



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 055
For Agenda Of: August 22, 2017
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, CSD Director (805) 568-2485
Director
Contact Info: Dinah Lockhart, Deputy Director HCD (805) 568-3523
Laurie Baker, Grants and Program Manager (805) 568-3521
SUBJECT: Amendment to the County's HOME Consortium Agreement to add the City of Santa Maria

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors (Board):

- A. Adopt a resolution (Attachment A) to authorize the County Chief Executive Officer to execute the First Amendment to the Cooperation Agreement for the Santa Barbara County HOME Consortium (Attachment B) that adds the City of Santa Maria as a HOME Consortium member;
- B. Determine that the recommended action is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the action is a creation of a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment E)

Summary Text:

The County and the cities of Buellton, Solvang Carpinteria, and Goleta entered into a Cooperation Agreement in 2015 for the Santa Barbara HOME Consortium (Consortium Agreement) in accordance with 24 CFR 92.101, which was necessary for the County to qualify for annual allocations of federal HOME Investment Partnerships funds. The Consortium Agreement automatically renews every three years unless a member chooses to withdraw from the HOME Consortium. The term of the current agreement includes program years 2016-2017, 2017-2018, and 2018-2019. Program years begin July

land end June 30. No Consortium member may withdraw during a three-year cycle; however, the U.S. Department of Housing and Urban Development (HUD) allows the County, as the Lead Entity of the Santa Barbara HOME Consortium and pursuant to the Consortium Agreement, to authorize new members to join at any time. The City of Santa Maria has requested to join the County HOME Consortium and receive an allocation of HOME funding beginning with program year July 1, 2018.

Background:

The City of Santa Maria had been a County HOME Consortium member since 1995. In 2015, the City notified the County that it would not participate in the County HOME Consortium for the then renewing three-year cycle for program years 2016, 2017, and 2018 because the City planned to apply to HUD for a direct HOME allocation. HUD found that the City did not qualify for a direct allocation; therefore, the City would like to rejoin the County HOME Consortium and receive an allocation of HOME funding beginning with program year July 2018.

By including the City of Santa Maria into the County HOME Consortium, it is estimated that the County's HOME annual allocation beginning FY 2018-19 will be increased by about \$200,000. The County HOME Consortium's allocation for FY 2017-18 is \$408,812. Ten-percent of the total HOME allocation to the County HOME Consortium may be used by the County for costs to administer the HOME program. The remaining allocation is distributed to partner cities based on a formula in the HOME Consortium Agreement.

The Recommended Action is for the Board to authorize the City of Santa Maria to rejoin the County HOME Consortium. Specifically, the resolution (Attachment A) will authorize the County Executive Officer to execute the First Amendment to the Cooperation Agreement for the Santa Barbara County HOME Consortium to add the City of Santa Maria as a HOME Consortium member. The amended Consortium Agreement will automatically renew for each successive three-year term thereafter. The Resolution also re-affirms the County Executive Officer's authority to serve as the County's official representative and renews the automatic renewal provision.

Performance Measure:

The County's Division of Housing and Community Development (HCD) will monitor the use of HOME funds distributed to the City of Santa Maria, as it does for all HOME Consortium members. Funds are committed to projects by the Board authorizing the execution of agreements with the entities that carry out projects. HCD monitors all projects for compliance with federal regulations.

Contract Renewals and Performance Outcomes:

Not Applicable

Fiscal and Facilities Impacts:

Not applicable

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative: Not Applicable

Key Contract Risks:

None identified. The First Amendment includes a provision that HOME funds shall not be available to the City of Santa Maria for the Program Year 2018-2019 unless the U.S. Department of Housing and Urban Development (HUD) includes the City in its calculation for distribution of HOME funds to the County HOME Consortium.

Staffing Impacts:

There will be no staffing impact.

Special Instructions:

1. Hold for pick up – contact Laurie Baker for pick up: lbaker@co.santa-barbara.ca.us ext. 3521
 - a. Signed County Resolution (Att A)
 - b. Two originals, with original signatures, of the First Amendment (Att B)

Attachments:

- A: County Resolution
- B: First Amendment to HOME Consortium Agreement
- C: Santa Maria Resolution
- D: Letter from City of Santa Maria
- E: CEQA NOE