



County of Santa Barbara  
BOARD OF SUPERVISORS

Minute Order

August 25, 2015

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Present: 5 - Supervisor Carbajal, Supervisor Wolf, Supervisor Farr, Supervisor Adam,  
and Supervisor Lavagnino

AGRICULTURAL COMMISSIONER

File Reference No. 15-00686

RE: Consider recommendations regarding the University of California Cooperative Extension Office (UCCE) Agreement Fiscal Year 2015-2016, as follows:

- a) Approve and authorize the Chair to execute the agreement with the Regents of the University of California for services delivered by the UCCE for the period of July 1, 2015 through June 30, 2016 in the amount of \$162,000.00; and
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

A motion was made by Supervisor Farr, seconded by Supervisor Carbajal, that this matter be Acted on as follows:

- a) Approved; Chair to execute; and
- b) Approved.

The motion carried by the following vote:

Ayes: 5 - Supervisor Carbajal, Supervisor Wolf, Supervisor Farr, Supervisor Adam,  
and Supervisor Lavagnino



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Agricultural  
Commissioner  
Department No.: 051  
For Agenda Of: September 1, 2015  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Cathleen M. Fisher, Commissioner, 681-5600 *CF*  
Director  
Contact Info: Rudy Martel, Assistant Commissioner or Kendra Stites, Admin,  
681-5600  
**SUBJECT:** UCCE Cooperative Extension Agreement Fiscal Year 2015/2016

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Yes

**Recommended Actions:** That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the agreement with the Regents of the University of California for services delivered by the Cooperative Extension Office (UCCE) for the period of July 1, 2015 through June 30, 2016 in the amount of \$162,000.
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

**Summary Text:**

Since FY 2010-11, the department has been funding the U.C. Cooperative Extension (UCCE) program with one-time fund balance accruals, but was not able to meet this obligation in its FY 2013-14 budget. During the FY 2013-14 budget hearings, the Board of Supervisors approved an ongoing allocation of \$153,000 to the department to fund this program. During the FY 2014-15 budget hearings, the Board of Supervisors approved a one-time increase of \$9,000, at the request of the University, to fund a rent increase. In the FY 2015-16 budget hearings, the Board of Supervisors approved a one-time increase of \$9,000 at the request of the University to meet increases in rent and facility costs associated by their office relocation in 2014.

**Background:**

The State of California Education Code Section 32330 provides for the appropriation of County funds by the County Boards of Supervisors for the support of Cooperative Extension work in Agriculture and Natural Resources for the benefit of the County and in cooperation with the University. With the County's support, Cooperative Extension has served the people of Santa Barbara continuously for ninety-five years.

UCCE works as a contractor receiving funds from the County and handling all administrative and operational functions and paying those costs, including office space, vehicles, copying, telephone, etc. UCCE will also pay for support staff and associated benefits and retirement packages. This agreement is a regional approach to providing these services to Santa Barbara County.

University Advisors and paraprofessionals (program assistants) will provide consultation services to County, including research based training, educational guidance and access to beneficial University resources and will deliver direct program services for the following programs:

1. Applied research and Extension Education Programs in Agriculture and Natural Resources, Nutrition, Family & Consumer Sciences, and 4-H Youth Development.

**Agriculture & Natural Resources**

Improved productivity, competitiveness and overall viability of agriculture and related entities by conducting applied research and outreach programs to address these issues. Programs will focus on:

- o Applied research and educational extension activities, including grower workshops serving English and Spanish-speaking clientele. May include applied research in:
  - Strawberry production
  - Vegetable crops production
  - Small farm crops, including fruit production and organics
  - High-value berry crops
  - Nurseries management and flower production
  - Viticulture
  - Water quality, management, conservation and efficient use
- o Support for avocado, citrus and subtropical industries
- o Assess potential new crops for Santa Barbara County
- o Pest management, including integrated pest management practices
- o Plant pathology and disease management

**Youth, Family, Nutrition and Community Programs**

Conduct a Master Gardener Program that includes education/extension activities in areas that may include:

- Home horticulture and food production
- Community gardening as a means to increase community food security and health
- Community gardening efforts that support environmentally sound practices
- Support for school gardens and youth gardening efforts via 4-H and other youth-serving organizations and agencies.
- Helpline support for home and community gardeners that focuses on a wide range of issues, including food product and water use and conservation.
- Extend information about wildfire prevention.

#### **Food Stamp Nutrition Education Program (FSNEP)/Other Nutrition Efforts**

- Leverage USDA funds to decrease childhood obesity and promote a healthy lifestyle by providing nutrition information to low-income school students in North County
- Conduct other childhood obesity prevention and healthy lifestyle programs by educating extenders working with populations of youth and families particularly in North County.

