



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** CEO  
**Department No.:** 012  
**For Agenda Of:** September 22, 2020  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5ths

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**TO:** Board of Supervisors  
**FROM:** Department: Mona Miyasato, County Executive Officer  
Director  
Contact Info: Barney Melekian, Assistant County Executive Officer  
Kelly Hubbard, Director Office of Emergency Management  
**SUBJECT:** Acceptance of Additional State Funding for FY 2020 Emergency Management  
Performance Grant Program COVID-19 Supplemental (EMPG-S)

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence:

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the County Executive Officer (CEO), the Director of Office of Emergency Management (OEM) or designee, to accept an additional allocation of \$109,696 from the California Office of Emergency Services (CalOES) for FY2020 Emergency Management Performance Grant Program COVID-19 Supplement (EMPG-S) with a period of performance from January 27, 2020 to October 26, 2021;
- b) Approve Budget Revision Request #0007195 to increase appropriations in the amount of \$109,696 in the County Executive Office General Fund for Services and Supplies funded by unanticipated Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) revenue from the California Office of Emergency Services; and
- c) Determine that the proposed action is related to the creation of a government funding mechanism and other fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and is therefore is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378 (b)(4).

**Summary Text:**

This item is on the Board agenda to authorize County Executive Officer (CEO), or designee, to accept the FY2020 Emergency Management Performance Grant Program COVID-19 Supplement (EMPG-S). The Office of Emergency Management (OEM) has received a Notification of Subrecipient Allocation letter stating that the California Office of Emergency Services (Cal OES) has approved OEM's FY2020 EMPG-S allocation in the amount of \$109,696. The performance period of this grant is January 27, 2020 to October 26, 2021.

This funding provided by the State is to be allocated for identified priorities in the EMPG-S guidance. OEM has proposed projects that will support these priorities. Below is a brief overview of the projects related to COVID-19:

- **Mass Care and Shelter Operations:** Santa Barbara County OEM will purchase equipment and supplies that meet CDC guidance for shelter operations to mitigate risks to the community and most vulnerable citizens.
- **Information Sharing:** Software program (Smartsheet) and equipment for the Emergency Operations Center (EOC) (smart whiteboard technology), which provides the ability for collaboration and work management within the EOC as well as with the Public Health Department (PHD). This software can offer automated reports, which will be effective and efficient while working in the fast-moving environment of the EOC. It will also enable the EOC and PHD to be able to assign tasks, track project progress, manage calendars, share documents, and manage other work.
- **Public Outreach:** Create a portable Public Outreach kiosk. OEM will purchase equipment and supplies to create portable containers boxes that hold all the equipment and supplies needed to set-up a Public Outreach kiosk for public education and outreach efforts.

**Background:**

Each year OEM applies for and receives grant funds from the Cal OES Emergency Management Performance Grant (EMPG). In April 2020, the U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) issued the FY2020 EMPG COVID-19 Supplemental Notice of Funding Opportunity (NOFO) to assist in the local response to COVID-19. FEMA provides funding to local jurisdictions to assist with the costs of providing emergency management. FEMA provides this funding through a grant to the California Office of Emergency Services (Cal OES) for distribution to Operational Areas. The Operational Area is, by statute, managed through the County and includes all political subdivisions within County. In August 2020, Cal OES released the FY 2020 EMPG-S California Supplement to the NOFO. The State Supplement is intended to complement, rather than replace the NOFO. The total allocation identified for the County of Santa Barbara is \$109,696.

The EMPG-S program assists states, local governments, tribes and territories with their emergency management and public health activities that support the prevention of, preparation for and response to the ongoing COVID-19 public health emergency. The funding is to support planning and operational readiness, development of tools and strategies to ensure ongoing communication and coordination throughout the response.

CalOES through the California Supplement has identified FY2020 Program Priorities for this funding. It is important to note that this funding is provided as a supplement and cannot supplant existing funding for EMPG activities. Below is a brief overview of OEM priorities, aligned with the Cal OES and FEMA priorities.

- Review, modify, execute contracts to increase capability to provide necessary resources needed to stabilize lifelines (e.g., PPE, food, water, buildout of medical facilities, etc.)
- Modify evacuation plans to account for limited travel options.
- Identify mass care and shelter options that meet CDC guidance and mitigate risks to communities and most vulnerable citizens.
- Sharing of data to strengthen decision support capabilities.
- Develop or enhancement of existing capabilities for: mitigation activities, integration of emergency management and public health operations, or planning for alternate care sites.

All priorities and mitigations are to be related to the slowing the spread of COVID-19.

**Fiscal and Facilities Impacts:**

The EMPG-S is a reimbursement grant and therefore no cash advances are permitted under the EMPG Program. This grant allocation is a supplement to the EMPG grant that was before the Board on November 19, 2019. The Governing Board Resolution No. 19-295 passed by your Board in 2019 allows County OEM to apply for reimbursement under the EMPG program subgranted through the State of California (CalOES). The State has allocated these supplemental funds specifically for COVID-19. OEM has received a Notification of Subrecipient Award Approval letter stating that Cal OES has approved OEM's subaward in the amount of \$109,696. The period of performance will be 21 months: from January 27, 2020 to October 26, 2021.

**Budgeted:** No.

The attached Budget Revision Request will increase appropriations in the amount of \$109,696 in the County Executive Office General Fund for Services and Supplies funded by unanticipated Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) revenue from the California Office of Emergency Services.

**Special Instructions:**

Please provide copy of the minute order to the Office of Emergency Management; attention Sonia Thompson.

**Attachments:**

Attachment A: Notification of Subrecipient Award Approval  
Attachment B: Budget Revision Request #0007195

**Authored by:**

Kelly Hubbard, Director Office of Emergency Management