



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: June 6, 2023
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Holly L. Benton, Chief Probation Officer
Director(s) (805) 882-3704
Contact Info: Samuel Leach, Deputy Chief Probation Officer
(805) 882-3715

SUBJECT: Fiscal Year (FY) 2023-2025 Agreement for Community Solutions Incorporated to Provide Youth Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the attached Agreement for Services of the Independent Contractor with Community Solutions Incorporated (CSI) to provide age-appropriate education, programming, recreational activities, educational support and assistance, and other services to youth at Santa Maria Juvenile Justice Center (JJC) and Los Prietos Boys Camp (LPBC) with a total contract amount not to exceed \$285,145.00 (the "Agreement") from July 1, 2023 through June 30, 2025; and
- B. Authorize the Chief Probation Officer or designee to approve subsequent immaterial changes to the agreement including authorizing additional services, amending program staffing requirements, amending service locations, and adding program goals, outcomes, and measures, and reallocation of funds between funding sources. Authorize the Chief Probation Officer or designee to approve line-item budget changes to Attachment B-1 of the Agreement in an amount not to exceed 10% of the stated line-item budgeted amounts for each service. Immaterial changes can be made as long as the total contract amount of the agreement is not increased, and subject to the Board's ability to rescind this delegated authority at any time, and provided that in no event shall any such amendment extend the term of the agreement.

- C. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA guidelines.

Summary Text:

Through funding provided by the Youthful Offender Block Grant (YOBG), CSI provides age-appropriate services, including education, programming, recreational activities, and educational support, to youth at the Juvenile Justice Center (JJC) and Los Prietos Boys Camp (LPBC). Positive engagement with youth in detention facilities is important and can serve to minimize behavioral disruptions, youth isolation, and safety concerns for youth and staff alike. CSI's Youth Specialist-Coach engages youth to reduce conflict and to positively redirect their attention, and works with Probation Department staff to plan positive, pro-social group and individual activities.

Background:

As a result of changes to the Probation Department's juvenile booking detention criteria to align and transform juvenile justice practices, and due to the realignment of youth under Senate Bill 823 who would have previously been housed at the Department of Juvenile Justice, youth in custody at our JJC have more serious underlying charges and are serving longer commitments. These youth often have significant underlying issues, including substance and alcohol abuse, trauma, mental illness, and an assortment of learning and processing disabilities, as well as other special education needs. Youth are in need of opportunities for prosocial opportunities involving leisure and recreation, which will allow them to interact in positive and prosocial ways with other youth and with mentors, both while in custody and as part of their reentry planning. Further, these youth often require one-on-one supervision and support, and benefit from having a variety of options for support from various sources, including receiving services from the Youth Specialist Coach.

Over the last several years, there have been a number of studies focusing on mentoring relationships between adults, and justice-involved youth, using positive reinforcement. In general, close and enduring ties appear to be fostered when mentors adopt a flexible, youth-centered style in which the young person's interests and preferences are emphasized, rather than when adults focus predominantly on their own agendas or expectations for the relationship (Morrow 1995).

The CSI Youth Specialist Coach serves as a resource to the Probation Department by assisting youth needing individualized attention through positive adult interaction and modeling of prosocial activities. This allows Probation Department staff to continue to supervise and interact with groups of youth or youth who require individualized attention to their needs.

References

Morrow, K.V., & Styles, M.B. 1995. "Building relationships with youth in program settings: A study of Big Brothers/Big Sisters." Philadelphia, PA: Public/Private Ventures.

Performance Measure:

This agreement contains both standardized and program-specific performance measures. These measures enable the Probation Department to better assess individual program effectiveness. The Probation Department utilizes Department Business Specialists who provide periodic quality assurance reviews of each agreement which include observations of facilitation of services, as well as review of monthly invoices that include information on service delivery and youth response to it. Performance measures for this contract are concentrated on maximizing the time the Youth Specialist-Coach spends facilitating pro-social group activities and individual services to positively occupy youth’s time.

Contract Renewals and Performance Outcomes:

Community Solutions Incorporated (CSI) began providing youth services for the Probation Department on February 1, 2020; this will be the third contract renewal. Outcomes were reviewed for fiscal year (FY) 21-22, noting while data exists for the first half of FY 2022-2023, it is incomplete and does not provide a full overview of all performance measures.

For FY 21-22, CSI met two of their four performance outcomes and concentrated in facilitating group activities to maximize the number of youth served. Group activities were regularly scheduled, often exceeding three activities per week. CSI provided services approximately 7.5 hours per day, decreasing the amount of time youth stay idle.

It is noted significant position vacancies affected the ability of CSI to deliver services, meet all measures, and evaluate services during FY 2022-23. CSI continues to work toward ensuring these positions are filled, and the Probation Department has collaborated with CSI to enhance the array of group activities and access to direct services for youth for the upcoming fiscal year further reinforcing the ability of CSI to meet all performance measures for FY 2023-2025 and provide more meaningful engagement to the youth.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State		\$ 285,145.00	
Federal			
Fees			
Other:			
Total	\$ -	\$ 285,145.00	\$ -

Narrative:

The attached two (2) year agreement is for providing services to youth at the JJC and LPBC facilities. The total contract amount is funded by Youthful Offender Block Grant (YOBG), which includes \$140,024 for FY 2023-24 and \$145,121 for FY 2024-25, total contract amounts not-to-exceed, \$285,145. Funds for the FY 2023-24 portion of this Agreement have been accounted for in the Probation Department's FY 2023-24 proposed budget, and the funds for the FY 2024-25 portion of the Agreement will be included through the FY 2024-25 Probation Department proposed budget.

Execution of the Agreement will not increase the General Fund Contribution to the Probation Department.

Key Contract Risks:

A risk assessment has been completed and key contract risks were not identified.

Staffing Impacts:

Legal Positions:

N/A

FTEs:

N/A

Special Instructions:

Please return two (1) fully signed original of the Agreement to:

Christina Sibley, Fiscal Manager
Probation Department,
117 E. Carrillo Street, Santa Barbara, CA 93101

Attachments:

Attachment A: Community Solutions Incorporated, FY 2023-25 Agreement

Authored by:

Erin Cross, Probation Manager