



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health Dept
Department No.: 041
For Agenda Of: March 18, 2008
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Elliot Schulman, MD, MPH, Director and Health Officer
Director Public Health Department
Contact Info: Jan E. Glick, Director of Animal Services (681-5284)
SUBJECT: **Agreements for Animal Sheltering Services (City of Santa Barbara and City of Carpinteria)**

County Counsel Concurrence

As to form: Yes No N/A

Auditor-Controller Concurrence

As to form: Yes No N/A

Other Concurrence: Risk Management

As to form: Yes No N/A

Recommended Actions:

That the Board of Supervisors:

Consider recommendations regarding the revenue agreements with the City of Santa Barbara and City of Carpinteria, as follows:

- a) Approve and authorize the Chair to execute an agreement with the City of Santa Barbara to provide animal sheltering services for the period October 1, 2007 through June 30, 2009, for fees estimated at \$237,420.
- b) Approve and authorize the Chair to execute an agreement with the City of Carpinteria to provide animal sheltering services for the period January 1, 2008 through June 30, 2009, for fees estimated at \$33,399.
- c) Authorize the Public Health Department Director to execute any amendments to the agreements provided that the amendment does not exceed the original amount by ten percent (10%).

Summary Text:

On June 4, 2002 the Board of Supervisors approved a per capita methodology for contract fees with the full service cities contracting with the County for animal control services. The full service cities' contract amounts were phased in over a four year period. The two contracts submitted here for approval are also based on a per capita fee methodology that has been developed for animal sheltering services for the cities of Santa Barbara and Carpinteria. Staff negotiated these agreements with each of the cities.

The City of Carpinteria has executed the agreement. The City of Santa Barbara Agreement is scheduled to be approved and executed by the City Council on March 18, 2008.

Background:

These contracts are the first to use a per capita methodology for sheltering only services and represent a change from the previous method of contracting on a fee for service basis. By implementing the per capita methodology with Santa Barbara and Carpinteria, a consistent methodology will be utilized for all contract cities. Because implementing this methodology can be financially difficult for the cities, a graduated increase is being negotiated with full cost recovery expected in four years.

In the City of Santa Barbara fees for dog license sales and rabies specimen testing have separate charges as these services are outside the scope of sheltering.

The City of Santa Barbara has agreed to a one year and nine month contract in the amount of \$237,420; \$79,140 for nine months in FY 2007-08 and \$158,280 for FY 2008-09.

The City of Carpinteria has agreed to a one year and six month contract in the amount of \$33,399; \$8,350 for six months in FY 2007-08 and \$25,049 for FY 2008-09.

The County is mandated "to maintain or provide for the maintenance of a pound system and a rabies control program..." (H&S 121690 {e}). These services will continue to be provided.

Fiscal and Facilities Impacts:

Budgeted: Yes, in part.

Approval and execution of these Agreements will not increase Animal Services request for General Fund Contribution. The two agreements represent a change in fee methodology from fee-for-service to per capita. The per capita rate of \$2.95 is calculated for sheltering services only since the cities of Carpinteria and Santa Barbara have their own field officers and/or code enforcers.

Similar to the approach given to the six full service contract cities, the Public Health Department has negotiated a phase-in cost recovery plan of four years. For the two Agreements attached, Year 1, FY 2007-2008 represents 40% of full cost, pro-rated; Year 2, FY 2008-2009 represents 60% of full cost.

Although City contract revenues were included in the FY 2007-2008 Public Health Department Adopted Budget in the Animal Services Cost Center found on page D-190 in the County's Operating Plan document, the amounts are not representative of these negotiated agreements. The Department will return with a Budget Revision Request increasing the revenue estimates by \$39,815: \$4,160 for the City of Carpinteria, and \$35,655 for the city of Santa Barbara. This revenue increase will be utilized to fund salary and benefit cost increases in the Animal Services Cost Center.

Execution of this Agreement will not result in any additional staff or need for facilities.

Special Instructions:

Please execute four (4) original agreements for City of Carpinteria and four (4) original agreements for City of Santa Barbara. Please return 3 originals of each agreement and an electronic copy of the Minute Order to the PHD Contracts Unit at PHDRES.ContractsUnit@sbcpd.org.

Attachments:

Agreement for Animal Sheltering Services with City of Santa Barbara
Agreement for Animal Sheltering Services with City of Carpinteria

Authored by:

Jan E. Glick, Director of Animal Services and Stacy Covarrubias, Cost Analyst