

**ADMINISTRATIVE AGENDA
BUDGET REVISIONS**

06/22/04

CONTINGENCY REVISIONS

Requires 4/5 Votes

Transfer No: 2004799

General County Programs,
Public Health Department

\$28,000 Total/Decrease

This budget revision releases \$28,000 of general fund contingency for the use of the Animal Services Program of the Public Health Department for expenditures incurred in the Gardner Ranch Investigation. This \$28,000 wrangling services expenditure was incurred by the District Attorney's office and transferred to the Public Health Department. The contingency transfer to cover this was adopted by your board on June 1, 2004.

Transfer No: 2004806

Sheriff's Department

\$54,385 Total/Decrease

Release from contingency to cover unbudgeted extraordinary expense for overtime expenses associated with the Gardner Ranch Investigation.

REVENUE REVISIONS

Requires 4/5 Votes

Transfer No: 2004611

Social Services

\$42,000 Total

The IHSS Public Authority was awarded a grant for \$42,000 from Area Agency on Aging to provide registry services to non-IHSS consumers over 60 years old. The amount for Salaries & Benefits will be used to fund an Office Assistant Senior in Santa Barbara. People from the community (non-IHSS consumers) have been requesting provider names. There has been an ongoing need to provide the community with registry services for non-IHSS consumers for many years. The department had not been able to provide this service. Because of continued demand, a grant application to Area Agency on Aging was submitted to help fund these services and was accepted.

Transfer No: 2004671

Fire Department, Sheriff Department

\$725,215 Total

Increase budget due to receipt of FEMA (Federal Emergency Management Agency) FY 2003 State Homeland Security Grants (Parts I and II) for terrorism preparedness. These grants are awarded to the Santa Barbara operational Area, with the Fire Department's Office of Emergency Services functioning as the coordinator of the grants, to provide equipment, supplies and training to numerous law, fire and medical agencies throughout the county.

Transfer No: 2004716

General Services, Sheriff's Department \$28,650 Total

To set-up Sheriff Council budget with Sheriff Council donations to purchase a new vehicle (Tahoe) for Search & Rescue.

Transfer No: 2004739

Park Department, General Services \$140,000 Total

Transfer Services & Supplies appropriations to various Internal Service Fund (ISF) line item accounts (reprographics, data processing, motor pool, telephone, and Lake Cachuma utility charges) to cover budgetary needs for FY 2003-04.

Transfer No: 2004749

Clerk-Recorder-Assessor, General Services \$42,681 Total

This budget revision moves appropriations among object levels to Fund Elections direct building costs associated with special needs in new building.

Transfer No: 2004768

General Services \$2,347,981 Total

1910 Medical Malpractice – Increase outstanding liability for claims from \$592,000 to \$1,061,000 for fiscal year-end. Expected cash balance at June 30, 2004 of \$1,803,371 exceeds liability by \$742,371.

1911 Worker's Compensation – Decrease outstanding liability for claims from \$27,379,495 to \$25,500,514 for fiscal year-end.

This budget revision follows the actuarial recommendations:

- 1) To increase the liability for claims in Fund 1910 (Medical Malpractice-Self Ins) by transferring \$469,000 from retained earnings.
- 2) Decrease the liability in Fund 1911 (Worker's Compensation) by \$1,878,981, which improves retained earnings by a like amount.

Transfer No: 2004769

Social Services \$100,000 Total

This change is a reclassification of expenditures to Fixed Assets – Structures. This budget revision results in no change to total expenditures.

Transfer No: 2004770

Fire Department \$7,035 Total

Increase budget for receivable reserve to cover advanced disability pension payments to Fire Department employees as per AB1982.

Transfer No: 2004779

Sheriff's Department \$295,621 Total

CLEEP Funds (revenue source) w brought in through prior fiscal years, designated. Therefore this release of designation is a pass through and allows for the purchases of in car video equipment.

Transfer No: 2004788

Sheriff's Department \$569,115 Total

Increase revenue for unexpected Sheriff's Council donations. These donations have allowed Sheriff's Department to purchase radios, bulletproof vests, computers, and other equipment.

Transfer No: 2004793

Planning and Development \$100,000 Total

Increase to reimbursable contracts for expenditure and offsetting revenue for environmental impact reports.

Transfer No: 2004798

Planning and Development, Public Works \$14,000 Total

Reimbursement to Planning and Development from Water Agency for Project Clean Water costs associated with grading ordinance and policy interpretations (\$5,000) and an agreement to fund a portion of the photo mapper system (\$2,000).

Transfer No: 2004800

Sheriff's Department \$260,000 Total

SB720 revenue received in prior years. Designated at that time. This release will allow the purchase of five Live Scan Fingerprinting machine upgrades.

Transfer No: 2004801

Child Support Services \$18,451 Total

Transfer funds from Line Item Account 7120 (Maintenance – Equipment) to Line Item Account 8300 (Fixed Asset – Equipment) for purchase of IKON server, as authorized by State on May 27, 2004, Project #N-C42540-R2. Existing IKON maintenance paid by State consortium, so funds from Line Item Account 7120 (Maintenance - Equipment) are available. IKON server needed as we transition to Windows 2003 operating environment.

Transfer No: 2004817

Clerk-Recorder-Assessor, \$7,000 Total
General Services

This budget revision creates funding for start-up costs associated with remodel of the Clerk-Recorder-Assessor and Treasurer Tax Collector's front counter in Santa Maria. Reconfiguration of front counters necessary to reduce workers compensation injuries. New Project.

Transfer No: 2004820

General Services \$24,381 Total

To increase Reserves & Designations for future Debt Service payments and rental maintenance, source of revenue are Fire Station 11 Duplex (C) rent, Casa Nueva storage (D) building rent, and Casa Nueva's loan interest income and repaid principal.