#### **4-H Youth Development**

- Support a 4-H military program at Vandenberg AFB
  - Provide support for a 4-H community club program and special programs that will serve the youth of Santa Barbara County
  - Support development and expansion of the 4-H Science, Engineering and Technology (SET) Program
2. Collaboration with the United States Department of Agriculture (USDA), National Institute of Food and Agriculture (NIFA) and numerous other funding and project opportunities and
  3. Other programs as agreed to by the parties.

#### **Performance Measure:**

Conduct applied research and education/extension activities, including grower workshops in a variety of areas which may include strawberry production, vegetable crops production, small farm crops, high value berry crops, nurseries management, viticulture and water quality, management, conservation and efficient use.

Conduct a Master Gardener Program that provides information to the public in a variety of areas that may include home horticulture and food production, community gardening, school gardening and home gardening.

Provide nutrition education to low-income families in Northern Santa Barbara County.

Provide services to the participants in the 4-H Youth Development program and special programs that will serve the youth of Santa Barbara County.

Develop and expand the 4-H Science, Engineering and Technology (SET) program.

UCCE will provide quarterly reports updating the Agricultural Commissioner on the status of these activities and other performance measures as mutually agreed upon.

**Fiscal and Facilities Impacts:**

Budgeted: Yes, funding for this program is in the department’s adopted FY 2015-16 budget. During the Budget hearings the Board of Supervisors approved a one-time increase of \$9000 for the FY 2015-16 budget.

| <b><u>Funding Sources</u></b> | <b><u>Current FY Cost:</u></b> | <b><u>Annualized<br/>On-going Cost:</u></b> | <b><u>Total One-Time<br/>Project Cost</u></b> |
|-------------------------------|--------------------------------|---|---|
| General Fund                  | \$162,000                      |   |   |
| State                         |                                |   |   |
| Federal                       |                                |   |   |
| Fees                          |                                |   |   |
| Other:                        |                                |   |   |
| <b>Total</b>                  | <b>\$ 162,000.00</b>           | <b>\$ -</b>                                 | <b>\$ -</b>                                   |

Narrative: N/A

**Key Contract Risks:**

The vendor has a long history of providing professional-level programs under this contract. Language regarding oversight of the contract by the Department has been included in the contract. All exceptions to standard terms have been reviewed by County Counsel, the Auditor/Controller, and the Risk Manager.

**Staffing Impacts:**

None

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please execute the Standard Agreement and send three (3) signed originals to the Agricultural Commissioner’s Office along with a minute order. Once fully executed by all parties, an original will be forwarded to the Clerk of the Board for filing.

**Attachments:**

- Standard Agreement
- CEQA Notice of Exemption

**Authored by:**

Rudy Martel

## AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR

THIS AGREEMENT (hereafter Agreement) is made by and between the County of Santa Barbara, a political subdivision of the State of California (hereafter COUNTY) and the Regents of the University of California, having its principal place of business at 1111 Franklin Street, Oakland, CA 94607, on behalf of its division of Agriculture and Natural Resources, University of California Cooperative Extension, 2156 Sierra Way, Suite C, San Luis Obispo, CA 93401 (hereafter UNIVERSITY) wherein UNIVERSITY agrees to provide and COUNTY agrees to accept the services specified herein.

WHEREAS, UNIVERSITY represents that it is specially trained, skilled, experienced, and competent to perform the special services required by COUNTY and COUNTY desires to retain the services of UNIVERSITY pursuant to the terms, covenants, and conditions herein set forth;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

### 1. DESIGNATED REPRESENTATIVE

Cathleen M. Fisher at phone number 805-681-5600 is the representative of COUNTY and will administer this Agreement for and on behalf of COUNTY. Mary Bianchi at phone number 805-781-5940 is the authorized representative for UNIVERSITY. Changes in designated representatives shall be made only after advance written notice to the other party.

### 2. NOTICES

Any notice or consent required or permitted to be given under this Agreement shall be given to the respective parties in writing, by personal delivery or facsimile, or with postage prepaid by first class mail, registered or certified mail, or express courier service, as follows:

To COUNTY: Cathleen M. Fisher,  
Agricultural Commissioner  
263 Camino del Remedio  
Santa Barbara, CA 93110

To UNIVERSITY: Mary Bianchi,  
County Director  
UCCE Santa Barbara County  
2156 Sierra Way, Suite C  
San Luis Obispo, CA 93401

or at such other address or to such other person that the parties may from time to time designate in accordance with this Notices section. If sent by first class mail, notices and consents under this section shall be deemed to be received five (5) days following their deposit in the U.S. mail. This Notices section shall not be construed as meaning that either party agrees to service of process except as required by applicable law.

### **3. SCOPE OF SERVICES**

UNIVERSITY agrees to provide services to COUNTY in accordance with EXHIBIT A attached hereto and incorporated herein by reference.

