



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Counsel  
**Department No.:** 013  
**For Agenda Of:** March 21, 2017  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors  
**FROM:** County Counsel Michael C. Ghizzoni 568-2950  
Contact Info: Anne Rierson 568-2950  
**SUBJECT:** Amendment No. 1 to Outside Counsel Contract - Snow Spence Green, LLP

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

**Recommended Actions:**

- a) Approve, ratify and authorize the Chair to execute Amendment No. 1 to the Agreement for Professional Legal Services with Snow Spence Green, LLP, increasing the not-to-exceed amount from \$25,000 to \$30,000; and
- b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines, because they consist of administrative activities of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:** From time to time, the County has a need to engage outside counsel to assist the County and its elected officials with bankruptcy matters in Texas. This Amendment No. 1 increases the not-to-exceed amount of the County's contract with Snow Spence Green, LLP from \$25,000 to \$30,000. The attorney primarily responsible for performing the bankruptcy legal services is Ross Spence, who was highly recommended by local bankruptcy counsel.

**Key Contract Risks:** None

**Fiscal and Facilities Impacts:** Budgeted – Outside Counsel Designation

**Special Instructions:** Please forward a signed copy to County Counsel.

**Attachments:** 1) Amendment No. 1; 2) Agreement; 3) Board Contract Summary

**Authored by:** Anne Rierson, Senior Deputy County Counsel