

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Prepared on: 8/1/05
Department Name: Social Services/Public Health
Department No.: 044/041
Agenda Date: 8/16/05
Placement: Administrative
Estimate Time: N/A
Continued Item: NO
If Yes, date from: N/A

TO: Board of Supervisors

FROM: Kathy Gallagher, Director, Department of Social Services; and
Elliot Schulman, MD, MPH Director, Department of Public Health

STAFF CONTACT: Katharina Zulliger, KIDS Network, 346-8222
Nancy Madsen, Human Services Program, 681-4078

SUBJECT: Actions Related to State Mandates for Child Abuse Prevention Funds

Recommendation(s):

That the Board of Supervisors:

- A. Execute a Notice of Intent as required by the California Department of Social Services which specifies that the County will contract with public or private nonprofit agencies to provide primary child abuse prevention services;
- B. Adopt a Resolution, as follows:
 - 1. Approve the Three-Year Plan for Child Abuse Prevention for 2005-2008;
 - 2. Re-designate the Human Services Commission to Administer the Children's Trust Fund;
 - 3. Approve the re-establishment of the Santa Barbara County Child Abuse Prevention Council; and
 - 4. Approve the proposed bylaws for the Santa Barbara County Child Abuse Prevention Council.

Alignment with Board Strategic Plan: The recommendations are primarily aligned with Goal I: An Efficient Government Able to Respond Effectively to the Needs of the Community; Goal II: A Safe and Healthy Community in Which to Live, Work, and Visit; and Goal VII: A Community that Fosters the Safety and Well Being of Families and Children.

Executive Summary and Discussion: Several funding sources are available to the County for child abuse prevention and intervention. These funds are administered by the State Department of Social Services, Office of Child Abuse Prevention (OCAP). OCAP requires each County to coordinate and integrate the local planning process for the utilization and distribution of these funds, and to create a Three-Year Plan for Child Abuse Prevention. Following is a list of funding sources covered by the Three-Year Plan:

1. Promoting Safe and Stable Families (PSSF). These federal funds (\$373,659 for FY 05/06) are passed through OCAP to counties. The KIDS Network has been administering these funds for the County Department of Social Services. With the exception of County-provided PSSF direct services, grants to community-based organizations must be awarded through a competitive bid process.
2. The Child Abuse Prevention, Intervention and Treatment (CAPIT) Fund. These State funds (\$117,895 for FY 05/06) are distributed to counties through OCAP. The County Human Services Commission recommends community-based organizations to the Board for direct service grants, for subsequent OCAP approval.
3. The Community-Based Child Abuse Prevention (CBCAP) Fund. OCAP passes through these federal funds to counties (\$16,765 for FY 05/06). The County Human Services Commission recommends community-based organizations to your Board for direct service grants, for subsequent OCAP approval.
4. The Children's Trust Fund (CTF). CTF is funded from a portion of birth certificate fees for children born in Santa Barbara County, from fees for certain specialized license plates for vehicles registered in Santa Barbara County, and from small donations. The County Human Services Commission recommends community-based organizations to the Board for direct service grants. OCAP does not exercise authority over these grants, but requires that they be integrated into the countywide child abuse prevention plan.

Recommendation A: Notice of Intent. In order for Santa Barbara County to be eligible to receive CAPIT, CBCAP and PSSF funds from the State, OCAP requires the Board to execute its form entitled "Notice of Intent for Santa Barbara County (SFY 2005-2008)" (Attachment I). The Notice of Intent specifies that the County will contract with nonprofit agencies. The Notice also indicates which County agency or agencies are designated by the Board to administer the CAPIT and PSSF programs.

Recommendation B: Resolution. Also required for the receipt of CAPIT, CBCAP and PSSF funds from the State is the Board's adoption of a Resolution (Attachment II) that includes specific approvals and designations as follows: 1.) the Board's approval of Santa Barbara County's Three-Year Plan for Child Abuse Prevention; 2.) the Board's designation of a community council to administer the County Children's Trust Fund; 3.) the existence of a countywide Child Abuse Prevention Council; and 4.) the Board's approval of the Child Abuse Prevention Council's Bylaws.

Recommendation B1. A Three-Year Plan for Child Abuse Prevention must be developed through a countywide group of stakeholders. The Plan must include a needs assessment that relies on current local data, and must base its proposed child abuse prevention activities on the ongoing and unmet needs that are established by the needs assessment. The Board must review and approve the Plan (Attachment III) before child abuse prevention funds will be released to the County.

Recommendation B2. Welfare & Institutions Code Section 18966.1 requires that the Board designate a community council to administer the Children's Trust Fund. In 1983 the Board designated the County Human Services Commission to serve in that capacity, and the Commission has done so since that time. The Board is requested to re-designate the Human Services Commission to serve as the community council to administer the CTF.

Recommendation B3: An independent Child Abuse Prevention Council (CAPC) must be established and identified by the Board per Welfare & Institutions Code Division 9, Chapter 12.5. In 2002 the

Board established an independent CAPC that has been operating since that time. However, the countywide group of stakeholders that collaborated in the development of the Three-Year Plan has proposed a new structure for the CAPC; it will be an independent body with separate meetings dedicated to the coordination of child abuse prevention and intervention services in Santa Barbara County. Duties and responsibilities of the CAPC as well as the encouraged membership are determined by the Welfare and Institutions Code. The Board's approval of the new CAPC structure, as described in detail in the Bylaws attached to the Resolution, is requested.

Recommendation B4. OCAP also requires the Board's approval of the Bylaws of the Child Abuse Prevention Council. The Bylaws are incorporated in the requested Resolution.

MANDATES & SERVICE LEVELS: *Social Services:* PSSF is not a mandated program. Based on Santa Barbara County's reduced funding of approximately \$162,000 there will be a service level reduction for FY 05/06. *Public Health Department:* CAPIT and CBCAP programs are not mandated. State and federal funds are passed through from the County to nonprofit organizations that provide child abuse and neglect prevention and intervention services. A County Children's Trust Fund is not mandated, but Santa Barbara County has elected to have a Children's Trust Fund and is in compliance with the requirements for a county CTF that are set forth in the Welfare & Institutions Code [Sections 18965-18971]. There is no change in service level for Public Health Department staff associated with these recommendations; the grant funds will provide an expansion of service levels in the County by nonprofit grantees.

FISCAL & FACILITIES IMPACT: *Department of Social Services:* The PSSF program is 100% funded by Federal funding sources. For the fiscal year 2005-06, Santa Barbara County has received a \$373,659 PSSF allocation from the California Department of Social Services, representing a decrease of \$162K from the prior year. *Public Health Department:* Execution of a Notice of Intent and adoption of a Resolution will not increase the General Fund Contribution for the Human Services Cost Center. The CAPIT, CBCAP, and CTF revenues and appropriations are included in the Human Services FY 2005-2006 adopted budget found on page D-194 of the Operating Plan. There is no impact on the County General Fund.

These recommendations do not result in a need for any additional facilities.

Special Instructions: Please return a copy of the executed Notice of Intent and one copy of the Resolution and one (1) certified copy of the Minute Order to PHD Contracts Unit, Public Health Department, 300 N. San Antonio Road, Bldg 8, Santa Barbara, CA 93110. Attention: Dawn McGrew

Concurrences:

County Counsel for attached Bylaws
Probation Department
Alcohol, Drug and Mental Health Department
First 5 Santa Barbara

Attachments:

- I. Notice of Intent
- II. Resolution
- III. Three-Year Plan