### **4. TERM**

UNIVERSITY shall commence performance on July 1, 2015 and end performance upon completion, but no later than June 30, 2016 unless otherwise directed by COUNTY or unless earlier terminated. This Agreement supersedes the Agreement for Services of Independent Contractor entered into between the parties on November 4, 2014, pursuant to which the parties have been operating prior to the execution of this Agreement.

### **5. COMPENSATION OF UNIVERSITY**

In full consideration for UNIVERSITY's services, UNIVERSITY shall be paid for performance under this Agreement in accordance with the terms of EXHIBIT B attached hereto and incorporated herein by reference. Billing shall be made by invoice, which shall include the contract number assigned by COUNTY and which is delivered to the address given in Section 2, NOTICES above following completion of the increments identified on EXHIBIT B. Unless otherwise specified on EXHIBIT B, payment shall be net thirty (30) days from presentation of invoice.

### **6. INDEPENDENT CONTRACTOR**

It is mutually understood and agreed that UNIVERSITY (including any and all of its officers, agents, and employees), shall perform all of its services under this Agreement as an independent contractor to COUNTY and not as an officer, agent, servant, employee, joint venturer, partner, or associate of COUNTY. Furthermore, COUNTY shall have no right to control, supervise, or direct the manner or method by which UNIVERSITY shall perform its work and function. However, COUNTY shall retain the right to administer this Agreement so as to verify that UNIVERSITY is performing its obligations in accordance with the terms and conditions hereof. UNIVERSITY understands and acknowledges that it shall not be entitled to any of the benefits of a COUNTY employee, including but not limited to vacation, sick leave, administrative leave, health insurance, disability insurance, retirement, unemployment insurance, workers' compensation and protection of tenure. UNIVERSITY shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits. In addition, UNIVERSITY shall be solely responsible for, and save COUNTY harmless from, all matters relating to payment of UNIVERSITY's employees, including compliance with Social Security withholding and all other regulations governing such matters, but only in proportion to and to the extent that claims arising from such matters arise from the negligent or intentional acts of UNIVERSITY, its officers, agents, or employees. It is acknowledged that during the term of this Agreement, UNIVERSITY may be providing services to others unrelated to the COUNTY or to this Agreement.

### **7. STANDARD OF PERFORMANCE**

UNIVERSITY represents that it has the skills, expertise, and licenses/permits necessary to perform the services required under this Agreement. Accordingly, UNIVERSITY shall perform all such services in

the manner and according to the standards observed by a competent practitioner of the same profession in which UNIVERSITY is engaged. All products of whatsoever nature, which UNIVERSITY delivers to COUNTY pursuant to this Agreement shall be prepared in a first class and workmanlike manner and shall conform to the standards of quality normally observed by a person practicing in UNIVERSITY's profession. UNIVERSITY shall correct or revise any errors or omissions, at COUNTY'S request without additional compensation. Permits and/or licenses shall be obtained and maintained by UNIVERSITY without additional compensation.

#### **8. DEBARMENT AND SUSPENSION**

UNIVERSITY certifies to COUNTY that it and its employees and principals are not debarred, suspended, or otherwise excluded from or ineligible for, participation in federal, state, or county government contracts. UNIVERSITY certifies that it shall not contract with a subcontractor that is so debarred or suspended.

#### **9. TAXES**

UNIVERSITY shall pay all taxes, levies, duties, and assessments of every nature due in connection with any work under this Agreement and shall make any and all payroll deductions required by law. COUNTY shall not be responsible for paying any taxes on UNIVERSITY'S behalf, and should COUNTY be required to do so by state, federal, or local taxing agencies, UNIVERSITY agrees to promptly reimburse COUNTY for the full value of such paid taxes plus interest and penalty, if any. These taxes shall include, but not be limited to, the following: FICA (Social Security), unemployment insurance contributions, income tax, disability insurance, and workers' compensation insurance.

#### **10. CONFLICT OF INTEREST**

UNIVERSITY covenants that UNIVERSITY presently has no employment or interest and shall not acquire any employment or interest, direct or indirect, including any interest in any business, property, or source of income, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. UNIVERSITY further covenants that in the performance of this Agreement, it agrees to make reasonable efforts to ensure that no person having any such interest shall be assigned by UNIVERSITY to perform services under this Agreement. COUNTY retains the right to waive a conflict of interest disclosed by UNIVERSITY if COUNTY determines it to be immaterial, and such waiver is only effective if provided by COUNTY to UNIVERSITY in writing.

#### **11. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY**

Intentionally omitted.

#### **12. NO PUBLICITY OR ENDORSEMENT**

UNIVERSITY shall not use COUNTY'S name or logo or any variation of such name or logo in any publicity, advertising or promotional materials. UNIVERSITY shall not use COUNTY'S name or logo in any manner that would give the appearance that the COUNTY is endorsing UNIVERSITY. UNIVERSITY shall not in any way contract on behalf of or in the name of COUNTY. UNIVERSITY shall not release any informational pamphlets,



notices, press releases, research reports, or similar public notices concerning the COUNTY or its projects, without obtaining the prior written approval of COUNTY.

