



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda of:** May 16, 2023  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Scott D. McGolpin, Director, (805) 568-3010  
Director(s)  
Contact Info: Jeanette Gonzales-Knight, Interim Deputy Director, (805) 882-3627

**SUBJECT:** Amendment to Agreement with Laurel Labor Services, Inc. of Santa Maria to Provide On-Call Casual Labor, First, Second and Third Supervisorial Districts

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute Amendment No. 1 to Agreement BC21246 with Laurel Labor Services, Inc. (a local vendor) for services to provide on call casual labor at County operated Resource Recovery & Waste Management facilities, extending the term from March 20, 2023 to June 30, 2025, and increasing the contract amount from \$600,000 to \$2,057,100
- b) Determine that the amended contract is exempt from the California Environmental Quality Act pursuant to 14 CCR 15301 for maintenance of existing facilities and that the Notice of Exemption dated February 3, 2022 and posted on April 19, 2022 is applicable for the amended contract.

**Summary Text:**

This item is on the agenda in order to amend County Board Contract BC21246 with Laurel Labor Services, Inc. The amendment (Attachment A) will increase the total compensation for the contract to provide uninterrupted service through the end of the extended contract term.

The Resource Recovery and Waste Management Division (RRWMD) of the Public Works Department utilizes supplemental labor crews at the County operated RRWMD facilities to support staff when collecting wind-blown litter during severe weather conditions and to enhance the recovery of recyclable materials. These labor crews also assist the RRWMD in the sorting and recycling of green waste and construction and demolition materials. The work schedules vary depending on weather conditions and the seasonal flow of materials.

**Background:**

For over ten years the Tajiguas Landfill, Santa Ynez Valley Recycling & Transfer Station, South Coast Recycling & Transfer Station, and other County operated RRWMD facilities have used on-call contracted labor to aid in the abatement of litter as well as sorting and recycling of construction and demolition material. Contracted labor is used on an on-call basis and the labor force is increased to collect wind-blown litter as needed. Permit conditions require the prompt retrieval of wind-blown litter and using supplemental labor is more cost effective than adding permanent positions that would not be needed on a continuous basis.

In addition to litter abatement, the labor crews manually sort construction and demolition debris for recycling, thus diverting these materials from the landfill. They also sort and clean curbside collected green waste and self-haul green waste which is then ground into a mulch product for beneficial distribution to customers. The majority of the mulch is distributed to orchard and agricultural businesses, city of Santa Barbara water customers under the Water Wise Program, and is available for free pick up to all Santa Barbara County residents at the South Coast Recycling & Transfer Station and Santa Ynez Recycling & Transfer Station. A portion of the mulch material is also used by the Resource Recovery and Waste Management facilities for landscaping and erosion control purposes. Extra labor is used to spread the mulch used for landscaping and erosion control.

The current scope of work is based on an estimated cost of approximately \$50,000 per month (\$600,000 per year) with a contract time of March 2022 through March 2023. This action recommends an amendment that will extend the contract time through June 30, 2025 in order to align with fiscal year budget cycles for the next two years as well as an anticipated increase in services for current fiscal year to \$637,100 and \$710,000 annually for the next two fiscal years for a total amended contract amount of \$2,057,100.

Approval of the original contract was determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines section 15301 (maintenance of existing facilities) and a Notice of Exemption dated February 3, 2022 was posted at the Clerk of the Board of Supervisors on April 19, 2022. The amended contract which extends the contract term and compensation for the services but does not change the type of services is within the scope of the previously posted Notice of Exemption (Attachment B). Separate CEQA documents have been prepared for the waste management facilities using the casual labor services included in the amendment.

**Performance Measure:**

The County's current established minimum rate of diversion is 70%.

**Fiscal and Facilities Impacts:**

Funding for this agreement has been budgeted in the RRWMD Enterprise Fund. The source of this funding has been incorporated into tipping fee revenues collected from the Tajiguas Landfill waste shed. Funding will be made available through Budget Unit 054, Fund 1930, Account 7460, Programs 1101,1133, 1200, and 1301. There are no fiscal impacts to other County departments.

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>FYs 23/24 - 24/25 Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Enterprise Fund:	\$ 637,100.00	\$ 1,420,000.00	\$ 2,057,100.00
Total	\$ 637,100.00	\$ 1,420,000.00	\$ 2,057,100.00

**Key Contract Risks:**

The proposal received from Laurel Labor Services, Inc. was analyzed using the Contract Assessment Worksheet and received a contract risk rating of medium. Laurel Labor Services, Inc. has successfully completed previous agreements with the County for this type of service. The associated key risk factors have been considered and staff believes the agreement should be authorized.

**Special Instructions:**

Please forward one signed copy of the Agreement and Minute Order to Travis Spier at Public Works, Resource Recovery and Waste Management Division (RRWMD): 130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

**Attachments:**

Attachment A: Amendment No. 1 to Agreement for Services of Independent Contractor with Laurel Labor Services, Inc. (includes contract summary)

Attachment B: Notice of Exemption dated February 3, 2022 posted April 19, 2022

**Authored by:**

Travis Spier, Operations Manager, Public Works Department/RRWMD, (805) 681-5626