



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

2014 JUN -5 PM 3: 20

COUNTY OF SANTA BARBARA
CLERK OF THE
BOARD OF SUPERVISORS

Department Name: Probation
Department No.: 022
For Agenda Of: June 17, 2014
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Name & Phone Beverly A. Taylor, Chief Probation Officer
Director(s) (805)882-3652

Contact Info: Name & Phone Lee A. Bethel, Deputy Chief Probation Officer
(805)882-3675

SUBJECT: Contract to Provide Laundry Services to Probation Detention Facilities

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: No

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions: That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor with American Cleaners and Laundry, Inc., to provide laundry services to the Santa Maria Juvenile Hall (SMJH) and Los Prietos Boys Camp (LPBC) for Fiscal Year (FY) 2014-15, with a total contract amount not to exceed \$170,000 (Attachment A); and
- B. Determine that the approval of the Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that this activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that this activity may have a significant effect on the environment, the activity is not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

American Cleaners and Laundry, Inc., has provided laundry services to the SMJH since 2008-09 under a purchasing agreement and has provided laundry service to the SMJH and LPBC under the current bid since FY 2009-10. Approving the attached Agreement would continue services through FY 2014-15 with no increase in cost. The total contract amount would remain at the FY 2013-14 level.

Background:

American Cleaners and Laundry, Inc., provides commercial laundry services for the Probation Department’s juvenile detention facilities. Both facilities routinely launder certain items using traditional residential capacity washers and dryers, but rely on American Cleaners and Laundry, Inc., to professionally launder most items including bedding, clothing, and towels used by detained youth. Additionally, American Cleaners and Laundry, Inc., provides cleaning for items identified as biohazard materials (namely, items contaminated with bodily fluids that present health risks to youth and staff). They also perform minor alterations and repair for clothing items.

Performance Measure:

Contractor will pick-up soiled items and deliver laundered items to and from the Santa Maria Juvenile Hall and Los Prietos Boys Camp at specific times on scheduled days, as described.

Contractor will repair items requiring mending and return them in serviceable condition.

Items laundered by contractor and returned to the County will be free of stains, rips and tears, and will remain serviceable.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$170,000		
State			
Federal			
Fees			
Other:			
Total	\$ 170,000.00	\$ -	\$ -

Narrative: Funds for this Agreement are included in the Probation Department’s FY 2014-15 adopted budget. Executing the Agreement will not increase the general fund contribution to the Probation Department.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one (1) fully executed original of the contract and one (1) minute order to:
Michael Cameron, Probation Department, 117 East Carrillo Street, Santa Barbara, CA 93101

Attachments:

C:\Users\fvhavez\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\ZINWQ16U\American Cleaners Board Agenda Letter a CEQAex FY 2014-15 DRAFT (3).docx

Attachment A: American Cleaners and Laundry, Inc., Agreement for Services of Independent Contractor (2 originals)

Attachment B: CEQA Notice of Exemption

Authored by:

Brian Swanson, Probation Manager

cc: American Cleaners