### **13. COUNTY PROPERTY AND INFORMATION**

All of COUNTY's property, documents, and information provided for UNIVERSITY's use in connection with the services shall remain COUNTY's property, and UNIVERSITY shall return any such items whenever requested by COUNTY and whenever required according to the Termination section of this Agreement. UNIVERSITY may use such items only in connection with providing the services. UNIVERSITY shall not disseminate any COUNTY property, documents, or information without COUNTY's prior written consent.

### **14. RECORDS, AUDIT, AND REVIEW**

UNIVERSITY shall keep such business records pursuant to this Agreement as would be kept by a reasonably prudent practitioner of UNIVERSITY's profession and shall maintain such records for at least four (4) years following the termination of this Agreement. All accounting records shall be kept in accordance with generally accepted accounting principles. COUNTY shall have the right to audit and review all such documents and records at any time during UNIVERSITY's regular business hours or upon reasonable notice. In addition, if this Agreement exceeds ten thousand dollars (\$10,000.00), UNIVERSITY shall be subject to the examination and audit of the California State Auditor, at the request of the COUNTY or as part of any audit of the COUNTY, for a period of three (3) years after final payment under the Agreement (Cal. Govt. Code Section 8546.7). University shall participate in any audits and reviews, whether by COUNTY or the State, at no charge to COUNTY.

If federal, state or COUNTY audit exceptions are made relating to this Agreement, University shall reimburse all costs incurred by federal, state, and/or COUNTY governments associated with defending against the audit exceptions or performing any audits or follow-up audits, including but not limited to: audit fees, court costs, attorneys' fees based upon a reasonable hourly amount for attorneys in the community, travel costs, penalty assessments and all other costs of whatever nature. Immediately upon notification from COUNTY, UNIVERSITY shall reimburse the amount of the audit exceptions and any other related costs directly to COUNTY as specified by COUNTY in the notification.

### **15. INDEMNIFICATION AND INSURANCE**

UNIVERSITY agrees to the indemnification and insurance provisions as set forth in EXHIBIT C attached hereto and incorporated herein by reference.

### **16. NONDISCRIMINATION**

COUNTY hereby notifies UNIVERSITY that COUNTY's Unlawful Discrimination Ordinance (Article XIII of Chapter 2 of the Santa Barbara County Code) applies to this Agreement and is incorporated herein by this reference with the same force and effect as if the ordinance were specifically set out herein and UNIVERSITY agrees to comply with said ordinance.

## 17. NONEXCLUSIVE AGREEMENT

UNIVERSITY understands that this is not an exclusive Agreement and that COUNTY shall have the right to negotiate with and enter into contracts with others providing the same or similar services as those provided by UNIVERSITY as the COUNTY desires.

## 18. NON-ASSIGNMENT

UNIVERSITY shall not assign, transfer or subcontract this Agreement or any of its rights or obligations under this Agreement without the prior written consent of COUNTY and any attempt to so assign, subcontract or transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.

## 19. TERMINATION

- A. By COUNTY. COUNTY may, by written notice to UNIVERSITY, terminate this Agreement in whole at any time as set forth below, whether for COUNTY's convenience, for nonappropriation of funds, or because of the failure of UNIVERSITY to fulfill the obligations herein.
1. For Convenience. COUNTY may terminate this Agreement in whole upon thirty (30) days written notice. During the thirty (30) day period, UNIVERSITY shall, as directed by COUNTY, wind down and cease its services as quickly and efficiently as reasonably possible, without performing unnecessary services or activities and by minimizing negative effects on COUNTY from such winding down and cessation of services.
  2. For Nonappropriation of Funds. Notwithstanding any other provision of this Agreement, in the event that no funds or insufficient funds are appropriated or budgeted by federal, state or COUNTY governments, or funds are not otherwise available for payments in the fiscal year(s) covered by the term of this Agreement, then COUNTY will notify UNIVERSITY of such occurrence and COUNTY may terminate or suspend this Agreement in whole with or without a prior notice period. Subsequent to termination of this Agreement under this provision, COUNTY shall have no obligation to make payments with regard to the remainder of the term.
  3. For Cause. Should UNIVERSITY default in the performance of this Agreement or materially breach any of its provisions, COUNTY may, at COUNTY's sole option, terminate or suspend this Agreement in whole by written notice. Upon receipt of notice, UNIVERSITY shall immediately discontinue all services affected (unless the notice directs otherwise) and notify COUNTY as to the status of its performance. The date of termination shall be the date the notice is received by UNIVERSITY, unless the notice directs otherwise.
- B. By UNIVERSITY. UNIVERSITY may, by written notice to COUNTY, terminate this Agreement at any time as set forth below, whether for UNIVERSITY's convenience, for cause, or

specifically because of the failure of COUNTY to pay the University as set forth elsewhere in this Agreement.

