



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: County Counsel  
Department No.: 013  
For Agenda Of: June 24, 2008  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Daniel Wallace 568-2950  
Director(s)  
Contact Info: Stephen Underwood

**SUBJECT: Contractor on Payroll**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors authorize execution of a contract with Diana Campbell to provide legal services as a Contractor on Payroll from 7/1/2008 through 6/30/2009.

**Summary Text:** County Counsel requires the support of a paralegal to perform tasks for the Litigation section of County Counsel. These include using various research methods, organizing documents and preparing for trial and court appearances. This position is funded by Risk Management as a .40 FTE equivalent. The position has been occupied by Diana Campbell since March 1996. Diana has been offered a regular position but has declined for personal reasons. As she is an invaluable member of our Litigation section, County Counsel has renewed her contract each year.

**Fiscal and Facilities Impacts:** This position is funded by Risk Management as the position handles legal research for the Litigation section of County Counsel, for a total cost of \$27,730.00.

**Budgeted: Yes**

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Attachments:** Agreement for Services of Contractor on Payroll  
Contract Summary form

**Authored by:** Karen Libby

**cc:**