

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 2/19/04  
**Department Name:** General Services  
**Department No.:** 063  
**Agenda Date:** 3/16/04  
**Placement:** Administrative  
**Estimate Time:** N/A  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ron Cortez  
Director of General Services

**STAFF CONTACT:** Jack T. Williams, 568-2533  
Facilities Projects Manager

**SUBJECT:** Waiver of Bids for a Replacement Chiller at PHD Bldg J02016  
2nd Supervisorial District

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**Recommendation(s):**

That the Board of Supervisors waive the required bid process allowing the Purchasing Agent to procure a new chiller available for immediate delivery from Carrier/USAD, not a local vendor, to replace the failed unit at Public Health Department Building J012016.

**Alignment with Board Strategic Plan:**

*The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.*

**Executive Summary and Discussion:**

The existing, failed, chiller at the site is more than 15 years old and is at the end of its useful operating life. The unit has required increasingly frequent and costly specialized repairs over the last 3 years and now needs to be replaced.

The building, which houses not only Public Health Department administrative offices but also the Alcohol, Drug and Mental Health Department Psychiatric Care Facility, requires this chiller to maintain adequate cooling for personnel, Doctors and resident patients.

There is a window of opportunity available for us to replace this unit before the warm weather forces a high demand on cooling capacity.

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County Facilities Maintenance has identified an existing new chiller that is available for immediate delivery as opposed to the normal lead-time of approximately 12 - 16 weeks. The cost of a new chiller is in excess of \$25,000 and would normally require the Purchasing Agent to go to formal bid.

This waiver will allow the Purchasing Agent to proceed legally to acquire a new unit quickly in the interest of restoring cooling capability to the building without any undo adverse impacts on patients or County personnel.

**Mandates and Service Levels:**

No mandates or service levels are affected by this action.

**Fiscal and Facilities Impacts:**

Funds of approximately \$45,000 to purchase the new chiller are requested to be transferred from General Fund contingency to Dept 063, Fund 0001, Program 1225, line item 7671.

**Special Instructions:**

Please provide a Minute Order to Jack T. Williams, Facilities Maintenance Section and John McMillin, County Purchasing Agent.

**Concurrence:**

County Counsel (M. Ledbetter)  
Purchasing Agent