1. **For Convenience.** UNIVERSITY may terminate this Agreement upon thirty (30) days written notice to COUNTY.
  2. **For Cause.** Should COUNTY default in the performance of this Agreement or materially breach any of its provisions, UNIVERSITY may, at UNIVERSITY'S sole option, terminate this Agreement by thirty (30) days written notice.
  3. **For Nonpayment.** Should COUNTY fail to pay UNIVERSITY all or any part of the payment set forth in EXHIBIT B, UNIVERSITY may, at UNIVERSITY'S option terminate this Agreement if such failure is not remedied by COUNTY within thirty (30) days of written notice to COUNTY of such late payment.
- C. Upon termination, UNIVERSITY shall deliver to COUNTY a final report in accordance with reports required by the Statement of Work, including a summary of program services provided, personnel providing the services, outcomes obtained as a result of the provided services, and information regarding progress on performance measures as outlined in the Scope of Work. Notwithstanding any other payment provision of this Agreement, COUNTY shall pay UNIVERSITY for satisfactory services performed to the date of termination to include a prorated amount of compensation due hereunder less payments, if any, previously made. In no event shall UNIVERSITY be paid an amount in excess of the full price under this Agreement nor for profit on unperformed portions of service. UNIVERSITY shall furnish to COUNTY such financial information as in the judgment of COUNTY is necessary to determine the reasonable value of the services rendered by UNIVERSITY. In the event of a dispute as to the reasonable value of the services rendered by UNIVERSITY, the decision of COUNTY shall be final. The foregoing is cumulative and shall not affect any right or remedy which COUNTY may have in law or equity.

## **20. SECTION HEADINGS**

The headings of the several sections, and any Table of Contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

## **21. SEVERABILITY**

If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

## **22. REMEDIES NOT EXCLUSIVE**

No remedy herein conferred upon or reserved to COUNTY is intended to be exclusive of any other remedy or remedies, and each and every such

remedy, to the extent permitted by law, shall be cumulative and in addition to any other remedy given hereunder or now or hereafter existing at law or in equity or otherwise.

### **23. TIME IS OF THE ESSENCE**

Time is of the essence in this Agreement and each covenant and term is a condition herein.

### **24. NO WAIVER OF DEFAULT**

No delay or omission of COUNTY to exercise any right or power arising upon the occurrence of any event of default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein; and every power and remedy given by this Agreement to COUNTY shall be exercised from time to time and as often as may be deemed expedient in the sole discretion of COUNTY.

### **25. ENTIRE AGREEMENT AND AMENDMENT**

In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

### **26. SUCCESSORS AND ASSIGNS**

All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

### **27. COMPLIANCE WITH LAW**

UNIVERSITY shall, at its sole cost and expense, comply with all applicable County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement. The judgment of any court of competent jurisdiction, or the admission of UNIVERSITY in any action or proceeding against UNIVERSITY, whether COUNTY is a party thereto or not, that UNIVERSITY has violated any such ordinance or statute, shall be conclusive of that fact as between UNIVERSITY and COUNTY.

### **28. CALIFORNIA LAW AND JURISDICTION**

This Agreement shall be governed by the laws of the State of California. Any litigation regarding this Agreement or its contents shall be filed in the County of Santa Barbara, if in state court, or in the federal district court nearest to Santa Barbara County, if in federal court.

### **29. EXECUTION OF COUNTERPARTS**

This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

### **30. AUTHORITY**

All signatories and parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity (ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, UNIVERSITY hereby warrants that it shall not have breached the terms or conditions of any other contract or agreement to which UNIVERSITY is obligated, which breach would have a material effect hereon.

### **31. SURVIVAL**

All provisions of this Agreement which by their nature are intended to survive the termination or expiration of this Agreement shall survive such termination or expiration.

### **32. PRECEDENCE**

In the event of conflict between the provisions contained in the numbered sections of this Agreement and the provisions contained in the Exhibits, the provisions of the Exhibits shall prevail over those in the numbered sections.

### **33. The DISPUTE RESOLUTION**

Should any dispute or conflict between the parties arise out of the performance of this Agreement, representatives of each of the parties, at an administrative level no lower than Associate Director of Cooperative Extension (for UNIVERSITY) and Assistant Chief Executive Officer (for COUNTY), shall meet and confer and make a good faith, reasonable effort to resolve the dispute or conflict.