Transfer No: 2004821

Clerk-Recorder-Assessor \$21,000 Total

Recognizes unanticipated revenue and places in Recorder Designation per Government Code, Recording Fee Revenue.

Transfer No: 2004825

Clerk-Recorder-Assessor \$140,000 Total

This budget revision reallocates appropriations in Line Item Account 8300 (Equipment) to fund expenditures in the Services & Supplies and Other Charges object level.

Equipment (Line Item Account 8300) has been rebudgeted (ballot counting system). Additional cost is mainly elections expenses.

Transfer No: 2004829

Public Health \$4,750 Total

To avoid year-end object level overdraws in Salary & Benefits and other services.

Transfer No: 2004830

General Services \$275,000 Total

Santa Maria Juvenile Court – To increase from 2003-2004 estimated interim construction budget the release of COPS Designation to cover year-end anticipated accruals and construction costs of a continuing multi-year project.

Transfer No: 2004832

Alcohol, Drug and Mental Health Services \$25,000 Total

This Budget Revision increases the Budget for Renal Income by \$25,000 and the Designated Mental Health by the same amount. Year-end adjustment needed to designate full amount of rent and interest collected.

Rents from Veteran’s Building on Calle Real campus are designated to be used for new construction project. Full amount of rent was not designated on 2004-03 budget.

Transfer No: 2004836

Planning and Development \$2,000 Total

Year-end adjustment for Petroleum Fund. Move expenditure to salaries.

Transfer No: 2004838

Alcohol, Drug and Mental Health Services \$20,000 Total

To record the \$20,000 decrease in the budget for fixed assets and the corresponding increase in Line Item Account 7892 – Data Processing Services to cover the unanticipated cost of the VAX Connectivity Project.

DESIGNATION REVISIONS

Requires 3 Votes

Transfer No: 2004812

General County Programs \$5,000 Total

To transfer appropriation for debt service interest for Alcohol, Drug and Mental Health Services Lompoc building payment.

Money was budgeted in the wrong account.

Transfer No: 2004818

Public Defender

\$7,500 Total

Unanticipated expenditures in other charges accounts:

7835: Settlement in personnel matter

7891: Reprographics (increased writs & appeals work)

7893: Motor Pool charges (more traveling to cover absent employees)

(COPIES OF ACTUAL BUDGET REVISION FORMS ARE AVAILABLE FOR PUBLIC INSPECTION
IN THE AUDITOR-CONTROLLER'S OFFICE)

Contingency Fund Detail
06/22/2004

Beginning Balance (FIN), 7/31/03	\$3,494,219.00
General Fund Contingency Transfers:	
Imprest Cash	(\$170.00)
08/12/03-2004330-Clerk-Recorder-Assessor	(\$800,000.00)
10/07/03-2004378-General County Programs	(\$141,000.00)
10/07/03-2004387-General County Programs	(\$14,244.00)
10/28/03-2004356-General County Programs, Public Works	(\$65,000.00)
11/04/04-2004373-Clerk-Recorder-Assessor	\$75,000.00
11/04/04-2004408- Housing & Community Development	\$20,000.00
11/04/03-2004414-General County Program, Child Support Services	(\$201,238.00)
11/25/03-2004416-Gen. Co. Prog., AC, Social Svcs., Gen. Rev., Pub Works, Pub Hlth	(\$885,000.00)
11/25/03-2004435-Park Department	(\$15,000.00)
11/25/03-2004438-County Administrator	\$81,000.00
11/25/03-2004438-General County Programs	\$85,000.00
11/25/03-2004440 ADMHS, General County Programs	\$15,000.00
12/2/03 - 2004455 County Counsel - Withdrawn	
12/2/03 - 2004459 Public Works	\$15,000.00
12/9/03 - 2004405 Parks, Parks ACO	\$50,000.00
12/9/03 - 2004443 General Services	\$80,706.00
01/06/04 - 2004497 Human Resources	\$35,000.00
02/03/04 - 2004546 General County Programs, General Revenue	\$40,000.00
02/10/04- 2004544 General Services, General County Programs	\$40,300.00
03/09/04 - 2004596 General County Programs	\$111,958.00
03/09/04 - 2004610 Park Department, General County Programs	\$35,000.00
03/09/04 - 2004610 Park Department, General County Programs	(\$35,000.00)
03/09/04 - 2004631 Sheriff Department, General County Programs	\$100,000.00
03/16/04 -104689 Treasurer-Tax Collector, General County Programs	\$13,000.00
03/23/04 - 2144565 Court Special Services, General County Programs	(\$455,639.00)
04/6/04 - 2004664 General County Programs, Child Support Services	(\$91,767.00)
04/13/04 - 2004656 General Services	(\$119,000.00)
04/13/04 - 2004662 Fire Department, General County Prog	96,000.00
Imprest Cash	(\$50.00)
Imprest Cash	(\$50.00)
04/27/04 - 2004701 County Counsel	(\$20,000.00)
06/01/04 - 2004712 General Services	(\$80,706.00)
06/01/04 - 2004712 General County Programs	\$80,706.00
06/15/04 - 2004715 Sheriff's Department	(\$264,495.00)
06/15/04 - 2004785 Social Services, General County Programs	(\$67,000.00)
06/15/04 - 2004791 General County Programs, Public Health	(\$51,795.00)
06/15/04 - 2004748 Probation Department, General Services	(\$60,000.00)
06/22/04 - 2004799 General County Programs, Public Health	(\$28,000.00)
06/22/04 - 2004806 Sheriff's Department	(\$54,385.00)
<u>Ending Total Remaining General Fund Contingency Balance</u>	\$518,350.00