



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: 12/4/2012  
Placement: Administrative  
Estimate Time:  
Continued Item: NO  
If Yes, date from:  
Vote Required: Majority

2012 DEC 27 11:32 AM  
COUNTY CLERK  
SANTA BARBARA, CA

**TO:** Board of Supervisors  
**FROM:** Department Director(s) Chandra L. Wallar, County Executive Officer  
Contact Info: Michael Allen, Chief Deputy Clerk of the Board 568-2240  
**SUBJECT:** Appointment of Members of Special District Board of Directors in Lieu of Election

*By [Signature] for [Signature] CW*

**County Counsel Concurrence:**

As to form: ☐ Yes ☐ No ☒ N/A

**Auditor-Controller Concurrence:**

As to form: ☐ Yes ☐ No ☒ N/A

**Other Concurrence:** N/A

As to form: ☐ Yes ☐ No ☒ N/A

**Recommended Action(s):**

That the Board of Supervisors:

Consider the appointment in lieu of election, of qualified individuals to Special District Boards of Directors as reflected in Attachment A.

**Background:**

On September 18, 2012, the Board of Supervisors was asked by the County Elections Official to appoint in lieu of election those Special District Board Members who had filed the required nomination papers and qualified for the positions. The Board acted on this request and appointed 31 individuals to Special District Boards throughout the County. This hearing was conducted pursuant to Section 10515 of the Elections Code.

In addition, the Board was informed of five special district boards that have one or more vacancies where no candidates had filed nomination papers. Your Board directed staff to initiate outreach efforts in order to locate qualified individuals interested in serving on these special district boards. Staff engaged in the following:

- a) Contacted and worked with the individual special districts in order to ascertain if currently serving district members or district staff were aware of any qualified individuals who would be interested in serving;

## Appointment of Members of Special District Board of Directors in Lieu of Election

12/4/2012

Page 2 of 3

- b) Published (each notice multiple times), in newspapers appropriate to the geographical boundaries of the district, display advertising seeking qualified individuals for the positions;
- c) Coordinated outreach with the appropriate Board Office(s) to identify individuals who may be interested in serving; and
- d) Conducted additional outreach designed to reach individuals within the special districts including targeted advertising in electronic and print format using the County home page, County of Santa Barbara TV 20 as well as flyers and publication in local community newsletters.

Given the importance of the services provided by local special districts, a critical concern is the availability of a voting quorum (at least three board members) for each district. Staff has received 9 applications (Attachment B) for the 12 vacant special district positions.

Should the Board choose to appoint all of the applicants reflected in Attachment A, the following special districts will have full boards:

Cuyama Valley Recreation District – Five Members

Santa Maria Valley Water Conservation District – Seven members representing Divisions 1 through 7

Summerland Sanitary District – Five members

The following special districts boards will have three of five members:

Cuyama Community Services District – Three members

Casmalia Community Services District – Three members

The Cuyama and Casmalia Community Services Districts will have a working quorum with three members, however, an additional two appointments would need to be made per the provisions of the Elections Code for these special districts to have full boards of five members.

The appointed candidates will take office on December 7, 2012; therefore, these appointments must be finalized prior to that date.

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### **Fiscal and Facilities Impacts:**

Budgeted: ☒ Yes ☐ No

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Appointment of **Members of Special District Board of Directors in Lieu of Election**

12/4/2012

Page 3 of 3

**Legal Positions:**

**FTEs:**

NA

**Special Instructions:**

Please send a copy of the minute order to the Elections Division, Attn: Hector Gonzalez.

**Attachments:**

Attachment A – List of Appointments by Special District

Attachment B – Applications

**Authored by:** Michael Allen, Chief Deputy Clerk of the Board

**cc:** Joe Holland, Renee Bischof, Jim McClure