Agreement for Services of Independent Contractor between the County of Santa Barbara and The Regents of the University of California.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

ATTEST:  
Mona Miyasato  
County Executive Officer  
Clerk of the Board

COUNTY OF SANTA BARBARA:  
  
By: Janet Wolf  
Janet Wolf, Chair Board  
of Supervisors  
Date: 8/26/15

By: Russ Barka  
Deputy Clerk

RECOMMENDED FOR APPROVAL:  
Agricultural  
Commissioner's Office

UNIVERSITY:  
Regents of the University  
of California

By: C Fisher  
Department Head

By: William Frost  
Authorized  
Representative  
Name: BILL FROST  
Title: ASSOCIATE VICE PRESIDENT

APPROVED AS TO FORM:  
Michael C. Ghizzoni  
County Counsel

APPROVED AS TO ACCOUNTING FORM:  
Robert W. Geis, CPA  
Auditor-Controller

By: Ashley K. Hentley  
Deputy County Counsel

By: Kate Rofa  
Deputy

APPROVED AS TO FORM:  
Risk Management

By: Ray Anderson  
Risk Management

## EXHIBIT A

### STATEMENT OF WORK

I. This attachment is incorporated by reference to the Agreement.

#### II. BACKGROUND

- A. State of California Education Code Section 32330 provides for the appropriation of County funds by the County Boards of Supervisors for the support of Cooperative Extension work in Agriculture and Natural Resources for the benefit of the COUNTY and in cooperation with the UNIVERSITY.
- B. Pursuant to Section 32330, and at the request of the COUNTY, a Cooperative Extension office was established in Santa Barbara County in September of 1920. With the COUNTY'S support, the UNIVERSITY has served the people of Santa Barbara continuously since that time.

#### III. METHOD OF SERVICE DELIVERY

Beginning with the Agreement executed in August 2010, UNIVERSITY implemented a regional approach to providing the services listed below to Santa Barbara County. Advisors will provide at least the same level of services to Santa Barbara County as was provided in FY 2009-2010, and at no time during the term of this Agreement shall the number of Advisors providing services within Santa Barbara County fall below three. Yearly, the University shall meet with the appropriate County departments to develop metrics for specific, mutually agreed upon goals performance measures to be achieved by the University during the contract period

#### IV. RESPONSIBILITIES OF UNIVERSITY

A. UNIVERSITY Advisors and paraprofessionals (program assistants) will provide consultation services to COUNTY, including research based training, educational guidance and access to beneficial UNIVERSITY resources and will deliver direct program services for the following programs:

1. Applied research and Extension Education Programs in Agriculture and Natural Resources, Nutrition, Family & Consumer Sciences, and 4-H Youth Development:

##### **Agriculture & Natural Resources**

Improve productivity, competitiveness and overall viability of agriculture and related entities by conducting applied research and outreach programs to address these issues. Programs will focus on:

- o Applied research and educational/extension activities, including grower workshops serving English and Spanish-speaking clientele. May include applied research in:
  - Strawberry production.
  - Vegetable crops production.
  - Small farm crops, including fruit production and organics.
  - High-value berry crops.
  - Nurseries management and flower production.
  - Viticulture.

- Water quality, management, conservation and efficient use.
  - Support for avocado, citrus and subtropical industries.
  - Assess potential new crops for Santa Barbara County.
  - Pest management, including integrated pest management practices.
  - Plant pathology and disease management.

### **Youth, Family, Nutrition and Community Programs**

Conduct a Master Gardener Program that includes education/extension activities in areas that may include:

- Home horticulture and food production.
- Community gardening as a means to increase community food security and health.
- Community gardening efforts that support environmentally sound practices.
- Support for school gardens and youth gardening efforts via 4-H and other youth-serving organizations and agencies.
- Helpline support for home and community gardeners that focuses on a wide range of issues, including food product and water use and conservation.
- Extend information about wildfire prevention.

### **UC Cal Fresh Nutrition Education Program (CalFresh NEP)/Other Nutrition Efforts**

- Leverage USDA funds to decrease childhood obesity and promote a healthy lifestyle by providing nutrition information to low-income school students in North County.
- Conduct other childhood obesity prevention and healthy lifestyle programs by educating extenders working with populations of youth and families, particularly in North County.

### **4-H Youth Development**

- Increase outreach to Latino youth in northern Santa Barbara County.
  - To provide support for a 4-H community club program and special programs that will serve at least 1400 youth in FY 15-16.
  - Support development and expansion of the 4-H Science, Engineering and Technology (SET) Program.
2. Collaboration with the United States Department of Agriculture (USDA), National Institute of Food and Agriculture (NIFA), and numerous other funding and project opportunities, and
  3. Other programs as agreed to by the parties.

- B. UNIVERSITY shall submit to COUNTY for COUNTY'S approval, quarterly reports summarizing the services performed during the past quarter including actual expenditures when available, which reports will be due by the last day of the first month of the following quarter. The report must include a summary of the program services provided, a list of the UNIVERSITY personnel who provided the services, the outcomes obtained as a result of the provided services, and information regarding progress on specific metrics the UNIVERSITY and the COUNTY have agreed to.



