'s contract at this time.

**Special Instructions:**

Request the Chair of the Board sign three (3) original amendments, and the Clerk of the Board return two (2) of each signed amendment to John Green, along with a minute order.

**Attachments:**

1. Amendment No. 2 to the PSA with Rosser International, Inc. (1 original, 2 duplicate originals)

**Authored by:**

John Green, Project Manager, General Services Support Services