



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: July 27, 2010
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Bob Nisbet, Director (805) 560-1011
General Services
Contact Info: Paddy Langlands, Assistant Director (805) 568-3096
Support Services Division
**SUBJECT: Grand Jury Lease Agreement at 411 East Canon Perdido Street;
First Supervisorial District**

County Counsel Concurrence

As to form Yes

Auditor-Controller Concurrence

As to form Yes

Other Concurrence: Risk Manager

As to form Yes

Recommended Actions:

That the Board of Supervisors approve and execute the attached original and duplicate original Lease Agreement between the County of Santa Barbara and the Scholle Family Building Trust and the John I. Scholle Trust, for the County's use of approximately 1350 square feet of office space in the building located at 411 East Canon Perdido Street, in the City of Santa Barbara; for a period of two years with a monthly gross rent of \$2,700 for use by the County's Civil Grand Jury.

Summary Text:

This lease will provide suitable space for the County's Civil Grand Jury for approximately 2 years while the County completes the Public Defender Remodel Project at the Santa Barbara Courthouse at which time the Grand Jury will be able to return to their current space in the West Wing of the Courthouse.

Background:

The County's Civil Grand Jury has been operating from a portion of the West Wing of the Santa Barbara Courthouse, near the Public Defender's Office. On April 6, 2010, the Board of Supervisors approved the plans and specifications for the Public Defender Remodel Project at the Santa Barbara Courthouse. The Project requires that the Grand Jury be re-located during the Project.

This lease provides approximately 1350 square feet in the Scholle Family Building at 411 East Canon Perdido Street, in the City of Santa Barbara. The space consists of a large conference room, a small break room, lobby, storage room and 3 small offices. The \$2,700 monthly rent includes utilities and janitorial services.

The leased space is conveniently located within 2 blocks of the County's Garden Street lot and comes with on-site parking. In addition to the small break room, the Grand Jury will also have access to a common area break room and cafeteria that may also be used for meetings. Once the Public Defender Remodel Project at the Santa Barbara Courthouse is completed, the Grand Jury will be able to move back to their current space in the West Wing of the Courthouse.

Fiscal and Facilities Impacts:

The Lease will be funded by the funds in the Public Defenders Remodel Project in Fund 0030, Department 063, Program 1930, Project 8661. The total for the two years will be approximately \$71,000.00. There will be no direct facilities impacts.

Staffing Impacts: None

Special Instructions: After Board action, please distribute as follows:

- | | |
|--|---------------------------------|
| 1. Original Lease Agreement | Clerk of the Board Files |
| 2. Duplicate Original Lease Agreement
and Minute Order: | Real Estate Services, Don Grady |

Attachments:

Lease Agreement (2)

Authored by: Don Grady, Office of Real Estate Services