- C. UNIVERSITY will appoint, assign, supervise, and pay the salaries and benefits of the professional staff of academic Advisors to perform agreed upon educational and applied research programs in Santa Barbara County. The number of Advisors shall be determined by UNIVERSITY and shall be conditioned upon the availability of funds and the continued financial support of such program by the COUNTY except that at no time during the term of this Agreement shall the number of Advisors providing services within Santa Barbara County fall below three. UNIVERSITY shall also assign paraprofessional staff to assist the Advisors providing services within Santa Barbara County to ensure the smooth operation of the programs contemplated by this Agreement. The UNIVERSITY at its discretion may assign and pay the salaries of other staff for special programs.

#### **IV. RESPONSIBILITIES OF COUNTY**

- A. COUNTY will provide funding to UNIVERSITY in the amount specified in Exhibit B of this Agreement to defray the costs associated with the work of UNIVERSITY'S Advisors and paraprofessional staff. COUNTY shall pay for the following related expenses for services provided in Santa Barbara County:
1. Expenses incurred by UNIVERSITY for maintaining paraprofessional staff, renting facilities for educational programs and meetings, and travel expenses to and from Santa Barbara County;
  2. Costs for supplies required for program delivery;
  3. At no time will COUNTY be responsible for payroll expenses for UNIVERSITY Advisors.
- B. COUNTY acknowledges William Frost, Director of the Research and Extension Center System and Associate Director of Cooperative Extension and the Agricultural Experiment Station as the principal representative of UNIVERSITY for all matters relating to this Agreement. County Director Mary Bianchi will be responsible for management of Cooperative Extension work in Santa Barbara County. Her range of authority will specifically include (but will not be limited to) allocation of UNIVERSITY resources and of COUNTY funds used to perform Cooperative Extension work in Santa Barbara County.
- C. COUNTY will collaborate with UNIVERSITY with respect to the delivery of programs and the needs of the COUNTY for specific UNIVERSITY programs.
- D. After receipt and review of each quarterly report, COUNTY will consult with UNIVERSITY to review progress towards achieving performance measures as outlined in the scope of work and where not clearly identified in the quarterly report.

## **EXHIBIT B**

### **PAYMENT ARRANGEMENTS**

#### **Periodic Compensation**

- I. This attachment is incorporated by reference to the Agreement.**
  
- II. For UNIVERSITY services to be rendered under this Agreement, UNIVERSITY shall be paid a total fixed price contract amount, of \$162,000.00 as follows:**  
  
**Payment for fiscal year 2015-16 will be in the amount of \$162,000, paid in two equal installments of \$81,000 on November 30 and May 31.**
  
- III. Payment for services shall be made upon UNIVERSITY'S satisfactory performance, based upon the scope and methodology contained in EXHIBIT A as determined by COUNTY.**
  
- IV. COUNTY's failure to discover or object to any unsatisfactory work or billings prior to payment will not constitute a waiver of COUNTY's right to require UNIVERSITY to correct such work or billings or seek any other legal remedy.**

## **EXHIBIT C**

### **Indemnification and Insurance Requirements**

**I. This attachment is incorporated by reference to the Agreement.**

#### **II. INDEMNIFICATION BY REGENTS OF THE UNIVERSITY OF CALIFORNIA**

UNIVERSITY agrees to indemnify, defend and hold harmless COUNTY and its officers, officials, employees, agents and volunteers from and against any and all claims, actions, losses, damages, and/or liability arising out of this Agreement from any cause whatsoever, including the acts, errors or omissions of any person or entity and for any costs or expenses (including but not limited to reasonable attorneys' fees)(collectively, "Claims"), but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of UNIVERSITY, its officers, officials, employees, or agents.

#### **III. INDEMNIFICATION BY COUNTY**

County agrees to indemnify, defend and hold harmless UNIVERSITY and its officers, officials, employees, agents and volunteers from and against any and all claims, actions, losses, damages, and/or liability arising out of this Agreement from any cause whatsoever, including the acts, errors or omissions of any person or entity and for any costs or expenses (including but not limited to reasonable attorneys' fees)(collectively, "Claims"), but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of COUNTY, its officers, officials, employees, or agents.

#### **IV. NO AGENCY**

Except as otherwise specified herein, for the purposes of this section, UNIVERSITY shall not be deemed to be COUNTY'S agent and the COUNTY shall not be deemed to be UNIVERSITY'S agent.

#### **V. NOTIFICATION**

Each party shall notify the other party promptly in the event that it learns of any incident or occurrence covered, or likely to be covered, under the terms of this indemnity provision.

#### **VI. CONTINUING OBLIGATION**

This Indemnification provision shall survive any expiration or termination of this Agreement.

#### **VII. INSURANCE**

Each party recognizes and accepts the other party is self-insured. Either party may purchase commercial insurance to cover their exposure hereunder, in whole or in part.

**THIS AGREEMENT DOES NOT INCLUDE EXHIBIT D**

Board Contract Summary

BC: 16-102

For use with Expenditure contracts submitted to the Board for approval. Complete information below, print, obtain signature of authorized departmental representative, and submit this form, along with attachments, to appropriate departments for signature. See also: Auditor-Controller Intranet Policies->contracts.

- D1. Fiscal Year..... : FY 2015-16
- D2. Department Name ..... : Agricultural Commissioner
- D3. Contact Person..... : Traci R. Lewis
- D4. Telephone ..... : 681-5600

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- K1. Contract Type (check one):  Personal Service  Capital Project/Construction
- K2. Brief Summary of Contract Description/Purpose : Cooperative Extension Services
- K3. Department Project Number..... : N/A
- K4. Original Contract Amount ..... : \$ 162,000
- K5. Contract Begin Date..... : July 1, 2015
- K6. Original Contract End Date..... : June 30, 2016
- K7. Amendment? (Yes or No) ..... : No
- K8. -New Contract End Date
- K9. -Total Number of Amendments
- K10. -This Amendment Amount
- K11. -Total Previous Amendment Amounts
- K12. -Revised Total contract Amount

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- B1. Intended Board Agenda Date ..... : September 1, 2015
- B2. Number of Workers Displaced (if any)..... : None
- B3. Number of Competitive Bids (if any) ..... : None
- B4. Lowest Bid Amount (if bid) ..... : \$ n/a
- B5. If Board waived bids, show Agenda Date ..... :  
and Agenda Item Number .....
- B6. Boilerplate Contract Text Changed? (If Yes, cite Paragraph):

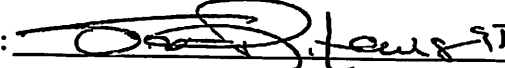
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- F1. Fund Number ..... : 0001
- F2. Department Number ..... : 051
- F3. Line Item Account Number..... : 7510
- F4. Project Number (if applicable)..... : UCCE
- F5. Program Number (if applicable) ..... : 2000
- F6. Org Unit Number (if applicable)..... :
- F7. Payment Terms ..... : Net 30

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- V1. Auditor-Controller Vendor Number ..... : 827305
- V2. Payee/Contractor Name..... : The Regents of the University of California
- V3. Mailing Address..... : 1111 Franklin Street
- V4. City State (two-letter) Zip (include +4 if known) : Oakland, CA 94607
- V5. Telephone Number ..... : 805-781-5940
- V6. Contact Person ..... : Mary L. Bianchi
- V7. Workers Comp Insurance Expiration Date..... : Self-insured
- V8. Liability Insurance Expiration Date..... : Self-insured
- V9. Professional License Number..... :
- V10. Verified by (print name of county staff)..... :
- V11. Company Type (Check one):  Individual  Sole Proprietorship  Partnership  Corporation :

I certify information complete and accurate; designated funds available; required concurrences evidenced on signature page.

Date : 7/14/15 Authorized Signature:   
Adp Senior

NOTICE OF EXEMPTION

TO: Santa Barbara County Clerk of the Board of Supervisors  
FROM: Agricultural Commissioner's Office

The project or activity identified below is determined to be exempt from further environmental review requirements of the California Environmental Quality Act (CEQA) of 1970, as defined in the State and County Guidelines for the implementation of CEQA.

APN: \_\_\_N/A\_\_\_\_\_ Case No.: \_\_\_N/A\_\_\_\_\_

Location: Throughout the County of Santa Barbara.

Project Title: U.C. Cooperative Extension Agreement FY 2015/16

Project Applicant: Santa Barbara County Agricultural Commissioner's Office

Project Description: This is an agreement with the University of California for funding services delivered by the Cooperative Extension Office for the period of July 1, 2015 through June 30, 2016.

Name of Public Agency Approving Project: Board of Supervisors, County of Santa Barbara

Name of Person or Agency Carrying Out Project: Santa Barbara County Agricultural Commissioner's Office

Exempt Status: (Check one)

- Ministerial
- Statutory Exemption
- Categorical Exemption
- Emergency Project
- Not a Project: Section 15378(b)(4)

Cite specific CEQA and/or CEQA Guideline Section: Section 15378(b)(4)- Creation of government funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Reasons to support exemption findings: This agreement will provide funding to the University of California from the Agricultural Commissioner's Office with services delivered by the Cooperative Extension Office.

Lead Agency Contact Person: Cathleen Fisher

Phone #: 805-681-5600

Department/Division Representative: Rudy Martel

Signature:



Date: July 14, 2015

Acceptance Date (date of final action on project): \_\_\_\_\_

*Note: A copy of this form must be posted at Planning and Development six days prior to a decision on the project. Upon project approval, this form must be filed with the County Clerk of the Board and posted by the Clerk of the Board for a period of 30 days.*

Date Filed by County Clerk: \_\_\_\_\_.